

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Monday, November 25, 2019

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 9:07 A.M. on Monday, November 25, 2019, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall and Commissioner Cathleen Stone constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Hunt, Piacenza, Porras, Steinkrauss, Sullivan, Van Dam, Vitale, and Ms. Hickson, Mahoney, McSweeney, Smith, and Theodat of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Administration

Approval of Minutes

Upon opening of the meeting, consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Wednesday, October 30, 2019. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Wednesday, October 30, 2019, be, and they hereby are, approved.

Information Reports

1. Disbursement Ratification (Schedules A, B, & D)

Ratification of Disbursements for October 12, 2019 through November 8, 2019. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the actions of those persons authorized by the Commission to execute checks for a total of \$289,499.03 are ratified and approved.

II. GENERAL MANAGEMENT REPORTS

1. October 2019 Capital Improvement Program Budget Variance Report.
2. October 2019 Monthly Management Report.
3. October 2019 Revenue and Expenses Report.

III. PROPOSALS AND CONTRACTS

Engineering

1. For Information Only: Project Performance Tracking and Reporting.

2. Authorization to Advertise for Bids Contract No. 17-308-003, for Replacement of Water Mains and Replacement and rehabilitation of Sewer and Drain Pipes in Hyde Park, Jamaica Plain, Mattapan, Roslindale, Roxbury and West Roxbury. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Advertise for Bids Contract No. 17-308-003 for Replacement of Water Mains and Replacement and rehabilitation of Sewer and Drain Pipes in Hyde Park, Jamaica Plain, Mattapan, Roslindale, Roxbury and West Roxbury.

3. Authorization to Advertise for Bids Contract No. 18-308-002, for Water Works Improvements in City Proper and Back Bay. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Advertise for Bids Contract No. 18-308-002 for Water Works Improvements in City Proper and Back Bay.

4. Authorization to Advertise for Bids Contract No. 20-309-008, Sewer and Drain Condition Monitoring in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Advertise for Bids Contract No. 20-309-008, Sewer and Drain Condition Monitoring in the City of Boston.

5. Authorization to Advertise for Bids Contract No. 20-309-011, Roadway restoration of Boston Water and Sewer Commission Excavations. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Advertise for Bids Contract No. 20-309-011, Roadway restoration of Boston Water and Sewer Commission Excavations.

6. Authorization to Solicit Proposals to Perform a Coastal Stormwater Dischargers Analysis. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Solicit Proposals to Perform a Coastal Stormwater Dischargers Analysis.

7. Authorization to Participate in a Boston Parks and Recreation Department Project to Install a Drain Through Langone Park. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Participate in a Boston Parks and Recreation Department Project to Install a Drain Through Langone Park.

Administration

1. Authorization to Utilize Massachusetts State Contract OFF44, for Printing and Graphic Design Services for Commission Publications and Materials. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Utilize Massachusetts State Contract OFF44, for Printing and Graphic Design Services for Commission Publications and Materials.

2. Authorization to Utilize a Massachusetts State Contract to award a contract to purchase Microsoft Licensing through an Enterprise Agreement from Dell for the year 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Utilize a Massachusetts State Contract to award a contract to purchase Microsoft Licensing through an Enterprise Agreement from Dell for the year 2020 in an amount not to exceed \$250,000; and the Executive Director is authorized to waive public advertisement and execute the necessary contract documents.

3. Authorization to Utilize a Massachusetts State Contract to award a contract to purchase wireless and telecommunication services from Verizon Wireless/Verizon New England, Inc. for the year 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Utilize a Massachusetts State Contract to purchase wireless and telecommunication services from Verizon Wireless/Verizon New England, Inc. for the year 2020 in an amount not to exceed \$267,600.00; and the Executive Director is authorized to waive public advertisement and execute the necessary contract documents.

4. Authorization to Utilize a Massachusetts State Contract to negotiate and award a contract to TPX Communication Services to purchase data communications services for the year 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Utilize a Massachusetts State Contract to negotiate and award a contract to TPX to purchase data communications services for the year 2020 in an amount not to exceed \$150,000.00; and the Executive Director is authorized to waive public advertisement and execute the necessary contract documents.

