

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Monday, November 21, 2022

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 10:00 a.m. A.M. on Monday, November 21, 2022, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts. Under the provisions of G.L. c. 30A, and per an Act Extending Certain State of Emergency Accommodations, which was signed into law by the Governor of Massachusetts or his designee on July 16, 2022, which suspends certain provisions of the open meeting law, this meeting was conducted remotely. The dial in and meeting identification were publicly noticed.

Present at the meeting were Commissioner Michael J. Woodall, Commissioner Thomas Keady and Commissioner Cook constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Gabrick, Hunt, LaMarca, Petruzzello, Piacenza, Rossi, Sullivan, Van Dam, Vitale, and Ms. Ma, Mahoney, McSweeney, Randolph and Theodat of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary. Also present were additional Commission employees and two members of the public.

Upon opening the meeting Mr. Vitale asked Chairman Woodall to give an overview of the format of the meeting. Chairman Woodall informed participants that the meeting was being held virtually and that at the conclusion of the open session the Board would not be meeting in Executive Session.

At the outset of the meeting Mr. Vitale made a few announcements:

1. The Commission's hearing on the 2023-2025 Capital Improvement Program will be on November 22, 2022 at 6:00 PM; and
2. The Commission's Rate Hearing will take place on December 15, 2022 at 6:00 PM; and
3. The December BWSC Board Meeting will take place on December 20th, 2022.

Administration

Approval of Minutes

Consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Wednesday, October 26, 2022. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Thursday, October 26, 2022, be, and they hereby are, approved.

Information Reports

1. Disbursement Ratification (Schedules A, B & D)

Ratification of Disbursements for the period of October 16, 2022, through November 9, 2022. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the actions of those persons authorized by the Commission to execute checks for a total of \$310,184.01 are ratified and approved.

II. GENERAL MANAGEMENT REPORTS

1. October 2022 Capital Improvement Program Budget Variance Report.
2. October 2022 Monthly Management Report.
3. October 2022 Revenue and Expense Analysis.

III. PROPOSALS AND CONTRACTS

Engineering

1. Request for Authorization to Amend Contract No. 20-206-001, Design of Water and Sewerage Works. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to amend Contract No. 20-206-001, design of water and sewerage works with Stantec Consulting Services, Inc. and approve additional funds in the amount of \$297,947.86 for a new contract total of \$1,427,947.86; and the Executive Director is authorized to execute the necessary contract documents.

Administration

1. Request for Authorization to Utilize the United States Post Office in 2023. Upon Motion duly made by Chairman Woodall and seconded Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to utilize the United States Postal Service for mail related services in 2023 in an amount not to exceed \$270,400.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Request for Authorization to Utilize Massachusetts State Contract No. OFF47, for the purchase of office supplies, recycled paper, and envelopes in 2023. Upon Motion duly made by Chairman Woodall and seconded Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission authorized to utilize Massachusetts State Contract No. OFF47, for the purchase of office supplies, recycled paper, and envelopes in 2023, in an amount not to exceed \$85,000.00; and the Executive Director is authorized to negotiate and execute the necessary contract documents.

3. Request for Authorization to Advertise a Three-Year Contract for Window Cleaning Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to advertise a three-year contract for window cleaning services at the Commission's Headquarters Building and Material Handling Facility.

4. Request for Authorization to Utilize a Massachusetts State Contract for Printing and Graphic Design Services for Commission Publications and Materials. Upon Motion duly made by Chairman Woodall and seconded Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to utilize Commonwealth of Massachusetts State Contract #OFF44 for the printing, mailing and production of educational and promotional material used by the Commission to communicate with customers in an amount not to exceed \$293,500.00; and the Executive Director is authorized to negotiate and execute the necessary contract documents.

5. Request for Authorization to Utilize a Massachusetts State and/or Cooperative Procurement Contracts for the purchase of a Hyster H360XD Heavy Duty Forklift Truck. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to utilize Massachusetts State and/or Cooperative Procurement Contracts for the purchase of a Hyster H360XD heavy duty forklift truck in an amount not to exceed \$350,000.00; and the Executive Director is authorized to negotiate and execute the necessary contract documents.

