

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Thursday, December 19, 2019

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 10:43 A.M. on Thursday, December 19, 2019 at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall and Commissioner Cathleen Stone constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Hunt, Piacenza, Porras, Steinkrauss, Sullivan, Van Dam, Vitale, and Ms. Hickson, Ma, Mahoney, McSweeney, Randolph, Smith, and Theodat of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Administration

Approval of Minutes

Upon the opening of the meeting, consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on November 25, 2019. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on November 25, 2019, be, and they hereby are, approved.

Information Reports

1. Disbursement Ratification (Schedules A, B, & D)

Ratification of Disbursements for November 12, 2019, through December 13, 2019. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the actions of those persons authorized by the Commission to execute checks for a total of \$612,854.81 are ratified and approved.

II. GENERAL MANAGEMENT REPORTS

1. November 2019 Capital Improvement Program Budget Variance Report.
2. November 2019 Monthly Management Report.
3. November 2019 Revenue and Expenses Report.

III. PROPOSALS AND CONTRACTS

Engineering

1. For Information Only: Project Performance Tracking and Reporting.

2. Authorization to Advertise for Bids Contract No. 18-309-001, Replacement and Rehabilitation of Water, Sewer, and Drain Pipes in Fenway/Kenmore. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Advertise for Bids Contract No. 18-309-001, Replacement and rehabilitation of Water, Sewer, and Drain Pipes in Fenway/Kenmore.

3. Authorization to Negotiate and Execute a Sole Source Contract 20-206-001 for Professional Services for the Design of Water and Sewerage Works. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract 20-206-001 to Stantec Consulting Services, Inc. in an amount not to exceed \$950,000.00 and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to Solicit Proposals for a Phase 5 Citywide Illicit Connection Investigation Program. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Solicit Proposals for a Phase 5 Citywide Illicit Connection Investigation Program.

Administration

1. Authorization to Award Contract No. 19-103-005 for the Purchase of Large Water Meters. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 19-103-005 for the Purchase of Large Water Meters to Neptune Technology Group, Inc. in an amount not to exceed \$38,964.50; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to reject the Low Bid for Contract 19-103-006, Purchase of Stainless-Steel Fire Service Meters, and award it to Neptune Technology Group, Inc. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 19-103-006, Purchase of Stainless-Steel Fire Service Meters, to Neptune Technology

Group, Inc. in an amount not to exceed \$69,300.00; and the Executive Director is authorized to execute the necessary contract documents.

3. Authorization to Award Contract No. 20-201-001 for HVAC Maintenance and Service Repairs for the period beginning January 1, 2020 through December 31, 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 20-201-001 for HVAC Maintenance and Service Repairs to Trane U.S. Inc. in an amount not to exceed \$328,600.00; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to Utilize Massachusetts State Contract OFF36, for Office Supplies, Recycled Paper and Envelopes. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Utilize Massachusetts State Contract OFF36, for Office Supplies, Recycled Paper and Envelopes in an amount not to exceed \$95,000.00 in 2020; and the Executive Director is authorized to execute the necessary contract documents.

5. Authorization to Utilize Massachusetts State Contract OFF38, for Office Furniture and Accessories. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Utilize Massachusetts State Contract OFF38, for Office Furniture and Accessories in an amount not to exceed \$40,000.00 in 2020; and the Executive Director is authorized to execute the necessary contract documents.

6. Authorization to Utilize the United States Postal Service in 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Utilize the United States Postal Service in 2020 in an amount not to exceed \$270,000.00 in 2020; and the Executive Director is authorized to execute the necessary contract documents.

7. Authorization to Waive Public Advertisement and Enter into Agreements for Water/Sewer, Natural Gas and Electrical Utility Services in 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Waive Public Advertisement and Enter into the following Agreements in 2020: BWSC, \$100,000.00; National Grid, \$234,000.00; Eversource, \$327,500.00; and Constellation New Energy, Inc., \$450,000.00. The total shall be

in an amount not to exceed \$1,111,500.00; and the Executive Director is authorized to execute the necessary contract documents.

8. Authorization to Utilize Massachusetts State Contract ITS58, for the Renewal of a Maintenance and Support Agreement for the Commission's Datacenter Virtualization Systems for 2020-2021. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Utilize Massachusetts State Contract ITS58, for the Renewal of a Maintenance and Support Agreement for the Commission's Datacenter Virtualization in 2020-2021 to Dell systems for an amount not to exceed \$98,116.68; and the Executive Director is authorized to execute the necessary contract documents.