5. Authorization to Utilize Massachusetts State Contract, General Service Agreements and Authorized Consortium/Collaborative Agreements for the Purchase of IT hardware and miscellaneous supplies in 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Utilize Massachusetts State Contract, General Service Agreements and Authorized Consortium/Collaborative Agreements for the Purchase of IT hardware and miscellaneous supplies in 2020 in an amount not to exceed \$350,000.00; and the Executive Director is authorized to waive public advertisement and execute the necessary contract documents.

6. Authorization to Negotiate and award a sole source contract to Itineris for Support Service related to UMAX Customer Information/Billing System. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award a contract to Itineris for Support Service related to UMAX Customer Information/Billing System in an amount not to exceed \$1,500,000; and the Executive Director is authorized to execute the necessary contract documents.

7. Authorization to Utilize a Massachusetts State Contract to award a contract for maintenance and technical support on the Commission's Human Resource/Financial Management System for the year 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Utilize a Massachusetts State Contract to obtain maintenance and technical support on the Commission's Human Resource/Financial Management System from Oracle Corporation for the year 2020 in an amount not to exceed \$175,000.00; and the Executive Director is authorized to execute the necessary contract documents.

8. Authorization to Utilize a Massachusetts State Contract to award a contract for Migration of PeopleSoft Licenses from a Budget-based Model to a User-based Model from Oracle Corporation. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Utilize a Massachusetts State Contract to award a contract for Migration of PeopleSoft Licenses from a Budget-based Model to a User-based Model from Oracle Corporation in an amount not to exceed \$125,829.88; and the Executive Director is authorized to execute the necessary contract documents.

9. Authorization to Utilize a Massachusetts State Contract to award a contract for annual maintenance and technical support on the Commission's Oracle Relational Database Management System and related software for the year 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Utilize a Massachusetts State Contract to award a contract for annual maintenance and technical support on

the Commission's Oracle Relational Database Management System and related software for the year 2020 in an amount not to exceed \$69,600.67; and the Executive Director is authorized to execute the necessary contract documents.

Operations

1. Authorization to Award Contract No. 20-303-001 for Emergency Repairs to Water Services in the City Proper. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 20-303-001 for Emergency Repairs to Water Services in the City Proper to Water Services to Metro Equipment Corporation in an amount not to exceed \$1,614,098.59; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to Award Contract No. 20-303-002 for Emergency Repairs to Sewer and Drains in City Proper. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 20-303-002 for Emergency Repairs to Sewer and Drains in City Proper to C. Naughton Corporation in an amount not to exceed \$1,260,866.80; and the Executive Director is authorized to execute the necessary contract documents.

3. Authorization to Award Contract No. 20-303-003 for Reconstruction of Drainage and Sewerage in City Proper. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 20-303-003 for Reconstruction of Drainage and Sewerage in City Proper to Umbro and Sons in an amount not to exceed \$1,328,309.60; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to Award Contract No. 20-303-004 for Cleaning and Television Inspection of Sewers and Storm Drains in City Proper. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 20-303-004 for Cleaning and Television Inspection of Sewers and Storm Drains in City Proper to Rapid Flow, Inc. in an amount not to exceed \$480,480.10; and the Executive Director is authorized to execute the necessary contract documents.

5. Authorization to Award Contract No. 20-303-005 for Disposal/Reuse of Waste Trench Excavate. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 20-303-005 for Disposal/Reuse of Waste Trench Excavate to Mario Susi and Sons, Inc. in an amount not to exceed \$128,250.00; and the Executive Director is authorized to execute the necessary contract documents.

6. Authorization to Award Contract No. 20-303-006 for Disposal/Reuse of Waste Sewer Cleanings. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 20-303-006 for Disposal/Reuse of Waste Sewer Cleanings to W.L. French Excavating Company in an amount not to exceed \$313,348.00; and the Executive Director is authorized to execute the necessary contract documents.

7. Authorization to Award Contract No. 20-303-007 for Disposal/Reuse of Catch Basin Cleanings. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 20-303-007 for Disposal/Reuse of Catch Basin Cleanings to W.L. French Excavating Company in an amount not to exceed \$260,960.00; and the Executive Director is authorized to execute the necessary contract documents.

8. Authorization to Award Contract No. 20-303-008 for Restoration of Water and Sewer Permanent Paving of Excavating in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 20-303-008 for Restoration of Water and Sewer Permanent Paving of Excavating in the City of Boston to Mario Susi & Son, Inc. in an amount not to exceed \$1,319,086.20; and the Executive Director is authorized to execute the necessary contract documents.

