

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Wednesday, August 28, 2019

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 8:54 A.M. on Wednesday, August 28, 2019 at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall, Commissioner Kathleen Stone and Commissioner Muhammad Ali-Salaam constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Hunt, Piacenza, Porras, Serino, Steinkrauss, Sullivan, Van Dam, Vitale, and Ms. Hickson, Ma, Mahoney, McSweeney and Theodat of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Approval of Minutes

Upon opening of the meeting, consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Wednesday, July 24, 2019. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Wednesday, July 24, 2019, be, and they hereby are, approved.

Presentations

John Sullivan made a brief presentation about the potential challenges of sea levels raising due to climate changes impacting the City of Boston and a possible solution utilizing a Fort Point Channel project, as well as possible sources of financing.

Peter Hunt and Steve Serino presented an update about the new UMAX 365 system scheduled to go live during the Labor Day weekend.

Information Reports

1. Disbursement Ratification (Schedules A, B, & D)

Ratification of Disbursements for July 11, 2019 through August 21, 2019. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the actions of those persons authorized by the Commission to execute checks for a total of \$586,232.16 are ratified and approved.

2. July 2018 Change Orders Report.

II. GENERAL MANAGEMENT REPORTS

1. July 2019 Capital Improvement Program Budget Variance Report.
2. July 2019 Monthly Management Report.
3. July 2019 Revenue and Expenses Report.

III. PROPOSALS AND CONTRACTS

Engineering

1. For Information Only: Project Performance Tracking and Reporting.

2. Authorization to Negotiate and Execute Contract No. 19-206-001 to conduct Hydraulic Modeling and develop CIP software. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 19-206-001 to Sedaru, Inc., for an amount not to exceed \$70,594.00; and the Executive Director is authorized to execute the necessary contract documents.

3. Authorization to Negotiate and Execute Contract No. 19-206-004 for Pipe Testing and Analysis Services for a three-year period. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 19-206-004 to Imperia Engineering Partners for an amount not to exceed \$300,000.00; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to Execute a professional services contract - No. 19-206-008 - to continue and expand the Commission's Combined Sewer Overflow (CSO) Public Notification Program for a three-year period. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 19-206-008 to ADS LLC., for an amount not to exceed \$1,891,014.76; and the Executive Director is authorized to execute the necessary contract documents.

5. Authorization to Negotiate and Execute Contract No. 19-206-009 to conduct a Sewer System Evaluation Survey in the Allston/Brighton area. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 19-206-009 to Weston & Sampson for an amount not to exceed

\$1,415,720.00; and the Executive Director is authorized to execute the necessary contract documents.

6. Authorization to Negotiate and Execute Contract No. 19-206-010 to develop and administer Depictions of Sewer Special Structures. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 19-206-010 to Kleinfelder for an amount not to exceed \$245,151.00; and the Executive Director is authorized to execute the necessary contract documents.

Administration

1. Authorization to Award a Contract under a sole source procurement for maintenance and technical support of the Commission's Customer Information and Billing Systems for the period September 4, 2019 to September 3, 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone and Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission Award a Contract under a sole source procurement for maintenance and technical support of the Commission's Customer Information and Billing Systems for the period September 4, 2019 to September 3, 2020 to Itineris NA, Inc. in an amount not to exceed \$115,925.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to utilize the approved Massachusetts State Contract, General Services Agreements (GSA), and Authorized Consortium/Collaborative Agreements for the purchase of IT Hardware and Miscellaneous Supplies. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission is authorized to utilize the approved Massachusetts State Contract, General Services Agreements (GSA), and Authorized Consortium/Collaborative Agreements for the purchase of IT Hardware and Miscellaneous Supplies in an amount not to exceed \$100,000.00; and the Executive Director is authorized to execute the necessary contract documents.

Legal

1. Authorization to Hold a Public Meeting regarding the proposed Amendments to the Commission's Billing, Termination and Appeal Regulations, and Amendments to the 2019 Rate Document. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission is authorized to Hold a Public Meeting regarding the proposed amendments to the Commission's Billing, Termination and Appeal Regulations, and amendments to the 2019 Rate Document.

Operations

1. Authorization to Advertise 2020 Annual Maintenance and Repair Contracts. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission is authorized to Advertise 2020 Annual Maintenance and Repair Contracts.

2. Authorization to Advertise Contract No. 19-309-014 for Sewerage Works Improvements Citywide. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission is authorized to Advertise Contract No. 19-309-014 for Sewerage Works Improvements Citywide.

3. For Information Only: Special projects to Address Operational Requirements of the Operations Department.

Safety and Training

1. Authorization to execute a contract with the OSHA Education Center at the University of Texas at Arlington to provide Specialized Safety and Health Certification and Certified Safety and Health Official certification for Commission Staff. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission is authorized to execute a contract with the OSHA Education Center at the University of Texas at Arlington to provide Specialized Safety and Health Certification and Certified Safety and Health Official certification for Commission Staff in an amount not to exceed \$92,069.00; and the Executive Director is authorized to execute the necessary contract documents.

V. EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session to discuss and approve the July 24, 2019 Executive Session Minutes, Litigation, and Employment matters. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone and Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: That the Commission go into Executive Session to discuss and approve the July 24, 2019 Executive Session Minutes, Litigation, and Employment and Personnel matters; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will not reconvene in an open meeting session upon completion of the Executive Session; and further

RESOLVED: To adjourn this open meeting and meet in Executive Session.

The Board convened in Executive Session at 9:31 A.M. and voted to adjourn the meeting at the end of Executive Session at 9:42 A.M.

ADJOURNMENT

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone and Commissioner Ali-Salaam, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Ali-Salaam voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 9:42 A.M.

Respectfully submitted,



Henry F. Vitale
Secretary