

**BOSTON WATER AND SEWER COMMISSION**

**REGULAR MEETING**

Wednesday, January 30, 2019

**I. CALL TO ORDER**

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 9: 02 A.M. on Wednesday, January 30, 2019 at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall, Commissioner Cathleen Douglas Stone and Commissioner Muhammad Ali-Salaam constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Hunt, Piacenza, Porras, Sullivan, Van Dam, Vitale, and Mses. Boreri, Gottschalk, McSweeney and Mahoney of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

**Administration**

**Approval of Minutes**

Consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Thursday, December 20, 2018. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That the Minutes of the Regular Meeting of the Commission held on Thursday, December 20, 2018, be, and they hereby are, approved.

Peter Hunt, Chief Information Officer, and Ami Boreri, Application Support Analyst, presented for the Commissioners' information an overview of the Commission's new web site.

Mark Van Dam, Director of Special Projects, presented for the Commissioners' information a summary of trainings conducted during 2018 and the planned training projects for 2019.

Irene McSweeney, Director of Construction, presented for the Commissioners' information an overview of the Commission's South Boston Project.

**Information Reports**

**1. Disbursement Ratification (Schedules A, B, & D)**

Ratification of Disbursements for December 12, 2018 through January 22, 2019. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That the actions of those persons authorized by the Commission to execute checks for a total of \$590,328.52 are ratified and approved.

**2. December 2018 Change Orders Report.**

3. Fourth Quarter 2018 Affirmative Action Plan Report.

**II. GENERAL MANAGEMENT ISSUES**

1. December 2018 Capital Improvement Program Budget Variance Report.
2. December 2018 Monthly Management Report.

**III. PROPOSALS AND CONTRACTS**

**Engineering**

1. For Information Only: Project Performance Tracking and Reporting.

2. Authorization to Advertise for Bids for Contract #16-308-002 for the Replacement of Water Mains and the Replacement and Rehabilitation of Sewers and Drain Pipes in Jamaica Plain and Roxbury. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That the Commission is authorization to Advertise for Bids for Contract #16-308-002 for the Replacement of Water Mains and the Replacement and Rehabilitation of Sewers and Drain Pipes in Jamaica Plain and Roxbury.

3. Authorization to Award Contract #19-309-011 for Roadway Restoration of Boston Water and Sewer Commission Excavations. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That the Commission Award Contract #19-309-011 for Roadway Restoration of Boston Water and Sewer Commission Excavations to Rochester Bituminous Products in an amount not to exceed \$2,985,324.25; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to Reject All Bids as being in the best interest of the Commission for Contract #19-309-008, Sewer and Drain Condition Monitoring in the City of Boston, and to Advertise an Invitation for Bids with an amended scope of work for Contract #19-309-012, Sewer and Drain Condition Monitoring in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That the Commission is Authorized to Reject All Bids for Contract #19-309-008, Sewer and Drain Condition Monitoring in the City of Boston, and to Advertise an Invitation for Bids for Contract #19-309-012, Sewer and Drain Condition Monitoring in the City of Boston.

4. Authorization to Advertise an Invitation for Bids for Contract #19-309-013, Sewer and Drain Condition Monitoring in South Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That the Commission is Authorized to Advertise an Invitation for Bids for Contract #19-309-013, Sewer and Drain Condition Monitoring in South Boston.

**Administration**

1. Authorization to Waive Public Advertisement and Enter into Agreements for Water/Sewer, Natural Gas, and Electrical Utility Services in 2019. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That the Commission is Authorized to Waive Public Advertisement and Enter into Agreements for Water/Sewer, Natural Gas, and Electrical Utility Services in 2019 as follows: Boston Water and Sewer Commission (water/sewer services), \$99,000.00; National Grid (natural gas), \$262,500.00; Eversource (electrical delivery/transmission services), \$390,000.00; and Constellation NewEnergy, Inc. (electrical generation/supply services), \$550,000.00 for a total amount of \$1,301,500.00; and the Executive Director is authorized to execute the necessary contract documents.

**Operations**

1. Authorization to Advertise a RFP for a Full System Vulnerability Assessment of the Commission's drinking water distribution system and sanitary sewer system. . Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone and Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That the Commission is Authorized to Advertise a RFP for Full System Vulnerability Assessment.

**V. EXECUTIVE SESSION**

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session to discuss and approve the December 20, 2018 Executive Session Minutes, Personnel and Employee matters and Litigation. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone and Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** That the Commission go into Executive Session to discuss and approve the December 20, 2018 Executive Session Minutes, Personnel and Employee Matters and Litigation; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

**RESOLVED:** That the Commission will not reconvene in an open meeting session upon completion of the Executive Session; and further

**RESOLVED:** To adjourn this open meeting and meet in Executive Session.

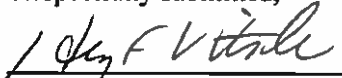
**ADJOURNMENT**

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone and Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

**RESOLVED:** To adjourn.

Adjourned, accordingly, at 10: 21 A.M.

Respectfully submitted,



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Henry F. Vitale  
Secretary