9. Authorization to Award Contract No. 20-303-009 for Restoration of Water and Sewer Sidewalk Excavations in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 20-303-009 for Restoration of Water and Sewer Sidewalk Excavations in the City of Boston to P.G. Construction, Inc. in an amount not to exceed \$725,155.10; and the Executive Director is authorized to execute the necessary contract documents.

10. Authorization to Award Contract No. 20-303-010 for Catch basin Cleaning I in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 20-303-010 for Catch basin Cleaning I in the City of Boston to Rapid Flow, in an amount not to exceed \$607,314.00; and the Executive Director is authorized to execute the necessary contract documents.

11. Authorization to Utilize Massachusetts State Contracts ENE 47 & ENE 48 for the Purchase of Biodiesel Fuel and Unleaded Gasoline in 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Utilize Massachusetts State Contracts ENE 47 & ENE 48 for the Purchase of Biodiesel Fuel and Unleaded Gasoline respectively in 2020 in an amount not to exceed \$480,000.00; and the Executive Director is authorized to execute the necessary contract documents.

12. Authorization to Utilize Massachusetts State Contract VEH109 for the Purchase of Tires & Tubes, New & Retread in 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Utilize Massachusetts State Contract VEH109 for the Purchase of Tires & Tubes, New & Retread in 2020 in an amount not to exceed \$55,000.00; and the Executive Director is authorized to execute the necessary contract documents.

Finance

1. Authorization for Approval and Adoption of the Issuance Resolution Authorizing the Issuance of Not to Exceed \$100,000,000 to Boston Water and Sewer Commission General Revenue and Refunding Bonds, 2020 Series A and Related Matters. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Approve and Adopt the Issuance Resolution Authorizing the Issuance of Not to Exceed \$100,000,000 to Boston Water and Sewer Commission General Revenue and Refunding Bonds, 2020 Series A and Related Matters.

2. Authorization to Award Contract No. 20-205-002 for Mailhouse Service for a Period of Three Years beginning in 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 20-205-002 for Mailhouse Service for a Period of Three Years beginning in 2020 to JLS Mailing Service, in an amount not to exceed \$127,224.00; and the Executive Director is authorized to execute the necessary contract documents.

Safety

1. Authorization to Utilize New England Water Works Association to Provide Training to Commission employees in 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is Authorized to Utilize New England Water Works Association to Provide Training to Commission employees in 2020 in an amount not to exceed \$130,000.00.

IV. EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session for discussion and approval of the Executive Session Minutes of the October 23, 2019, meeting, and the Memorandum of Agreement (MOA) and side letter between the American Federation of State, County, and Municipal Employees Council 93, Local 804, as well as discussion of ongoing litigation. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission go into Executive Session to discuss and approve the Executive Session Minutes of the October 23, 2019, meeting, and the Memorandum of Agreement (MOA) and side letter between the American Federation of State, County, and Municipal Employees Council 93, Local 804, as well as discussion of ongoing litigation; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will reconvene in open session upon completion of the Executive Session; and further

RESOLVED: To adjourn this open meeting at 9:45 A.M. and meet in Executive Session.

Thereupon, at 10:00 A.M. the Commissioners reconvened the Open Meeting.

1. Ratification of the Memorandum of Agreement ("MOA") and Side Letter between the American Federation of State, County, and Municipal Employees Council 93, Local 804 and the Boston Water and Sewer Commission; and the Authorization to Execute a Collective Bargaining Agreement between the Boston Water and Sewer Commission and Local 93 Based on the Provisions of the MOA for a Three-Year Period Effective January 1, 2019, through December 31, 2021.

Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Commissioner Stone voted yea and Chairman Woodall voted yea.

RESOLVED: That the actions of the Commission in executing the Memorandum of Agreement ("MOA") and Side Letter between the American Federation of State, County, and Municipal Employees Council 93, Local 804 and the Boston Water and Sewer Commission are ratified and approved.

RESOLVED: The Commission is authorized to Execute a Contract between the Boston Water and Sewer Commission and Local 93 Based on the Provisions of the MOA for a Three-Year Period Effective January 1, 2019, through December 31, 2021.

ADJOURNMENT

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 10:05 A.M.

Respectfully submitted,



Henry F. Vitale
Secretary