

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Wednesday, June 27, 2018

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 8:32 A.M. on Wednesday, June 27, 2018, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall, and Commissioner Cathleen Douglas Stone constituting a quorum for the transaction of business; Messrs. Dayib, Dwyer, Hunt, Piacenza, Porras, Sullivan, Vidalis, Vitale, and Mses. Gottschalk, Kieser, and Mahoney of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Stephen Serino, Senior IT Project Manager, presented an update on the status of the Customer Information System Implementation for the Commissioners.

Approval of Minutes

Consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Friday, May 18, 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Friday, May 18, 2018, be, and they hereby are, approved.

Information Reports

1. Disbursement Ratification (Schedules A, B, C & D)

Ratification of Disbursements for May 11, 2018 through June 15, 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the actions of those persons authorized by the Commission to execute checks for a total of \$685,188.95 are ratified and approved.

2. May 2018 Change Orders Report.

II. GENERAL MANAGEMENT ISSUES

1. May 2018 Capital Improvement Program Budget Report.
2. May 2018 Monthly Management Report.
3. May 2018 Revenue and Expenses Analysis.

III. PROPOSALS AND CONTRACTS

Engineering

1. For Information Only: Project Performance Tracking and Reporting.

2. Authorization to Award Contract No. 17-308-005 for Replacement and Rehabilitation of Water Mains, Storm Drains, and Sewers in the South End. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 17-308-005 to D'Allessandro Corporation, in an amount not to exceed \$6,550,893.70; and the Executive Director is authorized to execute the necessary contract documents.

3. Authorization to Advertise for Bids for Contract No. 17-309-002 for Sewer, Drain and Water Main Replacement and Rehabilitation in Dorchester. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Advertise for Bids for Contract No. 17-309-002 for Sewer, Drain and Water Main Replacement and Rehabilitation in Dorchester.

4. Authorization for funding for a Boston Public Works Department ("BPWD") Contract to install Green Infrastructure on Harrison Avenue as a part of highway reconstruction in Roxbury (Contract No. 17-401-005). Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to fund a BPWD Contract to install Green Infrastructure on Harrison Avenue in an amount not to exceed \$559,786.50; and the Executive Director is authorized to execute the necessary contract documents.

5. Authorization to Negotiate and Execute Contract No. 18-206-002 to Investigate Areas for Stormwater Detention. The Commissioners suggested that going forward transmittals should include an action/information category designated "Climate Adaptation". This would ensure that transmittals such as this one are categorized correctly. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That appropriate members of Staff are authorized to negotiate a contract with Brown and Caldwell in an amount not to exceed \$538,723.00; and the Executive Director is authorized to execute the necessary contract documents.

6. Authorization to Negotiate and Execute Contract No. 18-206-003 for the Dorchester Interceptor Study. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That appropriate members of Staff are authorized to negotiate a contract with Kleinfelder in an amount not to exceed \$1,807,490.00; and the Executive Director is authorized to execute the necessary contract documents.

Administration

1. Authorization to Negotiate two (2) Contracts for the upgrade of the Data Collection Units (“DCU”) of the Automatic Meter Reading network, and for the purchase of a 3-year Data Service Plan for communication between the DCUs and the Commission’s Network Control Computer. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That appropriate members of Staff are authorized to negotiate two contracts with Aclara Technologies, LLC., at a cost not to exceed \$285,000.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to enter into a 5-year Lease Agreement for the leasing and maintenance of a Xerox Versant 3100 Color System Printer. This Lease will be made through a purchasing consortium under the Massachusetts Higher Education Consortium Contract #MHEC-F07. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That appropriate members of Staff are authorized to enter into a 5-year Lease Agreement with Xerox Corporation at a cost not to exceed \$732,000.00; and the Executive Director is authorized to execute the necessary contract documents.

3. Authorization to Award Contract No. 18-201-009 for Interior Painting for Commission Facilities. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 18-201-009 to Osgood Painting & Contracting, in an amount not to exceed \$58,121.00; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to Award the Purchase of Office Furniture under Massachusetts State Contract No. Off-38. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award the Purchase of Office Furniture to Creative Office Pavilion, in an amount not to exceed \$230,000.00; and the Executive Director is authorized to execute the necessary contract documents.

5. Authorization to Amend and to Re-advertise an RFQ for a 3-year Contract for House Doctor Services with provisions for two 1-year extensions. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Amend and Re-advertise an RFQ for a 3-year Contract for House Doctor Services with provisions for two 1-year extensions.

Operations

1. Authorization to Advertise a Request for Proposals for Licensed Site Professional Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Advertise a Request for Proposals for Licensed Site Professional Services in an amount not to exceed \$300,000.00; and the Executive Director is authorized to execute the necessary contract documents.

Human Resources

1. Authorization to enter into a three-year inter-municipal agreement with the City of Boston Employee Assistance program to provide services to Commission employees. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to enter into a three-year inter-municipal agreement with the City of Boston Employee Assistance program in an amount not to exceed \$225,000.00; and the Executive Director is authorized to execute the necessary contract documents.

V. EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session for discussion and approval of the Executive Session Minutes of the May 18, 2018 meeting, June 2018 Consent Decree Update, and SEIU, Local 888, Memorandum of Agreement, Side Letter, Collective Bargaining Agreement and the 2018 Policy Governing Executive Employees. matters. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission go into Executive Session to discuss and approve the Executive Session Minutes of the May 18, 2018 meeting, Consent Decree Update, SEIU, Local 888, Memorandum of Agreement, Side Letter, Collective Bargaining Agreement and the 2018 Policy Governing Executive Employees; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will reconvene in open session upon completion of the Executive Session; and further

RESOLVED: To adjourn this open meeting at 9:35 A.M. and meet in Executive Session.

Thereupon, at 10:21 A.M. the Commissioners reconvened the Open Meeting.

Administration

1. Authorization to approve the 2018 Policy Governing Executive Employees. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Commissioner Stone voted yea and Chairman Woodall voted yea.

RESOLVED: That the 2018 Policy Governing Executive Employees is hereby approved.

2. Ratification of the Memorandum of Agreement ("MOA") and Side Letter between the Service Employees International Union (SEIU), Local 888 and the Boston Water and Sewer Commission ("BWSC"); and Authorization to Execute a Collective Bargaining Agreement between the BWSC and SEIU Based on the Provisions of the MOA and Side Letter for a Three (3) Year Period Effective July 1, 2017 through June 30, 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Commissioner Stone voted yea and Chairman Woodall voted yea.

RESOLVED: That the actions of the Commission in executing a the Memorandum of Agreement ("MOA") and Side Letter between the Service Employees International Union (SEIU), Local 888 and the Boston Water and Sewer Commission ("BWSC") are ratified and approved.

RESOLVED: The Commission is authorized to Execute a Collective Bargaining Agreement between the BWSC and SEIU Based on the Provisions of the MOA and Side Letter for a Three (3) Year Period Effective July 1, 2017 through June 30, 2020.


ADJOURNMENT

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 10: 35 A.M.

Respectfully submitted,


Henry F. Vitale
Secretary