

# **BOSTON WATER AND SEWER COMMISSION**

## **REGULAR MEETING**

**Wednesday, April 26, 2017**

### **CALL TO ORDER**

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 8:44 A.M. on Wednesday, April 26, 2017, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall, Commissioner Cathleen Douglas Stone, and Commissioner Muhammad Ali-Salaam constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Jewell, Piacenza, Porras, Vitale, and Meses. Gottschalk, Hanson, and Kieser of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Also present were Erin Smith and Eric Rasmussen of Fox25 News. The meeting was videotaped by Fox25 staff.

### **Administration**

#### **Approval of Minutes**

Consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Wednesday, March 22, 2017. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That the Minutes of the Regular Meeting of the Commission held on Wednesday, March 22, 2017, be, and they hereby are, approved.

### **Information Reports**

#### **1. Disbursement Ratification (Schedules A, B, C & D)**

Ratification of Disbursements for March 16, 2017 – April 13, 2017. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That the actions of those persons authorized by the Commission in executing checks for a total of \$711,344.72 are ratified and approved.

2. March 2017 Change Orders Report.
3. First Quarter Affirmative Action report.

### **GENERAL MANAGEMENT ISSUES**

1. March 2017 Capital Improvement Program Budget Variance Report.
2. March 2017 Monthly Management Report.
3. March 2017 Revenue and Expense Analysis Report.

### **PROPOSALS AND CONTRACTS**

#### **Engineering**

1. Project Performance Tracking and Reporting.
2. Informational Report Regarding the Age of Water Pipes in the Commission's Water System.
3. Authorization to Award Contract No. 15-308-004 for Replacement of Water Pipes and Replacement and Rehabilitation of Sewers and Drain Pipes in the Back Bay, Roxbury and the South End. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That the Commission award Contract 15-308-004 to Umbro & Sons in an amount not to exceed \$6,387,047.90; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to Advertise for Bids for Contract No. 16-309-004 for the Installation of Tidegates in Charlestown, East Boston, South End and South Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That appropriate members of Staff are authorized to advertise bids for Contract No. 16-309-004.

5. Authorization to Negotiate and Execute Professional Services Contract No. 17-206-006 for Design Services for Green Infrastructure/Low Impact Development Educational Signage. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That appropriate members of Staff are authorized to negotiate Contract No. 17-206-006 with Weston & Sampson, at a cost not to exceed \$50,000.00; and the Executive Director is authorized to execute the necessary contract documents.

### **Administration**

1. Authorization to Negotiate and Execute a three-year Agreement (2018 through 2020) with the City of Boston's Property and Construction Management Department – Municipal Protective Services for Security Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That appropriate members of Staff are authorized to negotiate a three-year Agreement with the City of Boston's Property and Construction Management Department, at a cost not to exceed \$1,800,000.00; and the Executive Director is authorized to execute the necessary contract documents.

### **Operations**

1. Authorization to Reject the Nonresponsive Bid for Contract No. 17-303-005, Disposal and Reuse of Trench Excavate, and Authorization to Award to the second lowest bidder. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That the Commission reject the nonresponsive bid for Contract No. 17-303-005, and award it to the second lowest bidder, Mario Susi and Sons, at a cost not to exceed \$151,300.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to Reject the Nonresponsive Bid for Contract No. 17-303-007, Disposal and Reuse of Catch Basin Cleanings, and Authorization to Award to the second lowest bidder. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That the Commission reject the nonresponsive bid for Contract No. 17-303-007, and award it to the second lowest bidder W. L. French at a cost not to exceed \$553,542.00; and the Executive Director is authorized to execute the necessary contract documents.

## **Finance**

1. Authorization to Negotiate and Execute a contract with HarbourVest to manage a private equity mandate for the Commission's Pension Trust Plan. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That appropriate members of Staff are authorized to negotiate a contract with HarbourVest to serve as the private equity manager of the Commission's Trust Plan; and the Executive Director is authorized to execute the necessary contract documents.

## **V. EXECUTIVE SESSION**

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session for discussion and approval of the Executive Session Minutes of the March 22, 2017 meeting and Consent Decree Compliance. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That the Commission go into Executive Session to discuss and approve the Executive Session Minutes of the March 22, 2017 meeting and Consent Decree Compliance; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

**RESOLVED:** That the Commission will not reconvene in an open meeting session upon completion of the aforementioned Executive Session; and further

**RESOLVED:** To adjourn this open meeting and meet in Executive Session.

**ADJOURNMENT**

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** To adjourn.

Adjourned, accordingly, at 9: 12 A.M.

Respectfully submitted,

A handwritten signature in blue ink that reads "Henry F. Vitale". The signature is written in a cursive style and is positioned above a horizontal line.

Henry F. Vitale  
Secretary