

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Thursday, May 21, 2020

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 8:30 A.M. on Thursday, May 21, 2020. Under the provisions of G.L. c. 30A, and per the Order signed by the Governor of the Commonwealth of Massachusetts on March 12, 2020, to suspend certain provisions of the open meeting law, this meeting was conducted remotely. The dial in and meeting identification were publicly noticed.

Present at the remote meeting were Commissioner Michael J. Woodall and Commissioner Cathleen Stone constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Hunt, Piacenza, Steinkrauss, Sullivan, Van Dam, Vitale, and Mses. Hickson, Ma, Mahoney, McSweeney, Randolph, DiLoreto Smith, and Theodat of the Commission Staff. Mr. David Kennedy was also present. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Administration

Approval of Minutes

Upon opening of the meeting, consideration was given to a draft of the Minutes of the Special Meeting of the Commission held on April 24, 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Minutes of the Special Meeting of the Commission held on April 24, 2020, be, and they hereby are, approved.

Informational Reports

1. Disbursement Ratification (Schedules A, B, & D)

Ratification of Disbursements for April 7, 2020 through May 6, 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the actions of those persons authorized by the Commission to execute checks for a total of \$347,001.24 are ratified and approved.

At this point in the meeting, Chairman Woodall inquired about the status of construction and other projects, and Commission staff provided relevant updates. Ms. McSweeney, Chief of Construction, provided an update concerning ongoing construction and Mr. Sullivan, Chief Engineer, provided an update concerning ongoing Engineering projects. Mr. Van Dam, Director of Safety & Training,

provided an update concerning safety measures. Mrs. DiLoreto Smith, General Counsel, provided an update concerning the Commission's response to the COVID-19 pandemic. Mr. Canavan, Director of Operations, provided an update concerning water consumption. Mr. Piacenza, Chief Financial Officer, provided an update concerning sales and revenue, and Ms. Hickson, Deputy Director of Account Services, provided an update concerning accounts receivable. Mr. Hunt, Chief Information Officer, provided an update concerning Commission technology.

II. GENERAL MANAGEMENT REPORTS

1. April 2020 Capital Improvement Program Budget Variance Report
2. April 2020 Monthly Management Report and Expense Analysis
3. April 2020 Revenue and Expense Analysis

III. PROPOSALS AND CONTRACTS

Engineering

1. For Information Only: Informational Report – Project Performance Tracking and Reporting.
2. Request to Advertise for Bids Contract No. 19-309-003, Sewerage Works Rehabilitation in Dorchester. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to advertise for bids for Contract No. 19-309-003, Sewerage Works Rehabilitation in Dorchester.

3. Request to Advertise for Bids Contract No. 20-309-0015, Separation of Sanitary House Laterals Connected to Storm Drains, City Wide. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to advertise for bids for Contract No. 20-309-015, Separation of Sanitary House Laterals Connected to Storm Drains, City Wide.

4. Request for Authorization to Solicit Proposals for the Design of Stormwater Detention Facilities – Arnold Arboretum in Jamaica Plain and Roslindale. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to solicit proposals for the design of stormwater detention facilities at the Arnold Arboretum in Jamaica Plain and Roslindale.

Operations

1. Recommendation for Authorization to Award Contract No. 19-309-014, Replacement and Rehabilitation of Sewer and Drain Pipes in East Boston, Jamaica Plain, Mattapan, and Roxbury. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission Award Contract No. 19-309-014, Replacement and Rehabilitation of Sewer and Drain Pipes in East Boston, Jamaica Plain, Mattapan, and Roxbury to D'Allessandro Corporation of Avon, Massachusetts in the amount of \$2,265,141.15; and the Executive Director is authorized to execute the necessary contract documents.

At this point in the meeting, Mr. Vitale inquired whether anyone on the call had any questions. There were none.

IV. EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session for discussion and approval of the Executive Session Minutes of the April 24, 2020, special meeting. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

Mrs. DiLoreto Smith, General Counsel, informed participants that, after the Executive Session, the open meeting would not reconvene.

RESOLVED: That the Commission go into Executive Session to discuss and approve the April 24, 2020, Executive Session Minutes; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will not reconvene in an open meeting session upon completion of the Executive Session; and further

RESOLVED: To adjourn this open meeting and meet in Executive Session.

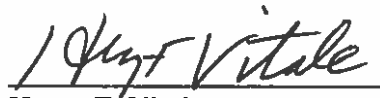
ADJOURNMENT

There being no further business to come before the Commission, after further discussion upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 9:13 A.M.

Respectfully submitted,

A handwritten signature in cursive script, reading "Henry F. Vitale", written over a horizontal line.

Henry F. Vitale
Secretary