

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Wednesday, November 29, 2017

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 8:50 A.M. on Wednesday, November 29, 2017, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall, and Commissioner Cathleen Douglas Stone constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Hunt, Piacenza, Porras, Sullivan, Vitale, and Ms. Gottschalk, Kieser and Mahoney of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Walk-In

Authorization to Advertise a Request for Qualifications for an Owner's Project Manager (OPM) for three years with an option to extend for an additional two years. After discussion and upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea for this request as amended.

RESOLVED: That appropriate members of Staff are authorized to advertise a Request for Qualifications for an Owner's Project Manager (OPM) for three years, with the condition that the amount requested reflect the work to be done in five years.

Administration

Approval of Minutes

Consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Friday, October 27, 2017. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Friday, October 27, 2017, be, and they hereby are, approved.

Information Reports

1. Disbursement Ratification (Schedules A, B, C & D)

Ratification of Disbursements for October 17, 2017 – November 21, 2017. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the actions of those persons authorized by the Commission in executing checks for a total of \$1,143,858.51 are ratified and approved.

2. October 2017 Change Orders Report.

II. GENERAL MANAGEMENT ISSUES

1. October 2017 Capital Improvement Program Budget Variance Report.
2. October 2017 Monthly Management Report.
3. October 2017 Revenue and Expense Analysis Report.

III. PROPOSALS AND CONTRACTS

Engineering

1. Project Performance Tracking and Reporting.

2. Authorization to Advertise for Bids for Contract No. 17-309-008, Roadway Restoration of Boston Water and Sewer Commission Excavations. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That appropriate members of Staff are authorized to advertise for Bids for Contract No. 17-309-008, Roadway Restoration of Boston Water and Sewer Commission Excavations.

3. Authorization to Award Contract No. 18-303-001 for Emergency Repairs to Water Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 18-303-001 to Metro Equipment Corporation in an amount not to exceed \$1,227,557.84; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to Award Contract No. 18-303-002 for Emergency Repairs to Sewers and Drains. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 18-303-002 to D'Alessandro Corporation in an amount not to exceed \$1,327,903.74; and the Executive Director is authorized to execute the necessary contract documents.

5. Authorization to Award Contract No. 18-303-004 for Cleaning and Television Inspection of Sewers and Storm Drains in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 18-303-004 to National Water Main Cleaning Company in an amount not to exceed \$500,962.00; and the Executive Director is authorized to execute the necessary contract documents.

6. Authorization to Award Contract No. 18-303-005 for Disposal/Reuse of Waste Trench Excavate. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 18-303-005 to Mario Susi and Sons, Inc. in an amount not to exceed \$129,800.00; and the Executive Director is authorized to execute the necessary contract documents.

7. Authorization to Award Contract No. 18-303-006 for Disposal/Reuse of Waste Sewer Cleanings. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 18-303-006 to W.L. French Excavating Company in an amount not to exceed \$275,714.00; and the Executive Director is authorized to execute the necessary contract documents.

8. Authorization to Award Contract No. 18-303-007 for Disposal/Reuse of Catch Basin Cleanings. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 18-303-007 to W.L. French Excavating Company in an amount not to exceed \$464,700.00; and the Executive Director is authorized to execute the necessary contract documents.

9. Authorization to Award Contract No. 18-303-009 for Restoration of Water and Sewer Sidewalk Excavations Citywide. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 18-303-009 to P.G. Construction, Inc. in an amount not to exceed \$704,377.35; and the Executive Director is authorized to execute the necessary contract documents.

10. Authorization to Solicit Proposals to Develop an Inundation Model. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to solicit proposals to develop an Inundation Model that will show the extent and duration of inundation in the City of Boston.

Administration

1. Authorization to Negotiate and Execute a Three-Year Contract for food and beverage services at the Commission's Headquarters Building. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That appropriate members of Staff are authorized to negotiate a contract with Hajj, Inc. in an amount not to exceed \$285,000.00; and the Executive Director is authorized to execute the necessary contract documents.

