

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Wednesday, March 28, 2018

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 8: 50 A.M. on Wednesday, March 28, 2018, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall, Commissioner Cathleen Douglas Stone, and Commissioner Muhammad Ali-Salaam constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Fiumara, Hunt, Orthman, Porras, Steinkrauss, Sullivan, Vitale, and Mses. Gottschalk, Kieser, and Mahoney of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Administration

Approval of Minutes

Consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Wednesday, January 24, 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Wednesday, January 24, 2018, be, and they hereby are, approved.

James Steinkrauss, Deputy General Counsel, with Robert Orthman, Assistant General Counsel and Richard Fiumara, Compliance Coordinator conducted a presentation on the status of the Stormwater Fee Feasibility Study.

Information Reports

1. Disbursement Ratification (Schedules A, B, C & D)

Ratification of Disbursements for January 17, 2018 through February 14, 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the actions of those persons authorized by the Commission to execute checks for a total of \$454,036.68 are ratified and approved.

2. January 2018 Change Orders Report.

3. February 2018 Change Orders Report.

II. GENERAL MANAGEMENT ISSUES

1. January 2018 Capital Improvement Program Budget Report.

2. February 2018 Capital Improvement Program Budget Report.
3. January 2018 Monthly Management Report.
4. February 2018 Monthly Management Report.
5. December 2017 Revenue and Expenses Report.
6. January 2018 Revenue and Expenses Report.
7. February 2018 Revenue and Expenses Report.

II. PROPOSALS AND CONTRACTS

Engineering

1. For Information Only: Project Performance Tracking and Reporting.

2. Authorization to Advertise for Bids for Contract No. 16-308-006, for Replacement and Rehabilitation of Water Mains, Storm Drains, and Sewers in Back Bay/Beacon Hill, Fenway/Kenmore and Allston/Brighton area. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That appropriate members of Staff are authorized to advertise for Bids for Contract No. 16-308-006.

3. Authorization to Reject Bids for Contract No. 17-401-002 for Construction of Green infrastructure at Davis A. Ellis Elementary School, and to Advertise for Bids for Contract 17-401-003 for Construction of Green Infrastructure Improvements at Three Boston Public Schools. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: The Executive Director is authorized to Reject Bids for Contract No. 17-401-002, and to Advertise for Bids for Contract 17-401-003.

4. Authorization to Amend Contract No. 17-308-004, for additional funds for Replacement of Water Mains and Sewer in City proper – North End Phase III. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That appropriate members of Staff are authorized to Amend Contract 17-308-004 at a cost not to exceed \$680,000.00; and the Executive Director is authorized to execute the necessary contract documents.

5. Authorization to Participate in Boston Public Works Department Contract No. 17-401-005 to Install Green Infrastructure on Harrison Avenue. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission is authorized to Participate in Boston Public Works Department Contract No. 17-401-005 with an amount not to exceed \$321,690.00.

6. Authorization to Participate in Boston Public Works Department Contract No. 17-401-006 to Install Green Infrastructure in Codman Square. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission is authorized to Participate in Boston Public Works Department Contract No. 17-401-006 with an amount not to exceed \$264,532.05.

Administration

1. Authorization to Negotiate and Execute a Contract to Replace the Commission's Website. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That appropriate members of Staff are authorized to Negotiate a Contract with Interpersonal Frequency in an amount not to exceed \$303,875.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to advertise a Request for Qualifications (RFQ) for House Doctor Services to work with Commission Staff in the evaluation, design and improvement of Commission Facilities. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That appropriate members of Staff are authorized to advertise a Request for Qualifications (RFQ) for House Doctor Services.

Operations

1. Authorization to Utilize a Massachusetts State Contract for the Purchase of one Utility, one Dig Truck, four Light Vehicles, one Skid-Steer Loader, and Authorization to Utilize C.N. Wood for Sole Source Vactor Repair. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission Utilize a Massachusetts State Contract for the Purchase of one Utility, one Dig Truck, four Light Vehicles, one Skid-Steer Loader, and Utilize C.N. Wood for Sole Source Vactor Repair in an amount not to exceed \$448,000.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to Award Contract No. 18-309-009 for Sewer and Drain Condition Monitoring in Hyde Park, Jamaica Plain, and Roslindale. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission Award Contract No. 18-309-009 to Rapid Flow Inc., in an amount not to exceed \$543,560.25; and the

Executive Director is authorized to execute the necessary contract documents.

3. Authorization to Award Contract No. 18-309-010 for Sewer and Drain Condition Monitoring in Roxbury, South Boston, South Dorchester, and South End. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission Award Contract No. 18-309-010 to National Water Main Cleaning Co., in an amount not to exceed \$547,260.25; and the Executive Director is authorized to execute the necessary contract documents.

Organizational Diversity

1. Authorization to Approve and Adopt the Tobacco-Free Policy. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission Approve and Adopt the Tobacco-Free Policy.

V. EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session for discussion and approval of the Executive Session Minutes of the January 24, 2018 meeting and Consent Decree Compliance. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission go into Executive Session to discuss and approve the Executive Session Minutes of the January 24, 2018 meeting and Consent Decree Compliance; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will reconvene in an open meeting session upon completion of the Executive Session; and further

RESOLVED: To adjourn this open meeting at 9:58 A.M. and meet in Executive Session.

Thereupon, at 10:20 A.M. the Commissioners reconvened the Open Meeting.

LEGAL

B. Contracts

Chairman Woodall next presented for approval the offer of a one year extension to the Executive

Employment Agreement of Henry F. Vitale, Executive Director. Chairman Woodall stated that Mr. Vitale's performance as Executive Director continues to be excellent and that he is entitled to a three percent increase in his base salary. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Board of Commissioners approve a one year extension to the Executive Employment Agreement of Henry F. Vitale; and further

RESOLVED: That Henry F. Vitale shall receive a three percent increase in his base salary.

At this time, Chairman Woodall, Commissioner Stone and Commissioner Ali-Salaam each signed the extension after which Mr. Vitale affixed his signature.

Administration

Authorization to approve performance based salary increases of 0-3% for Executive Employees to be effective as of January 1, 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Commissioner Stone voted yea, Chairman Woodall voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That performance based salary increases of 0-3% for Executive Employees, effective as of January 1, 2018, are approved.


ADJOURNMENT

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 10: 30 A.M.

Respectfully submitted,


Henry F Vitale
Secretary