

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Wednesday, January 25, 2017

CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 8:40 A.M. on Wednesday, January 25, 2017, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall, Commissioner Cathleen Douglas Stone, and Commissioner Muhammad Ali-Salaam constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Hunt, Piacenza, Porras, Sullivan, Vitale, and Mses. Gottschalk, Hanson, and Kieser of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Approval of Minutes

Consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Wednesday, December 21, 2016. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Wednesday, December 21, 2016, be, and they hereby are, approved.

Informational Reports

1. Disbursement Ratification (Schedules A, B, C & D)

Ratification of Disbursements for December 12, 2016 – January 18, 2017. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the actions of those persons authorized by the Commission in executing checks for a total of \$1,113,967.93 are ratified and approved.

2. December 2016 Change Orders Report.

3. Fourth Quarter Affirmative Action Plan Report.

GENERAL MANAGEMENT ISSUES

1. December 2016 Capital Improvement Program Budget Variance Report.

2. December 2016 Monthly Management Report.

PROPOSALS AND CONTRACTS

Engineering

1. Informational Report: Construction Project Performance Tracking and Reporting.

2. Authorization to execute Amendment #2 to Contract No. 11-206-005 for additional construction services work required for the Dudley Square Sewer Separation Project. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That appropriate members of Staff are authorized to Amend Contract No. 11-206-005 in an amount not to exceed \$153,764.42; and the Executive Director is authorized to execute the necessary contract documents.

3. Authorization to Award Contract No. 15-308-006 for Replacement and Rehabilitation of Water, Sewer, and Drain Pipes in Allston/Brighton and Charlestown. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission award Contract No. 15-308-006 to RJV Construction in an amount not to exceed \$4,812,419.82; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to Award Contract No. 16-308-004 for Replacement and Rehabilitation of Water, Sewer, and Drain Pipes in the City proper. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission award Contract No. 16-308-004 to RJV Construction in an amount not to exceed \$3,825,317.44; and the Executive Director is authorized to execute the necessary contract documents.

5. Authorization to Conditionally Award Contract No. 16-309-002 for Replacement and Rehabilitation of Sewer and Drain Pipes in the City proper. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission conditionally award Contract No. 16-309-002 to RJV Construction in an amount not to exceed \$7,168,823.51; and the Executive Director is authorized to execute the necessary contract documents.

6. Authorization to Award Contract No. 16-309-007 for Sewer and Drain Condition Monitoring in the City proper. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission award Contract No. 16-309-007 to National Water Main Cleaning in an amount not to exceed \$296,946.05; and the Executive Director is authorized to execute the necessary contract documents.

7. Authorization to Award Contract No. 17-303-003 for Reconstruction of Drainage and Sewerage Works. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission award Contract No. 17-303-003 to Mattuchio Construction Co., Inc. in an amount not to exceed \$959,465.50; and the Executive Director is authorized to execute the necessary contract documents.

8. Authorization to Solicit Proposals for Design Services for Green Infrastructure/Low Impact Development Educational Signage. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That appropriate members of Staff are authorized to Solicit Proposals for Design Services for Green Infrastructure/Low Impact Development Educational Signage.

9. Authorization to Amend the 2017-2019 Capital Improvement Program with the Addition of the Trenchless Rehabilitation of a Combined Sewer in Fairfield Street in the Back Bay. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That appropriate members of Staff are authorized to Amend the 2017-2019 Capital Improvement Program with the Addition of the Trenchless Rehabilitation of a Combined Sewer in Fairfield Street in the Back Bay.

Administration

1. Authorization to Award Contract No. 17-201-004A for Vending Machine Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission award Contract No. 17-201-004A to Automated Food Service Inc. for the period February 1, 2017 through December 31, 2019; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to Advertise for Professional Engineering Services for Facility Improvements at the Commission's Headquarters Building. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That appropriate members of Staff are authorized to advertise a Request for Proposals for Professional Engineering Services for Facility Improvements at the Commission's Headquarters Building.

Operations

1. Authorization to utilize the Commonwealth of Massachusetts Contract FAC76 for Industrial, Commercial and Safety Equipment and Supplies. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That appropriate members of Staff are authorized to utilize the Commonwealth of Massachusetts Contract FAC76 for Industrial, Commercial and safety Equipment and Supplies at a cost not to exceed \$150,000.00 in 2017; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to Award Contract No. 17-103-007 for the Purchase of Standard Fire Hydrants and Accessories. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission award Contract No. 17-103-007 to Kennedy Valve in an amount not to exceed \$962,745.00; and the Executive Director is authorized to execute the necessary contract documents.

Finance

1. Authorization to waive public advertisement and award a sole source contract for Electronic Payment Services for 2017. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That appropriate members of Staff are authorized award a sole source contract for Electronic Payment Services for 2017 to FISERV in an amount not to exceed \$35,000.00; and the Executive Director is authorized to execute the necessary contract documents.

Human Resources

1. Authorization to Solicit Proposals for a Broker to provide services for the selection of the following Group Benefit Plans: Life Insurance, Health Insurance, Dental Insurance, Disability Insurance, and Deferred Compensation. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That appropriate members of Staff are authorized to Solicit Proposals for a Broker to provide services for the selection of

the following Group Benefit Plans: Life Insurance, Health Insurance, Dental Insurance, Disability Insurance, and Deferred Compensation.

Administration

1. Authorization to approve performance based salary increases of 0-3% for Executive Employees to be effective as of January 1, 2017. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That performance based salary increases of 0-3% for Executive Employees, effective as of January 1, 2017, are approved.

EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session for discussion and approval of the Executive Session Minutes of the December 21, 2016 meeting and Consent Decree Compliance. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission go into Executive Session to discuss and approve the Executive Session Minutes of the December 21, 2016 meeting and Consent Decree Compliance; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will not reconvene in an open meeting session upon completion of the aforementioned Executive Session; and further

RESOLVED: To adjourn this open meeting and meet in Executive Session.

ADJOURNMENT

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 9: 12 A.M.

Respectfully submitted,



Henry F. Vitale
Secretary