

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Monday, July 30, 2018

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 8:43 A.M. on Monday, July 30, 2018, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall, Commissioner Cathleen Douglas Stone, and Commissioner Muhammad Ali-Salaam constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Piacenza, Steinkrauss, Sullivan, Vitale, and Ms. Gottschalk, and Mahoney of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Approval of Minutes

Consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Wednesday, June 27, 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Ali-Salaam voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Wednesday, June 27, 2018, be, and they hereby are, approved.

Information Reports

1. Disbursement Ratification (Schedules A, B, & D)

Ratification of Disbursements for June 16, 2018 through July 17, 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Ali-Salaam voted yea, and Commissioner Stone voted yea.

RESOLVED: That the actions of those persons authorized by the Commission to execute checks for a total of \$398,482.94 are ratified and approved.

2. June 2018 Change Orders Report.

3. For Information Only: Affirmative Action Plan: Second Quarter Report for the period of April 1, 2018 through June 30, 2018. Brief presentation provided by Mr. Dayib regarding the findings within the report. Chairman Woodall suggested the formation of a Diversity Advisory Committee to promote diversity and opportunities across the organization at every level. Mr. Vitale commented that the group of interns under the Summer Jobs Program this year was the most diverse that the Commission has ever had.

II. GENERAL MANAGEMENT ISSUES

1. June 2018 Capital Improvement Program Budget Variance Report.
2. June 2018 Monthly Management Report.
3. June 2018 Revenue and Expenses Analysis.

III. PROPOSALS AND CONTRACTS

Engineering

1. For Information Only: Annual Report – Construction Contracts and Change Order Summary. Mr. Sullivan stated this document was extremely well prepared by Irene McSweeney, Director of Construction. Chairman Woodall agreed and asked Mr. Sullivan to thank Ms. McSweeney for a great job on this report.

2. For Information Only: Project Performance Tracking Report.

3. Authorization for Additional Funding for Contract No. 15-309-11P for Police Details for Upper Roxbury Sewer Separation. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Ali-Salaam voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission authorize additional funding for Contract No. 15-309-11P, in an amount of \$176,449.90; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to Advertise for Bids for Contract No. 17-309-006 for Cleaning and Inspection of Sewers in City Proper. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Ali-Salaam voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Advertise for Bids for Contract No. 17-309-006 for Inspection of Sewers in City Proper.

5. Authorization to execute a Financial Assistance Agreement between the Massachusetts Water Resources Authority ("MWRA) and the Commission for Dorchester Interceptor Inflow Removal. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Ali-Salaam voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Executive Director is authorized to execute a Financial Assistance Agreement with MWRA for Dorchester Interceptor Inflow Removal for a total amount not to exceed \$3,763,054 for a term of 48 months.

6. Authorization to participate in the Water Research Foundation. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Ali-Salaam voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to participate in The Water Research Foundation and pay membership costs in an amount not to exceed \$39,900.00.

7. Authorization to Advertise and Solicit Requests for Proposals for Professional Services Contract for Capital Survey Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner

Stone, Chairman Woodall voted yea, Commissioner Ali-Salaam voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Advertise and Solicit Requests for Proposals for a Professional Services Contract for Capital Survey Services in an amount not to exceed \$300,000.00, for a period of three years.

8. Authorization to Advertise and Solicit Requests for Proposals for Professional Services Contract for Geotechnical Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Ali-Salaam voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Advertise and Solicit Requests for Proposals for a Professional Services Contract for Geotechnical Services in an amount not to exceed \$300,000.00, for a period of three years.

9. Authorization to Advertise and Solicit Requests for Proposals for Professional Services Contract for Testing and Analysis of Water Pipes. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Ali-Salaam voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Advertise and Solicit Requests for Proposals for a Professional Services Contract for Testing and Analysis of Water Pipes in an amount not to exceed \$300,000.00, for a period of three years.

10. Authorization to Advertise and Solicit Requests for Proposals for Professional Services Contract for Traffic Management Design Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Ali-Salaam voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Advertise and Solicit Requests for Proposals for a Professional Services Contract for Traffic Management Design Services in an amount not to exceed \$200,000.00, for a period of three years.

Administration

1. Authorization to Advertise a Contract for Overhead Door Preventative Maintenance and Repair Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Ali-Salaam voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Advertise a Contract for Overhead Door Preventative Maintenance and Repair Services in an amount not to exceed \$110,000, for a period of three years.

2. Authorization to Award the Purchase of Large Water Meters under Contract 18-103-004 to Neptune Technology. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Ali-Salaam voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 18-103-004 to Neptune Technology, in an amount not to exceed \$88,200.00; and the Executive Director is authorized to execute the necessary contract documents.

3. Authorization to Award the Purchase of Residential Water Meters under Contract 18-103-007 to Neptune Technology. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Ali-Salaam voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 18-103-007 to Neptune Technology, in an amount not to exceed \$522,480.00; and the Executive Director is authorized to execute the necessary contract documents.

Operations

1. Authorization to Award a Contract to develop and implement a web-based cloud application for asset management to True North Geographic Technologies, LLC. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Ali-Salaam voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award a Contract to develop and implement a web-based cloud application for asset management to True North Geographic Technologies, LLC in an amount not to exceed \$73,650 and a period of two years; and the Executive Director is authorized to execute the necessary contract documents.

V. EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session to discuss and approve the June 27, 2018 Executive Session Minutes and discussion of the July 2018 Consent Decree Update. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Ali-Salaam voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission go into Executive Session to discuss and approve the Executive Session Minutes of the June 27, 2018 meeting and Consent Decree Update; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will reconvene in open session upon completion of the Executive Session; and further

RESOLVED: To adjourn this open meeting at 9:18 A.M. and meet in Executive Session.

Thereupon, at 9:25 A.M. the Commissioners reconvened the Open Meeting.


ADJOURNMENT

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Ali-Salaam voted yea, and Commissioner Stone voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 9:25 A.M.

Respectfully submitted,


Henry F. Vitale
Secretary