

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Wednesday, August 22, 2018

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 8:55 A.M. on Wednesday, August 22, 2018, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall, and Commissioner Cathleen Douglas Stone constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Piacenza, Porras, Sullivan, Vitale, and Ms. Gottschalk, and Mahoney of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Approval of Minutes

Consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Monday, July 30, 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Monday, July 30, 2018, be, and they hereby are, approved.

Information Reports

1. Disbursement Ratification (Schedules A, B, & D)

Ratification of Disbursements for July 17, 2018 through August 17, 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the actions of those persons authorized by the Commission to execute checks for a total of \$523,882.18 are ratified and approved.

2. July 2018 Change Orders Report.

II. GENERAL MANAGEMENT ISSUES

1. July 2018 Capital Improvement Program Budget Report.
2. Hussein Dayib, Director of Diversity, reported on the status of the ongoing Commission-wide Anti-Bias and Harassment training. In response to a question by Chairman Woodall regarding a policy for implementation of a Diversity Committee, the Commissioners were advised that this discussion is appropriate for Executive Session.
3. July 2018 Monthly Management Report.
4. July 2018 Revenue and Expenses Report.

III. PROPOSALS AND CONTRACTS

Engineering

1. For Information Only: Project Performance Tracking and Reporting.

2. Authorization to Advertise for 2019 Annual Maintenance and Repair Contracts for the Commission's water, sewer, and drainage systems. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Advertise for 2019 Annual Maintenance and Repair Contracts for the Commission's water, sewer, and drainage systems.

Administration

1. Authorization to Award a Contract for the renewal of a maintenance and support agreement for the Commission's Datacenter Virtualization systems under Massachusetts State Contract #ITS58 for the period September 1, 2018 to September 1, 2019. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award a Contract for the renewal of a maintenance support agreement for the Commission's Datacenter Virtualization systems to Dell, in an amount not to exceed \$83,439.99; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to Award a Contract for the renewal of a maintenance and technical support agreement for the Commission's network firewall under Massachusetts State Contract #ITT50 for the period October 27, 2018 to October 27, 2019. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award a Contract for the renewal of a maintenance and technical support agreement for the Commission's network firewall to Integration Partners, in an amount not to exceed \$56,696.29; and the Executive Director is authorized to execute the necessary contract documents.

Finance

1. Authorization to execute one or more Promissory Notes to the MWRA in an amount not to exceed \$52,787,000.00, and all other necessary documents for Commission participation in the MWRA's Local Water System Assistance Program. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to execute one or more Promissory Notes to the MWRA in an amount not to exceed \$52,787,000.00, and all other necessary documents for Commission participation in the MWRA's Local Water System Assistance Program.

Operations

1. Authorization to Advertise a Request for Proposals for a professional services contract to maintain a citywide unidirectional water main flushing program. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Advertise a Request for Proposals for a professional services contract to maintain a citywide unidirectional water main flushing program.

2. Authorization to Award a Contract for Three Years for Licensed Site Professional Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award a Contract for Three Years for Licensed Site Professional Services to Weston & Sampson Engineers, Inc., in an amount not to exceed \$300,000.00; and the Executive Director is authorized to execute the necessary contract documents.

3. Authorization to Award Contract #18-103-007 for the Purchase of Manhole Frames and Covers. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract #18-103-007 for the Purchase of Manhole Frames and Covers to General Foundries, in an amount not to exceed \$121,812.50; and the Executive Director is authorized to execute the necessary contract documents.

Legal

1. That the Board of Commissioners Assess Sewer Extension betterment costs for Curlew Street in West Roxbury. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: The Commission Assess Sewer Extension betterment costs for Curlew Street in West Roxbury, in an amount not to exceed \$15,530.00 per betterment unit.

V. EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session to discuss and approve the July 30, 2018 Executive Session Minutes, and discussion of the July 30, 2018 Consent Decree Update, and Consent Decree KPI Report. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission go into Executive Session to discuss and approve the July 30, 2018 Executive Session Minutes, and discussion of the July 30, 2018 Consent Decree Update, Consent

Decree KPI Report and Policy discussion; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will not reconvene in an open meeting session upon completion of the Executive Session; and further

RESOLVED: To adjourn this open meeting and meet in Executive Session.


ADJOURNMENT

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 9: 30 A.M.

Respectfully submitted,



Henry F. Vitale
Secretary