6. Request for authorization to Waive Public Advertisement and Enter into Agreements for Water/Sewer, Natural Gas and Electrical Utility Services in 2023. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to waive public advertisement and enter in the following agreements in 2023: Boston Water and Sewer Commission (water/sewer services), \$141,000.00; National Grid (natural gas), \$339,000.00; Eversource (electrical delivery/transmission services), \$700,000.00; and Constellation NewEnergy, Inc. (electrical generation/supply services), \$636,000.00; and the Executive Director is authorized to execute the necessary contract documents.

Operations

1. Request for Authorization to Amend Contract No. 22-303-003, Emergency Repairs to Sewers and Drains. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to amend Contract No. 22-303-003, emergency repairs to sewers and drains and approve additional funds in the amount of \$389,000.00 for a new contract total of \$2,233,067.65; and the Executive Director is authorized to execute the necessary contract documents.

2. Request to Award Contract No. 23-303-001, Emergency Repairs to Water Services in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 23-303-001, emergency repairs to water services in the City of Boston to Metro Equipment Corporation in an amount not to exceed \$2,307,208.42; and the Executive Director is authorized to execute the necessary documents.

3. Request to Award Contract No. 23-303-002, Emergency Repairs to Sewers and Drains in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 23-303-002, emergency repairs to sewers and drains in the City of Boston to C. Naughton Corporation in an amount not to exceed \$1,379,308.66; and the Executive Director is authorized to execute the necessary documents.

4. Request to Award Contract No. 23-303-003, Reconstruction of Drainage and Sewerage Works in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 23-303-003, reconstruction of drainage and sewerage works in the City of Boston to Stevens Companies in an amount not to exceed \$1,569,209.31; and the Executive Director is authorized to execute the necessary documents.

5. Request to Award Contract No. 23-303-004, Cleaning and Television Inspection of Sewers and Storm Drains in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 23-303-004, cleaning and television inspection of sewers and storm drains in the City of Boston to National Water Main Cleaning Co. in an amount not to exceed \$421,700.10; and the Executive Director is authorized to execute the necessary documents.

6. Request to Award Contract No. 23-303-005, Disposal/Reuse of Waste Trench Excavate. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 23-303-005, disposal/reuse of waste trench excavate to Mario Susi and Sons, Inc. in an amount not to exceed \$154,900.00; and the Executive Director is authorized to execute the necessary documents.

7. Request to Award Contract No. 23-303-006, Disposal/Reuse of Waste Sewer Cleanings. Upon Motion duly made by Chairman Woodall and seconded Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 23-303-006, disposal/reuse of waste sewer cleanings to W.L. French Excavating Company in an amount not to exceed \$481,275.00; and the Executive Director is authorized to execute the necessary documents.

8. Request to Award Contract No. 23-303-007, Disposal/Reuse of Waste Catch Basin Cleanings. Upon Motion duly made by Chairman Woodall and seconded Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 23-303-007, disposal/reuse of waste catch basin cleanings to W.L. French Excavating Company in an amount not to exceed \$543,375.00; and the Executive Director is authorized to execute the necessary documents.

9. Request to Award Contract No. 23-303-008, Restoration of Water and Sewer Permanent Paving of Excavations in the City of Boston. Upon Motion duly made by Chairman Woodall, and Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 23-303-008, restoration of water and sewer permanent paving of excavations in the City of Boston to Mario Susi & Sons, the lowest responsible bidder, in an amount not to exceed \$1,807,500.50; and the Executive Director is authorized to execute the necessary documents.

10. Request to Award Contract No. 23-303-009, Restoration of Water and Sewer Sidewalk Excavations in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 23-303-009, restoration of water and sewer sidewalk excavations in the City of Boston to P.G. Construction, Inc. in an amount not to exceed \$907,313.60; and the Executive Director is authorized to execute the necessary documents.

