

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Thursday, February 16, 2017

CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 9:02 A.M. on Thursday, February 16, 2017, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall, Commissioner Cathleen Douglas Stone, and Commissioner Muhammad Ali-Salaam constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Hunt, Piacenza, Porras, Sullivan, Vitale, and Mses. Gottschalk, Hanson, and Kieser of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Administration

Approval of Minutes

Consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Wednesday, January 25, 2017. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Wednesday, January 25, 2017, be, and they hereby are, approved.

Information Reports

1. Ratification of Disbursements (Schedules A, B, & D)

Ratification of Disbursements for January 19, 2017 – February 7, 2017. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the actions of those persons authorized by the Commission in executing checks for a total of \$294,069.64 are ratified and approved.

2. January 2017 Change Orders Report.

3. Project Performance Tracking and Reporting.
4. Commission's Reported 2016 Water Accountability Figures.

GENERAL MANAGEMENT ISSUES

1. January 2017 Capital Improvement Program Budget Variance Report.
2. January 2017 Monthly Management Report.
3. December 2016 Revenue and Expense Analysis Report.
4. January 2017 Revenue and Expense Analysis Report.

EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session for discussion and approval of the Executive Session Minutes of the January 25, 2017 meeting, Litigation status and February Consent Decree Compliance Update. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission go into Executive Session to discuss and approve the Executive Session Minutes of the January 25, 2017 meeting, Litigation status and the February Consent Decree Compliance Update; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will reconvene in an open meeting session upon completion of the aforementioned Executive Session; and further

RESOLVED: To adjourn this open meeting at 9:15 A.M. and meet in Executive Session.

Thereupon, at 9:35 A.M., the Commissioners reconvened the open meeting.

LEGAL

B. Contracts

Chairman Woodall next presented for approval the offer of a one year extension to the Executive Employment Agreement of Henry F. Vitale, Executive Director. Chairman Woodall stated that Mr. Vitale's performance as Executive Director continues to be excellent and that he is entitled to a three percent increase in his base salary. Upon Motion duly made by Chairman Woodall and seconded by

Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Board of Commissioners approve a one year extension to the Executive Employment Agreement of Henry F. Vitale; and further

RESOLVED: That Henry F. Vitale shall receive a three percent increase in his base salary.

At this time, Chairman Woodall, Commissioner Stone and Commissioner Ali-Salaam each signed the extension after which Mr. Vitale affixed his signature.

Chairman Woodall then presented for consideration a recommendation for approval of a three percent increase in the base salary of John P. Sullivan. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea and Commissioner Ali-Salaam voted yea.

RESOLVED: That John P. Sullivan shall receive a three percent increase in his base salary.

ADJOURNMENT

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 9:40 A.M.

Respectfully submitted,



Henry F. Vitale
Secretary