

# BOSTON WATER AND SEWER COMMISSION

## REGULAR MEETING

Monday, October 22, 2018

### I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 9:19 A.M. on Monday, October 22, 2018, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall, and Commissioner Cathleen Douglas Stone constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Hunt, Nelson, Piacenza, Porras, Vitale, and Ms. Gottschalk, Mahoney, and McSweeney of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Irene McSweeney, Director of Construction, informed the Commissioners that the Commission received the Sustainable Water Utility Management Award from the Association of Metropolitan Water Agencies.

### Administration

#### Approval of Minutes

Consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Wednesday, September 26, 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Minutes of the Regular Meeting of the Commission held on Wednesday, September 26, 2018, be, and they hereby are, approved.

#### Information Reports

##### 1. Disbursement Ratification (Schedules A, B, & D)

Ratification of Disbursements for September 14, 2018 through October 12, 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the actions of those persons authorized by the Commission to execute checks for a total of \$379,340.45 are ratified and approved.

##### 2. September 2018 Change Orders Report.

##### 3. Affirmative Action Plan: Third Quarter Report.

4. Update of Anti-Bias and Anti-Harassment Training. Mr. Dayib informed the Commissioners that all Commission employees have attended the training and that the Commission will continue to offer anti-bias and harassment training.

## II. GENERAL MANAGEMENT ISSUES

1. September 2018 Capital Improvement Program Budget Variance Report.
2. September 2018 Monthly Management Report.
3. September 2018 Revenue and Expenses Report.

Deputy General Counsel Janet Mahoney provided the Commissioners with an update on outstanding Workers Compensation matters.

## III. PROPOSALS AND CONTRACTS

### Engineering

1. For Information Only: Project Performance Tracking and Reporting.

2. Authorization to Participate in a Boston Public Works Contract to Install Green Infrastructure as a Part of the New England Avenue Reconstruction in Dorchester (Contract # 18-401-001). Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission is authorized to Participate in a Boston Public Works Contract to Install Green Infrastructure as a Part of the New England Avenue Reconstruction in Dorchester at a cost not to exceed \$271,996.75; and the Executive Director is authorized to execute the necessary contract documents.

3. Authorization to Award Contract #19-303-002 for Emergency Repairs to Sewers and Drains. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission Award Contract #19-303-002 for Emergency Repairs to Sewers and Drains to C. Naughton Corporation, in an amount not to exceed \$1,081,745.21; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to Award Contract #19-303-003 for Reconstruction of Drainage and Sewerage Works. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission Award Contract #19-303-003 for Reconstruction of Drainage and Sewerage Works to Giugliano Construction, in an amount not to exceed \$1,295,614.00; and the Executive Director is authorized to execute the necessary contract documents.

5. Authorization to Advertise for Bids for Contract #19-309-008 for Sewer and Drain Condition Monitoring in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission is authorized to Advertise for Bids for Contract # 19-309-008 for Sewer and Drain Condition Monitoring in the City of Boston.

**Administration**

1. Authorization to Advertise a Request for Qualifications to advertise a contract for the development of specifications and strategic construction for the replacement and integration of building security systems at Commission's facilities. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission is authorized to Advertise a Request for Qualifications to advertise a contract for the development of specifications and strategic construction for the replacement and integration of building security systems at Commission's facilities.

2. Authorization to Award a sole source Contract for maintenance and technical support of the Commission's Asset Management Systems for December 1, 2018 to November 30, 2019. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission Award a sole source Contract for maintenance and technical support of the Commission's Asset Management Systems to Azteca Systems, Inc, in an amount not to exceed \$150,000.00; and the Executive Director is authorized to execute the necessary contract documents.

**Operations**

1. Authorization to Advertise Two Contracts for Inspection of Sewers and Storm Drains under the CMOM Program. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission is authorized to Advertise Two Contracts for Inspection of Sewers and Storm Drains under the CMOM Program during 2019.

2. Authorization to Utilize the Current Approved State Contract CLT08 for Clothing, Footwear and Accessories in 2019. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission is authorized to Utilize the Current Approved State Contract CLT08 for Clothing, Footwear and Accessories in 2019.

3. Authorization to Utilize the Current Approved State Contract FAC100 for Industrial, Construction and Safety Equipment and Supplies. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission is authorized to Utilize the Current Approved State Contract FAC100 for Industrial, Construction and Safety Equipment and Supplies.

4. Authorization to Utilize the Current Approved State Contract VEH93 for the Purchase, Service and Parts of Heavy Duty Vehicles. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission is authorized to Utilize the Current Approved State Contract VEH93 for the Purchase, Service and Parts of Heavy Duty Vehicles.

5. Authorization to Utilize the Current Approved State Contract VEH96 for Vehicle Parts, Refined Motor Oil, Remanufactured Antifreeze and Other Lubricants in 2019. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission is authorized to Utilize the Current Approved State Contract VEH96 for Vehicle Parts, Re-fined Motor Oil, Remanufactured Antifreeze and Other Lubricants in 2019.

6. Authorization to Utilize the Current Approved State Contract VEH97 for Tires and Tubes, New and Retread in 2019. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission is authorized to Utilize the Current Approved State Contract VEH97 for Tires and Tubes, New and Retread in 2019.

Chairman Woodall expressed his appreciation to Irene McSweeney for her Project Performance Tracking Reports which he finds to be well prepared and very helpful.

#### **V. EXECUTIVE SESSION**

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session to discuss and approve the September 26, 2018 Executive Session Minutes, and Policy Discussion and Litigation matters. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission go into Executive Session to discuss and approve the September 26, 2018 Executive Session Minutes, and discussion of the September 19, 2018 Consent Decree Update, Policy Discussion and Litigation matters; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

**RESOLVED:** That the Commission will reconvene in an open meeting session upon completion of the Executive Session; and further

**RESOLVED:** To adjourn this open meeting at 9:54 A.M. and meet in Executive Session.

Thereupon, at 10:46 A.M. the Commissioners reconvened the Open Meeting.

Legal

Authorization to accept the recommendation of the Selection Committee and award Contract 18-201-010 to Conditioning Leaders in an amount not to exceed \$75,000; and to authorize the General Counsel to execute the necessary contract documents. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission award Contract 18-201-010 to Conditioning Leaders in an amount not to exceed \$75,000; and the General Counsel is authorized to execute the necessary contact documents.

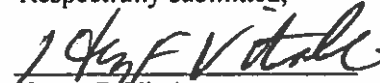
**ADJOURNMENT**

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** To adjourn.

Adjourned, accordingly, at 11:00 A.M.

Respectfully submitted,

  
Henry F. Vitale  
Secretary