

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Wednesday, July 24, 2019

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 8:41 A.M. on Wednesday, July 24, 2019 at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall, Commissioner Kathleen Stone and Commissioner Muhammad Ali-Salaam constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Hunt, Steinkrauss, Sullivan, Van Dam, Vitale, and Ms. Arcieri. Hickson, Ma. Mahoney, McSweeney, Randolph and Theodat of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Approval of Minutes

Upon opening of the meeting, consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Wednesday, July 24, 2019. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Wednesday, July 24, 2019, be, and they hereby are, approved.

II. INFORMATION REPORTS

1. Disbursement Ratification (Schedules A, B, C & D)

Ratification of Disbursements for June 15, 2019 through July 10, 2019. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the actions of those persons authorized by the Commission to execute checks for a total of \$382,495.34 are ratified and approved.

2. For Information Only: June 1, 2019 – June 30, 2019 Change Orders Report.

3. For Information Only: Affirmative Action Plan: Second Quarter Report for the period of April 1, 2019 through June 30, 2019. A brief presentation was provided by Mr. Dayib regarding the findings within the report. Chairman Woodall also asked about the difference between budgeted and filled positions and the efforts by Commission staff to fill positions and retain employees.

III. GENERAL MANAGEMENT REPORTS

1. June 2019 Capital Improvement Program Budget Variance Report.
2. June 2019 Monthly Management Report.
3. June 2019 Revenue and Expenses Report.

IV. PROPOSALS AND CONTRACTS

Engineering

1. For Information Only: Project Performance Tracking and Reporting.

2. Authorization to Advertise for Bids for Contract No. 16-309-006, Replacement and Rehabilitation of Water and Sewer Pipes in City Proper. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission is authorized to Advertise Contract No. 16-309-006 Replacement and Rehabilitation of Water and Sewer Pipes in City Proper.

3. Authorization to Award Contract No. 16-308-003, Replacement of Water Mains and Replacement and Rehabilitation of Sewer and Drain Pipes in Hyde Park, Mattapan and Roslindale. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone and Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission Award No. 16-308-003, Replacement of Water Mains and Replacement and Rehabilitation of Sewer and Drain Pipes in Hyde Park, Mattapan and Roslindale to K&K Excavation Co., Inc., in the amount of \$2,279,226.42; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to Award Contract No. 17-308-001, Replacement and Rehabilitation of Water, Sewerage and Drainage Mains in East Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone and Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission Award No. 17-308-001, Replacement and Rehabilitation of Water, Sewerage and Drainage Mains in East Boston to D'Allessandro Corporation in the amount of \$4,035,559.08; and the Executive Director is authorized to execute the necessary contract documents.

5. Authorization to Award Contract No. 17-308-006, Replacement of Water Mains and Replacement and Rehabilitation of Sewers and Storm Drains in Beacon Hill and City Proper. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone and Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission Award No. 17-308-006, Replacement of Water Mains and Replacement and Rehabilitation of Sewers and Storm Drains in Beacon Hill and City Proper to D'Allessandro Corporation in the amount of \$6,102,143.22; and the Executive Director is authorized to execute the necessary contract documents.

6. Authorization to Negotiate and Execute a Three-Year Professional Services Contract for Traffic Management Design Services, Contract No. 19-206-006. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission is authorized to Negotiate a Three-Year Professional Services Contract for Traffic Management Design Services, Contract No. 19-206-006 with Green International Affiliates in an amount not to exceed \$200,000.00; and the Executive Director is authorized to execute the necessary contract documents.

Administration

1. Authorization to Advertise a Request for Proposals (RFPs) for a Cybersecurity Risk and Resilience Assessment and the development of an IT Emergency Response Plan. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission is authorized to Advertise a Request for Proposals (RFPs) for a Cybersecurity Risk and Resilience Assessment and the development of an IT Emergency Response Plan.

2. Authorization to Award the Purchase of Office Furniture under Massachusetts State Contract No. Off-38. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone and Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission Award the Purchase of Office Furniture under Massachusetts State Contract No. Off-38 to Creative Office Pavilion in an amount not to exceed \$180,000.00; and the Executive Director is authorized to execute the necessary contract documents.

V. EXECUTIVE SESSION

Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session to discuss and approve the June 24, 2019 Executive Session Minutes and discuss Litigation / Employment matters. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone and Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission go into Executive Session to discuss and approve the June 24, 2019 Executive Session Minutes and Litigation/ Employment matters; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: To adjourn this open meeting and meet in Executive Session. That the Commission will reconvene in an open meeting session upon completion of the Executive Session; and further

RESOLVED: That the Commission reconvened in an open meeting session upon completion of the Executive Session.

The Board convened in Executive Session at 9:15 A.M. and reconvened the Open Meeting at the end of Executive Session at 9:30 A.M.


ADJOURNMENT

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone and Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 9:30 A.M.

Respectfully submitted,


Henry F. Vitale
Secretary