

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Monday, February 24, 2020

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 09:11 A.M. on Monday, February 24, 2020 at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts.

Present at the meeting were Commissioner Michael J. Woodall and Commissioner Cathleen Stone constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Hunt, Piacenza, Porras, Steinkrauss, Sullivan, Van Dam, Vitale, and Ms. Hickson, Ma, Mahoney, McSweeney, Randolph, Smith and Theodat of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Administration

Approval of Minutes

Upon opening of the meeting, consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on January 29, 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on January 29, 2020, be, and they hereby are, approved.

Information Reports

1. Disbursement Ratification (Schedules A, B, & D)

Ratification of Disbursements for January 20, 2020 through February 12, 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the actions of those persons authorized by the Commission to execute checks for a total of \$280,025.12 are ratified and approved.

II. GENERAL MANAGEMENT REPORTS

1. January 2020 Capital Improvement Program Budget Variance Report.
2. January 2020 Monthly Management Report.

III. PROPOSALS AND CONTRACTS

Engineering

1. For Information Only: Project Performance Tracking and Reporting.

Administration

2. Authorization to Award Contract No. 20-201-002, Vehicle Wash Facilities Upgrade. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 20-201-002, Vehicle Wash Facilities Upgrade to Avatar Construction in an amount not to exceed \$1,493,600.00; and the Executive Director is authorized to execute the necessary contract documents.

Finance

1. Commission Authorization to Approve and Adopt Two Issuance Resolutions – The Issuance of Not to Exceed \$125,000,000 Boston Water and Sewer Commission General Revenue and Refunding Bonds, 2020 Series A (Federally Taxable), and The Issuance of Not to Exceed \$100,000,000 Boston Water and Sewer Commission General Revenue and Refunding Bonds, 2020 Series B and Related Matters. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Approve and Adopt Two Issuance Resolutions – The Issuance of Not to Exceed \$125,000,000 Boston Water and Sewer Commission General Revenue and Refunding Bonds, 2020 Series A (Federally Taxable), and The Issuance of Not to Exceed \$100,000,000 Boston Water and Sewer Commission General Revenue and Refunding Bonds, 2020 Series B and Related Matters.

2. Commission Authorization to Change the Pension Trust's Asset Allocation and Initiate a Global Equity ex. US Investment Manager Search. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is Authorized to Change the Pension Trust's Asset Allocation and Initiate a Global Equity ex. US Investment Manager Search.

Operations

1. Commission's Reported 2019 Water Accountability Figures.

2. Commission Authorization to Utilize Massachusetts State and/or Cooperative Procurement Contracts for the Purchase of six (6) Pickup Trucks, five (5) Sedans, three (3) Vans, one (1) Tow Behind Compressor, one (1) Plate Compactor Attachment, and to Utilize a Sole Source Vendor for the Replacement of one (1) Dump Body (Stetco). Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is Authorized to Utilize Massachusetts State and/or Cooperative Procurement Contracts for the Purchase of six (6) Pickup Trucks, five (5) Sedans, three (3) Vans, one (1) Tow Behind Compressor, one (1) Plate Compactor Attachment, and to

Utilize a Sole Source Vendor for the Replacement of one (1) Dump Body (Stetco).

Legal

1. Commission Authorization to execute a Six-month Contract Extension with Albert Risk Management Consultants for a Cost Not to Exceed \$30,000.00, and Authorization to Advertise an RFP for Insurance Consulting Services for a Three (3) Year Period, with an Option to Extend for Two (2) Additional One (1) Year Periods. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to execute a Six-month Extension for \$30,000.00 for Insurance Consulting Services and to Advertise an RFP for Insurance Consulting Services for a Cost Not to Exceed \$400,000.00.

V. EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session to discuss and approve the January 29, 2020 Executive Session Minutes, Litigation, and Employment and Personnel matters. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission go into Executive Session to discuss and approve the January 29, 2020 Executive Session Minutes, Litigation, and Employment and Personnel matters; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will not reconvene in an open meeting session upon completion of the Executive Session; and further

RESOLVED: To adjourn this open meeting and meet in Executive Session.

ADJOURNMENT

After further discussion upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 09:39 A.M.

Respectfully submitted,



Henry F. Vitale
Secretary