

# BOSTON WATER AND SEWER COMMISSION

## REGULAR MEETING

Wednesday, March 25, 2020

### I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 8:30 A.M. on Wednesday, March 25, 2020. Under the provisions of G.L. c. 30A, and per the Order signed by the Governor of the Commonwealth of Massachusetts on March 12, 2020, to suspend certain provisions of the open meeting law, this meeting was conducted remotely. The dial in and meeting identification were publicly noticed.

Present at the remote meeting were Commissioner Michael J. Woodall and Commissioner Cathleen Stone constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Hunt, Piacenza, Steinkrauss, Sullivan, Van Dam, Vitale, and Ms. Hickson, Ma, Mahoney, McSweeney, Randolph, Smith, and Theodat of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

### **Administration**

#### Approval of Minutes

Upon opening of the meeting, consideration was given to a draft of the Minutes of the Special Meeting of the Commission held on March 11, 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Minutes of the Special Meeting of the Commission held on March 11, 2020, be, and they hereby are, approved.

Next, consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on February 24, 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Minutes of the Regular Meeting of the Commission held on February 24, 2020, be, and they hereby are, approved.

#### Information Reports

##### 1. Disbursement Ratification (Schedules A, B, & D)

Ratification of Disbursements for February 13, 2020 through March 13, 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the actions of those persons authorized by the Commission to execute checks for a total of \$363,742.87 are ratified and approved.

**II. GENERAL MANAGEMENT REPORTS**

1. February 2020 Capital Improvement Program Budget Variance Report
2. February 2020 Monthly Management Report and Expense Analysis
3. December 2019 Revenue and Expense Analysis
4. January 2020 Revenue and Expense Analysis
5. February 2020 Revenue and Expense Analysis

**III. PROPOSALS AND CONTRACTS**

**Engineering**

1. For Information Only: Annual Report – Construction Contracts and Change Order Summary.
  2. For Information Only: Informational Report – Project Performance Tracking and Reporting.
  3. For Information Only: Update Regarding the Commission’s Inflow and Infiltration Reduction Mitigation Account.
1. Authorization to Amend a Contract with Stantec Consulting Services Inc. for Engineering Design Services Associated with Rehabilitation of the New Boston Main Interceptor (NBMI) and the Associated Upstream and Downstream Siphon Chambers. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission Amend a Contract with Stantec Consulting Services Inc. for Engineering Design Services Associated with Rehabilitation of the New Boston Main Interceptor (NBMI) and the Associated Upstream and Downstream Siphon Chambers, the value of the additional services which is not to exceed \$595,000; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to Award Contract No. 17-308-002, Water, Sewerage and Drainage Works Improvements in Dorchester, Fenway/Kenmore, Mattapan and Roxbury. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission Award Contract No. 17-308-002, Water, Sewerage and Drainage Works Improvements in Dorchester, Fenway/Kenmore, Mattapan and Roxbury to P. Gioioso & Sons, Inc. of Hyde Park in an amount not to exceed \$5,932,845.61; and the Executive Director is authorized to execute the necessary contract documents.

3. Authorization to Award Contract No. 17-308-003, Replacement of Water Mains and Replacement of and Rehabilitation of Sewer Pipes in Hyde Park, Jamaica Plain, Mattapan, Roslindale, Roxbury, and West Roxbury. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission Award Contract No. 17-308-003, Replacement of Water Mains and Replacement of and Rehabilitation of Sewer Pipes in Hyde Park, Jamaica Plain, Mattapan, Roslindale, Roxbury, and West Roxbury to K & K Excavation Co. Inc. of Milton, MA, in the amount of \$3,376,279.44; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to Negotiate and Award a Contract for the Stormwater Monitoring and Model Validation Project. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission is Authorized to Negotiate and Execute a Contract with Kleinfelder for a Stormwater Monitoring and Model Validation Project in an amount not to exceed \$1,940,000.00; and the Executive Director is authorized to execute the necessary contract documents.

### **Administration**

5. Authorization to Amend and Re-Advertise an RFQ for Owner's Project Management (OPM) Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission Amend and Re-advertise an RFQ for Owner's Project Management Services for Building Construction Projects within the Commission's Physical Plant for a Three (3) Year Period with Two (2) Optional One (1) Year Extensions for a cost not to exceed \$375,000 for the Period of 2020-2022.

6. Authorization to Negotiate and Execute a Contract Amendment for Additional Services Related to the Replacement of BWSC's Security Systems at Harrison Avenue and Alford Street. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission is Authorized to Negotiate a Contract Amendment with New Era Technology for Additional Services Related to the Replacement of BWSC's Security Systems at Harrison Avenue and Alford Street utilizing Massachusetts State Contracts in an Amount Not to Exceed \$93,791.00; and the Executive Director is authorized to execute the necessary contract documents.

### **Finance**

7. Commission Authorization to Solicit Proposals from Qualified Certified Public Accounting Firms to Perform Accounting, Auditing, and Management Advisory Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission is Authorized to Publicly Advertise and Solicit Proposals from Firms of Certified Public Accountants, Licensed to Practice Within the Commonwealth of Massachusetts to Provide Accounting, Auditing, and Management Advisory Services to the Commission for a Three (3) Year Period Commencing Upon the Completion of the Audit Engagement Related to the 2019 Financial Statement of the Commission, With an Option to Extend the Contract for an Additional Three (3) Year Period.

### **Organizational Diversity**

8. Commission Approval of the Boston Water and Sewer Commission 2020 Affirmative Action Policy. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the Commission Approves the Boston Water and Sewer Commission's 2020 Affirmative Action Policy for a Period from January 1, 2020 to December 31, 2020.

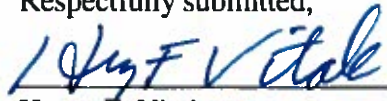
**ADJOURNMENT**

There being no further business to come before the Commission, after further discussion upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** To adjourn.

Adjourned, accordingly, at 09:01 A.M.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Henry F. Vitale", written over a horizontal line.

Henry F. Vitale  
Secretary