11. Request to Award Contract No. 23-303-010, Catch Basin Cleaning I in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 23-303-010, catch basin cleaning I in the City of Boston to Rapid Flow in an amount not to exceed \$783,794.00; and the Executive Director is authorized to execute the necessary documents.

12. Request to Award Contract No. 23-303-011, Catch Basin Cleaning II in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 23-303-011, catch basin cleaning II in the City of Boston to Rapid Flow in an amount not to exceed \$783,794.00; and the Executive Director is authorized to execute the necessary documents.

13. Request to Award Contract No. 23-303-012, Restoration of Water and Sewer Sidewalk Excavations II in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 23-303-012, restoration of water and sewer sidewalk excavations II in the City of Boston to P.G. Construction, Inc. in an amount not to exceed \$743,305.60; and the Executive Director is authorized to execute the necessary documents.

14. Request to Utilize Massachusetts State Contract CLT08 for Miscellaneous Clothing, Footwear and Accessories. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to utilize Massachusetts State Contract CLT08 for the purchase of miscellaneous clothing, footwear, and accessories in an amount not to exceed \$150,000.00 in 2023; and the Executive Director is authorized to execute the necessary documents.

15. Request to Utilize Massachusetts State Contract FAC100 for Industrial, Construction and Safety Equipment and Supplies. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to utilize Massachusetts State Contract FAC100 for the purchase of industrial, construction and safety equipment and supplies in an amount not to exceed \$150,000.00 in 2023; and the Executive Director is authorized to execute the necessary documents.

16. Request for Authorization to Negotiate and Award Contract No. 22-203-001, Professional Services for the Water main Flushing Program. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to negotiate and award Contract No. 22-203-001, to Weston & Sampson Engineers, Inc.

for professional services to evaluate, develop improvements and maintain the Commission's water main flushing program in an amount not to exceed \$1,242,947.00; and the Executive Director is authorized to execute the necessary contract documents.

II

1. Request for Authorization to Utilize currently approved Commonwealth of Massachusetts State Contracts, General Services Agreements and Authorized Consortiums/Collaborative Agreements for the purchase of IT Hardware and Miscellaneous Supplies. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to utilize currently approved Commonwealth of Massachusetts State Contracts, General Services Agreements and Authorized Consortiums/Collaborative Agreements for the purchase of IT hardware and miscellaneous supplies in 2023 for an amount not to exceed \$450,000.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Request for Authorization to Utilize Commonwealth of Massachusetts State Contracts and/or General Services Agreements for the purchase of wireless and telecommunication services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to utilize Commonwealth of Massachusetts State Contracts and/or General Services Agreements for the purchase of wireless and telecommunication services from Verizon Wireless/Verizon New England, Inc. for the period of January 1, 2023, to December 31, 2023 for an amount not to exceed \$342,000.00; and the Executive Director is authorized to execute the necessary contract documents.

3. Request for Authorization to Utilize a Commonwealth of Massachusetts State Contract and Award a Contract to purchase a Microsoft Enterprise Licensing Agreement. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to utilize a Commonwealth of Massachusetts State Contract and award a contract not to exceed \$1,500,000 to purchase Microsoft Licensing through an Enterprise Agreement from Dell for the period January 1, 2023, to December 31, 2026; and the Executive Director is authorized to execute the necessary contract documents.

Finance

1. Request for Authorization to Reject the lowest bid for Contract 23-205-002, Mailhouse Services and for Authorization to Award Contract 23-205-002 to the next lowest bidder. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to reject the lowest bid for Contract 23-205-002, mailhouse services and further;

RESOLVED: That the Commission is authorized to award Contract No. 23-205-0027, to the second lowest and responsible bidder, One Source, for mailhouse services for the period January 1, 2023, through December 31, 2025, in an amount not to exceed \$442,800.00; and the Executive Director is authorized to execute the necessary contract documents.

ADJOURNMENT

There being no further business to come before the Commission, after further discussion upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 10:44 A.M.

Respectfully submitted,



Henry F. Vitale
Secretary