Operations

1. Authorization to Award Contract No. 20-103-003 for the Purchase of Cold Patch Liquid Asphalt Blend. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 20-103-003 for the Purchase of Cold Patch Liquid Asphalt Blend to T.L. Edwards in an amount not to exceed \$62,700.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to Amend Contract No. 19-303-002 to cover the cost of a payment item overrun and one change order. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Amend Contract No. 19-303-002 to cover the cost of a payment item overrun and one change order in an amount not to exceed \$212,049.72; and the Executive Director is authorized to execute the necessary contract documents.

3. Authorization to Award Contract No. 20-303-011, Catch Basin Cleaning II. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 20-303-011, Catch Basin Cleaning II to Rapid Flow in an amount not to exceed \$877,314.00; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to Waive Public Advertisement and Award Sole Source Contracts for Fleet Specialized Parts and Services in 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Waive Public Advertisement and award the following sole source contracts for Fleet specialized parts and services in 2020: C.N. Wood Company (vactors),

\$80,000.00; Cummins Northeast (engines), \$25,000.00; J.F. McDermott (jets), \$25,000.00; J.F. McDermott (sewer television equipment), \$25,000.00; Stetco (catch basin cleaners & cranes), \$15,000.00; and Milton CAT (CAT manufactured equipment), \$60,000.00; and the Executive Director is authorized to execute the necessary contract documents.

Legal

1. Authorization to Negotiate and Execute Contract 20-207-001 for Workers' Compensation Claims Administration Services for a three (3) year period. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract 20-207-001 for Workers' Compensation Claims Administration Services for a three (3) year period with an option to extend for two (2) additional one-year periods to FutureComp in an amount not to exceed \$91,245.00 for the three-year period with each additional one-year period being \$30,415.00; and the Executive Director is authorized to execute the necessary contract documents.

Finance

1. Authorization to Award and Execute a Contract for Financial Advisory Services for a five-year period. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award a Contract for Financial Advisory Services for a five-year period to UniBank Fiscal Advisory Services, Inc., in an amount not to exceed \$250,000.00 not including costs relating to new bond issuances or bond refundings; and the Executive Director is authorized to execute the necessary contract documents.

2. Request to Adopt the Proposed 2020-2022 Capital Improvement Program. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Adopt the Proposed 2020-2022 Capital Improvement Program.

3. Authorization to adopt the proposed 2020 Rate Schedule, and the Proposed 2020 Current Expense Budget. Upon discussion and Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: The Proposed 2020 Rate Schedule and the Proposed 2020 Current Expenses Budget are hereby adopted.

IV. EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session for discussion and approval of the Executive Session Minutes of the November 25, 2019, meeting, and the Memorandum of Agreement (MOA) and side letter between the International Association of Machinists and Aerospace Workers, Local Lodge 100, and the Boston Water and Sewer Commission; and a request for authorization to Execute a Contract between the Boston Water and Sewer Commission and Local Lodge 100 Based on the Provisions of the MOA for a Three Year Period Effective January 1, 2019, through December 31, 2021, as well as discussion of ongoing litigation. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission go into Executive Session to discuss and approve the Executive Session Minutes of the November 25, 2019, meeting, and the Memorandum of Agreement (MOA) and side letter between the International Association of Machinists and Aerospace Workers, Local Lodge 100, and the Boston Water and Sewer Commission, as well as discussion of ongoing litigation; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will reconvene in open session upon completion of the Executive Session; and further

RESOLVED: To adjourn this open meeting at 11:34 A.M. and meet in Executive Session.

Thereupon, at 11:58 A.M. the Commissioners reconvened the Open Meeting.

1. Ratification of the Memorandum of Agreement ("MOA") and Side Letter between the International Association of Machinists and Aerospace Workers, Local Lodge 100, and the Boston Water and Sewer Commission; and the Authorization to Execute a Collective Bargaining Agreement between the Boston Water and Sewer Commission and Local Lodge 100 Based on the Provisions of the MOA for a Three-Year Period Effective January 1, 2019, through December 31, 2021.

Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Commissioner Stone voted yea and Chairman Woodall voted yea.

RESOLVED: That the actions of the Commission in executing the Memorandum of Agreement ("MOA") and Side Letter between International Association of Machinists and Aerospace Workers, Local Lodge 100, and the Boston Water and Sewer Commission are ratified and approved.

RESOLVED: The Commission is authorized to Execute a Contract between the Boston Water and Sewer Commission and Local Lodge 100 Based on the Provisions of the MOA for a Three-Year Period Effective January 1, 2019, through December 31, 2021.

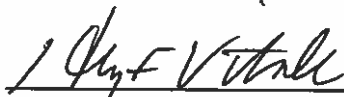
ADJOURNMENT

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 12:03 P.M.

Respectfully submitted,



Henry F. Vitale
Secretary