

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Friday, October 27, 2017

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 8:52 A.M. on Friday, October 27, 2017, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall, and Commissioner Cathleen Douglas Stone constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Hunt, Piacenza, Porras, Sullivan, Vitale, and Mses. Gottschalk, and Mahoney of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Administration

Approval of Minutes

Consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Thursday, September 21, 2017. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Thursday, September 21, 2017, be, and they hereby are, approved.

Information Reports

1. Disbursement Ratification (Schedules A, B & D)

Ratification of Disbursements for September 15, 2017 – October 16, 2017. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the actions of those persons authorized by the Commission in executing checks for a total of \$399,216.12 are ratified and approved.

2. September 2017 Change Orders Report.

3. Third Quarter Affirmative Action Plan Report.

II. GENERAL MANAGEMENT ISSUES

1. September 2017 Capital Improvement Program Budget Variance Report.

2. September 2017 Monthly Management Report.

3. September 2017 Revenue and Expense Analysis Report.

III. PROPOSALS AND CONTRACTS

Engineering

1. Project Performance Tracking and Reporting.

2. Authorization to Advertise for Bids for Contract No. 14-308-003, replacement of water mains and rehabilitation of sewer and drain pipes in West Roxbury. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That appropriate members of Staff are authorized to advertise for Bids for Contract No. 14-308-003, replacement of water mains and rehabilitation of sewer and drain pipes in West Roxbury.

3. Authorization to Award Contract No. 16-308-005 for replacement and rehabilitation of water mains, storm drains and sewers in South End, South Boston, Dorchester and Mattapan. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 16-308-005 to D'Allessandro Corporation in an amount not to exceed \$3,427,298.28; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to Award Contract No. 17-309-007 for Sewer and Drain Condition Monitoring in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 17-309-007 to National Water Main Cleaning Company in an amount not to exceed \$317,365.05; and the Executive Director is authorized to execute the necessary contract documents.

5. Authorization to Participate in the Water Environment and Reuse Foundation. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Participate in the Water Environment and Reuse Foundation for an amount not to exceed \$38,631.00.

6. Authorization to solicit proposals for a Program to study the Performance of the Dorchester Interceptor. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That appropriate members of Staff are authorized to solicit proposals for a Program to study the Performance of the Dorchester Interceptor.

Administration

1. Authorization to Award Contract No. 18-201-001 for Elevator Maintenance and Repair Services for the period January 2018 through December 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 18-201-001 to United Elevator Company in an amount not to exceed \$72,456.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to Negotiate and Execute a contract with DHK Architects, Inc. to provide space planning services for a partial reprogramming of space in the Commission's Headquarters Building. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That appropriate members of Staff are authorized to Negotiate a contract with DHK Architects, Inc. in an amount not to exceed \$50,000.00; and the Executive Director is authorized to execute the necessary contract documents.

3. Authorization to Award a sole source 3-year contract to Perch Security for the Perch Security Community Defense Platform. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission award a sole source contract to Perch Security in an amount not to exceed \$63,000.00; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to Award a sole source one year contract to Azteca Systems Inc. for maintenance and technical support of the Commission's Asset Management Systems. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission award a sole source contract to Azteca Systems Inc. in an amount, not to exceed \$150,000.00; and the Executive Director is authorized to execute the necessary contract documents.

5. Authorization to utilize a Massachusetts State Contract to award a one-year contract (2018) to Oracle Corporation for Maintenance and Technical Support on the Commission's Human Resource/Financial Management System. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission utilize a Massachusetts State contract and award a contract to Oracle Corporation in an amount, not to exceed \$134,000.00; and the Executive Director is authorized to execute the necessary contract documents.

6. Authorization to utilize a Massachusetts State Contract to award a one-year contract (2018) to Oracle Corporation for Maintenance and Technical Support on the Commission's Oracle

Relational Database Management System. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission utilize a Massachusetts State Contract and award a contract to Oracle Corporation in an amount, not to exceed \$66,000.00; and the Executive Director is authorized to execute the necessary contract documents.

Finance

1. Authorization to Extend the Contract of O'Connor & Drew P.C. as the Commission's Independent Auditors for a Three-Year Period (2017-2019). Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Extend the Contract of O'Connor & Drew P.C. as the Commission's Independent Auditors for a Three-Year Period; and the Executive Director is authorized to execute the necessary contract documents.

Operations

1. Authorization to utilize Massachusetts State Contract CLT07 for the purchase of work clothing in 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission utilize Massachusetts State Contract CLT07 for the purchase of work clothing in an amount not to exceed \$119,750.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to utilize Massachusetts State Contract FAC76 for the purchase of Industrial, Commercial and Safety Equipment and Supplies in 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission utilize Massachusetts State Contract FAC76 for the purchase of Industrial, Commercial and Safety Equipment and Supplies in an amount not to exceed \$150,000.00; and the Executive Director is authorized to execute the necessary contract documents.

3. Authorization to utilize Massachusetts State Contract VEH93 for the purchase of Service and Parts of Heavy Duty Vehicles in 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission utilize Massachusetts State Contract VEH93 for the purchase of Service and Parts of Heavy Duty Vehicles in an amount not to exceed \$75,000.00; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to utilize Massachusetts State Contract VEH96 for the purchase of Motorized Vehicles Parts, Re-refined Motor Oil, Remanufactured Antifreeze and other lubricants in 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission utilize Massachusetts State Contract VEH96 for the purchase of vehicle replacement parts and supplies in an amount not to exceed \$95,000.00; and the Executive Director is authorized to execute the necessary contract documents.

Organizational Diversity

1. Report on the Diversity and Inclusion Training.

EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session for discussion and approval of the Executive Session Minutes of the September 21, 2017 meeting and Consent Decree Compliance. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission go into Executive Session to discuss and approve the Executive Session Minutes of the September 21, 2017 meeting and Consent Decree Compliance; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will not reconvene in an open meeting session upon completion of the Executive Session; and further

RESOLVED: To adjourn this open meeting and meet in Executive Session.

ADJOURNMENT

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 9: 40 A.M.

Respectfully submitted,



Henry F. Vitale
Secretary