1. Authorization to Award Contract No. 18-201-001 for Elevator Maintenance and Repair Services for the period January 2018 through December 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 18-201-001 to United Elevator Company in an amount not to exceed \$72,456.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to Award a sole source contract for professional services for the development and implementation of the STAR Account Import and Billing Interface and integration of the STAR Programmer with UMAX. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission award a sole source contract to Aclara Professional Services in an amount not to exceed \$60,000.00; and the Executive Director is authorized to execute the necessary contract documents.

3. Authorization to utilize a Massachusetts State Contract to award a one-year contract (2018) for telecommunications services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission award a sole source contract to Paetec Communications Inc. in an amount, not to exceed \$36,000.00; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to utilize a Massachusetts State Contract to award a one-year contract (2018) to purchase wireless and telecommunications services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission award a sole source contract to Verizon Wireless/Verizon New England, Inc. in an amount, not to exceed \$236,160.00; and the Executive Director is authorized to execute the necessary contract documents.

5. Authorization to Negotiate and Execute under a Massachusetts State Contract a one-year contract (2018) to purchase data communications services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That appropriate members of Staff are authorized to negotiate a contract with TPx in an amount not to exceed \$150,000.00; and

the Executive Director is authorized to execute the necessary contract documents.

6. Authorization to Solicit Proposals for the Analysis, Design, Development and Implementation Management for the Replacement of the Commission's Website. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to solicit proposals for the Analysis, Design, Development and Implementation Management for the Replacement of the Commission's Website.

7. Authorization to utilize a Massachusetts State Contract for the purchase of IT Hardware and Miscellaneous Supplies in 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to utilize a Massachusetts State Contract for the purchase of IT Hardware and Miscellaneous Supplies in 2018.

Finance

1. Authorization to Award Contract No. 18-105-001 for the Purchase of Customer Billing Envelopes during 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 18-105-001 to Bay State Envelope in an amount, not to exceed \$30,495.24; and the Executive Director is authorized to execute the necessary contract documents.

Operations

1. Authorization to Award Contract No. 18-303-010 for Catch Basin Cleaning I in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 18-303-010 to Rapid Flow, Inc. in an amount, not to exceed 476,928.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to Award Contract No. 18-303-011 for Catch Basin Cleaning II in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 18-303-011 to Rapid Flow, Inc. in an amount, not to exceed \$496,928.00; and the Executive Director is authorized to execute the necessary contract documents.

3. Authorization to Negotiate and Execute a Contract for Water Sampling Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That appropriate members of Staff are authorized to Negotiate a contract with EST Associates, Inc. in an amount not to exceed \$312,394.20; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to utilize Massachusetts State Contract ENE 40 for the purchase of Biodiesel Fuel and ENE 41 for the purchase of Unleaded Gasoline in 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission utilize Massachusetts State Contract ENE 40 for the purchase of Biodiesel Fuel and ENE 41 for the purchase of Unleaded Gasoline in 2018 in an amount not to exceed \$480,000.00; and the Executive Director is authorized to execute the necessary contract documents.

5. Authorization to utilize Massachusetts State Contract VEH97 for the purchase of Tires & Tubes, New & Retread in 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission utilize Massachusetts State Contract VEH97 for the purchase of Tires & Tubes, New & Retread in 2018 in an amount not to exceed \$40,000.00; and the Executive Director is authorized to execute the necessary contract documents.

V. EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session for discussion and approval of the Executive Session Minutes of the October 27, 2017 meeting and Consent Decree Compliance. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission go into Executive Session to discuss and approve the Executive Session Minutes of October 27, 2017 meeting and Consent Decree Compliance; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will not reconvene in an open meeting session upon completion of the Executive Session; and further

RESOLVED: To adjourn this open meeting and meet in Executive Session.

ADJOURNMENT

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 9: 54 A.M.

Respectfully submitted,

A handwritten signature in cursive script, reading "Henry F. Vitale". The signature is written in dark ink and is positioned above a horizontal line.

Henry F. Vitale
Secretary