



Boston Water and Sewer Commission
 980 Harrison Avenue
 Boston, MA 02119-2540

NO. _____

DATE _____

APPLICATION FOR CERTIFICATE OF WATER & SEWER CHARGES

In accordance with Chapter 436 of the Act of 1977 and General Laws, Chapter 60, section 23A, the applicant hereby requests a certificate of all fees, rates, rent assessments and other charges for water, sewerage and other services, facilities and commodities furnished or supplied by the Boston Water & Sewer Commission to or for the parcel of real estate described below which constitute liens on said real estate.

Premise Address _____ **Ward** _____ **Parcel** _____

Account # _____ **Classification** _____ **Fee \$** _____

Owner _____ **Premise Phone #** _____

The certificate will show unpaid charges for which bills have been rendered to date. If you would like the certificate to detail accrued but unbilled charges, a sale reading must be obtained by Commission personnel.

APPLICANT INFORMATION

ADDRESS

Signature

Printed Name

Phone Number

Pursuant to G.L. C.60, s.23A, a fee must accompany this application in the amount indicated above. Refund of the fee will not be given unless cancellation is made prior to the preferred date for the Sale Reading. Please include a stamped, self-addressed envelope for a certificate, if it is to be mailed.

If you do not have a remote reading device **or** if your remote reading device is not working, in order to properly prepare a certificate, a meter technician must obtain a reading from the inside water meter. It is the applicant's responsibility to make arrangements for access to the meter.

Closing Date _____

Certificate to be:

_____ Mailed
 _____ Picked Up
 _____ Faxed Fax# _____

INSTRUCTIONS FOR ACCESS

- SALE REFINANCE BALANCE CONFIRMATION

PAYMENT(S) PRIOR TO OR AFTER THE ISSUANCE OF A LIEN CERTIFICATE MUST BE MADE IN CASH, CERTIFIED CHECK OR BANK CHECK.

OFFICE USE ONLY
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