

**Boston Water and
Sewer Commission**

980 Harrison Avenue
Boston, MA 02119-2540
617-989-7000



Meeting of the
Boston Water and Sewer Commission

September 21, 2017

Meeting No. 2017-09

AGENDA

Call to Order

Minutes of Meeting

1. Minutes of the August 23, 2017 Meeting

Informational Reports

1. Disbursement Ratification (Schedules A, B and D)
2. Informational Change Orders Granted August 1, 2017 – August 31, 2017

General Management Reports

1. August, 2017 Capital Improvement Program Budget Variance Report
2. August, 2017 Monthly Management Report
3. August, 2017 Revenue and Expense Analysis

Proposals and Contracts

Engineering

1. Project Performance Tracking and Reporting
2. Commission Authorization to Advertise for 2018 Annual Maintenance and Repair Contracts



3. Commission Authorization to Participate in BPWD Project 17-11 for Curlew Street Sewer Betterment and Water Main Improvements

Administration

1. Commission Authorization to Purchase Residential Water Meters
2. Commission Authorization to Advertise a Design Services Contract
3. Commission Authorization to Award Aclara Maintenance Services
4. Commission Authorization to Award DLT Solutions AutoCAD Maintenance

Finance

1. Commission Authorization to Solicit Bids/ Proposals for 2018 Purchase/Service Contracts
2. OPEB Trust- Boston Trust & Investment Management Company
3. Commission Authorization to Approve and Adopt the Issuance Resolution to Authorize the Issuance of BWSC General Revenue and Refunding Bonds

Legal

Litigation

Contracts

Executive Session



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BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Wednesday, August 23, 2017

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 8:43 A.M. on Wednesday, August 23, 2017, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall, Commissioner Cathleen Douglas Stone, and Commissioner Muhammad Ali-Salaam constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Hunt, Porras, Sullivan, Vitale, and Ms. Gottschalk and Mahoney of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Administration

Approval of Minutes

Consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Wednesday, July 26, 2017. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Wednesday, July 26, 2017, be, and they hereby are, approved.

Information Reports

1. Disbursement Ratification (Schedules A, B & D)

Ratification of Disbursements for July 19, 2017 – August 16, 2017. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the actions of those persons authorized by the Commission in executing checks for a total of \$429,795.42 are ratified and approved.

2. July 2017 Change Orders Report.

II. GENERAL MANAGEMENT ISSUES

1. July 2017 Capital Improvement Program Budget Variance Report.

2. July 2017 Monthly Management Report.

3. July 2017 Revenue and Expense Analysis Report.

III. PROPOSALS AND CONTRACTS

Engineering

1. Project Performance Tracking and Reporting.

2. Authorization to Award Contract No. 14-308-006 for Replacement of Water Pipes and Replacement and Rehabilitation of Sewer and Drain Pipes in Allston/Brighton, Dorchester, and Jamaica Plain. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission award Contract 14-308-006 to Fed Corporation in an amount not to exceed \$3,833,270.90; and the Executive Director is authorized to execute the necessary contract documents.

3. Authorization to Negotiate and Execute Contract 17-206-004, Sewer System Evaluation Survey of the Dorchester Interceptor Tributary Area. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That appropriate members of Staff are authorized to negotiate a contract with Tighe & Bond at a cost not to exceed \$994,465.00; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to Advertise for Bids for Contract No. 17-309-007, Sewer and Drain Condition monitoring in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That appropriate members of Staff are authorized to advertise Contract No. 17-309-007, Sewer and Drain Condition monitoring in the City of Boston.

5. Authorization to Award Contract No. 17-309-013 for Sewer Works Improvements in the Back Bay. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission award Contract 17-309-013 to Umbro & Sons in an amount not to exceed \$1,274,274.74; and the Executive Director is authorized to execute the necessary contract documents.

V. EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session for discussion and approval of the Executive Session Minutes of the July 26, 2017 meeting and Consent Decree Compliance. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission go into Executive Session to discuss and approve the Executive Session Minutes of the July 26, 2017 meeting and Consent Decree Compliance; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will not reconvene in an open meeting session upon completion of the aforementioned Executive Session; and further

RESOLVED: To adjourn this open meeting and meet in Executive Session.

ADJOURNMENT

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 9: 27 A.M.

Respectfully submitted,


Henry F. Vitale
Secretary