

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Monday, April 30, 2018

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 8:42 A.M. on Monday, April 30, 2018, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall, and Commissioner Cathleen Douglas Stone constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Porras, Sullivan, Vitale, and Mses. Gottschalk, Kieser, and Mahoney of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

The Executive Director presented to the Commissioners for their information the 2018 First Quarter Report (Q1 2018 Orange Book).

Administration

Approval of Minutes

Consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Wednesday, March 28, 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Wednesday, March 28, 2018, be, and they hereby are, approved.

Information Reports

1. Disbursement Ratification (Schedules A, B & D)

Ratification of Disbursements for March 16, 2018 through April 20, 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the actions of those persons authorized by the Commission to execute checks for a total of \$520,158.12 are ratified and approved.

2. March 2018 Change Orders Report.

3. Affirmative Action Plan, First Quarter Report for 2018.

II. GENERAL MANAGEMENT ISSUES

1. March 2018 Capital Improvement Program Budget Report.

2. March 2018 Monthly Management Report.

3. March 2018 Revenue and Expenses Report.

III. PROPOSALS AND CONTRACTS

Engineering

1. For Information Only: Project Performance Tracking and Reporting.
2. For Information Only: Update Regarding the Commission's 4:1 Inflow and Reduction Mitigation Account for the Years 2005 through 2018.
3. Authorization to Award Contract No. 14-308-003 for Replacement of Water Mains and Sewer and Drain pipes in West Roxbury. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 14-308-003 to RJV Construction, in an amount not to exceed \$7,616,537.28; and the Executive Director is authorized to execute the necessary contract documents.

4. Commission Ratification of the Actions of the Executive Director in Awarding by Voice-Vote, Contract No. 14-309-001 for Replacement and Rehabilitation of Water Mains and Sewer and Drain pipes in City Proper. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Actions of the Executive Director in Awarding by Voice-Vote, Contract No. 14-309-001 to FED Corporation in an amount not to exceed \$6,579,528.39 are hereby ratified and approved; and the Executive Director is authorized to execute the necessary contract documents.

5. Commission Ratification of the Actions of the Executive Director in Advertising for Bids by Voice-Vote, Contract No. 17-308-004 for Replacement of Water Mains and Sewers in City Proper – North End Phase III. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Actions of the Executive Director in Advertising for Bids by Voice-Vote, Contract No. 17-308-004 are hereby ratified and approved.

6. Authorization to Award Contract No. 17-308-004 for Replacement of Water Mains and Sewers in City Proper – North End Phase III. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 17-308-004 to Umbro & Sons Construction Inc., in an amount not to exceed \$2,174,772.17; and the Executive Director is authorized to execute the necessary contract documents.

7. Authorization to Advertise for Bids for Contract No. 17-308-0005 for Replacement and Rehabilitation of Water Mains, Storm Drains and Sewers in the South End. Upon Motion duly made by

Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Advertise for Bids for Contract No. 17-308-005 for Replacement and Rehabilitation of Water Mains, Storm Drains and Sewers in the South End.

8. Authorization to Enter into an Agreement for Professional Construction Oversight Services with Harvard University for water, sewer and drain installations associated with several site plans regarding the expansion of the Harvard University Campus in the Allston Landing section of Boston. This Agreement will expire in December 31, 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That appropriate members of Staff are authorized to Draft a Memorandum of Agreement with Harvard University; and the Executive Director is authorized to execute the necessary documents.

9. Authorization to Solicit a Three-year Professional Services Contract for Subsurface Investigations Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That appropriate members of Staff are authorized to Solicit a Three-year Professional Services Contract for Subsurface Investigations Services.

Legal

1. Authorization to Amend the Commission's Procurement Policy to Increase the Dollar Thresholds and the Director's Approval Authority to \$50,000.00. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Approve and Adopt the Amendments to the Commission's Procurement Policy.

V. EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session for discussion and approval of the Executive Session Minutes of the March 28, 2018 meeting and discussion of Consent Decree Strategy Policy Matters. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission go into Executive Session to discuss and approve the Executive Session Minutes of the March 28, 2018 meeting and Consent Decree Strategy Policy Matters; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will not reconvene in an open meeting session upon completion of the Executive Session; and further

RESOLVED: To adjourn this open meeting and meet in Executive Session.

ADJOURNMENT

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 9: 12 A.M.

Respectfully submitted,



Henry F. Vitale
Secretary