

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Monday, June 22, 2020

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 10:07 A.M. on Monday, June 22, 2020. Under the provisions of G.L. c. 30A, and per the Order signed by the Governor of the Commonwealth of Massachusetts on March 12, 2020, to suspend certain provisions of the open meeting law, this meeting was conducted remotely. The dial in and meeting identification were publicly noticed.

Present at the remote meeting were Commissioner Michael J. Woodall and Commissioner Cathleen Stone constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Hunt, Piacenza, Steinkrauss, Sullivan, Van Dam, Vitale, and Meses. Hickson, Ma, Mahoney, McSweeney, Randolph, DiLoreto Smith, and Theodat of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Administration

Approval of Minutes

Upon opening of the meeting, Mr. Vitale provided an update on the City of Boston budget. After that, consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on May 21, 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on May 21, 2020, be, and they hereby are, approved.

Informational Reports

1. Disbursement Ratification (Schedules A, B, & D).

Ratification of Disbursements for May 7, 2020 through June 12, 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the actions of those persons authorized by the Commission to execute checks for a total of \$268,366.81 are ratified and approved.

2. May 2020 Change Order Report.

II. GENERAL MANAGEMENT REPORTS

1. May 2020 Capital Improvement Program Budget Variance Report.

At this point in the meeting, Mr. Vitale asked various staff members to provide updates concerning the capital budget as well as ongoing constructions. Mr. Piacenza, Chief Financial Officer, provided an update concerning the capital improvement budget variance report, Ms. McSweeney, Chief of Operations, provided an update on ongoing construction, and Mr. Sullivan, Chief Engineer, provided an update on the status of capital projects.

2. May 2020 Monthly Management Report.

Ms. Hickson provided an update concerning accounts receivable and collections. Mr. Dayib reported on employment demographic statistics.

3. May 2020 Revenue and Expense Analysis.

Chairman Woodall inquired about the Commission's financial status. Mr. Piacenza and Mr. Vitale provided an overview.

III. PROPOSALS AND CONTRACTS

Engineering

1. For Information Only: Informational Report – Project Performance Tracking and Reporting.
2. Request for Authorization to Negotiate and Execute a Contract for the Coastal Stormwater Discharge Analysis. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to negotiate and execute a contract for a coastal stormwater discharge analysis with Hazen & Sawyer in an amount not to exceed \$1,150,000; and the Executive Director is authorized to execute the necessary contract documents.

3. Request for Authorization to Negotiate and Execute a Contract for the Phase 5 Citywide Illegal Connection Investigation Program. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to negotiate and execute a contract for the Phase 5 citywide illegal connection investigation program with Stantec in an amount not to exceed \$2,345,500; and the Executive Director is authorized to execute the necessary contract documents.

4. Request for Authorization to Negotiate and Execute a Contract for Construction Supervision Services for Sewer Separation in South Boston under BWSC Contract No. 20-206-002. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to negotiate and execute Contract No. 20-206-002 for construction supervision services for sewer separation in South Boston with Woodard and Curran in an amount not to exceed \$13,020,836.00 over seven (7) years; and the Executive Director is authorized to execute the necessary contract documents.

5. Recommendation to Award Contract No. 20-308-007, Replacement and Rehabilitation of Water and Sewer Pipes in the City Proper. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to negotiate and execute Contract No. 20-308-007 for replacement and rehabilitation of water and sewer pipes in the City proper to RJV Construction in the amount of \$4,125,489.70; and the Executive Director is authorized to execute the necessary contract documents.

6. Request for Authorization to Solicit Proposals to Conduct a Sewer System Evaluation Survey in Mattapan. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to solicit proposals for a sewer system evaluation survey.

Administration

7. Request for Authorization to Award a Contract for the Purchase of Five Next Generation Firewalls utilizing a Commonwealth of Massachusetts State Contract. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to negotiate and execute a contract with Integration Partners for the purchase of five next generation firewalls under a Commonwealth of Massachusetts State Contract in an amount not to exceed \$170,702.25; and the Executive Director is authorized to execute the necessary contract documents.

8. Request for Authorization to Award Contract No. 20-103-004 for the Purchase of Residential Water Meters. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to negotiate and execute a contract with Neptune Technology for the purchase of residential water meters in the amount of \$128,480.00; and the Executive Director is authorized to execute the necessary contract documents.

Finance

9. Request for Authorization to Award and Execute a Three-Year Contract for Yearly Engineering Services for a Bond Feasibility Study. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to negotiate and execute a three-year contract with Jacobs, Inc. for an amount not to exceed \$100,000; and the Executive Director is authorized to execute the necessary contract documents.

Organizational Diversity

10. Recommendation that the Board of Commissioners Approve the Boston Water and Sewer Commission Policy on Social Media Usage. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Board of Commissioners approve the Boston Water and Sewer Commission Policy on Social Media Usage.

(Walk -in) Operations

11. Request for Approval of Additional Funds for BWSC Contract No. 19-303-002, Emergency Repairs to Sewers and Drains. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission approve additional funds in the amount of \$26,900 for BWSC Contract No. 19-303-002, Emergency Repairs to Sewers and Drains.

IV. EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session for discussion and approval of the Executive Session Minutes of the May 21, 2020 regular meeting. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

Mrs. DiLoreto Smith, General Counsel, informed participants that, after the Executive Session, the open meeting would not reconvene.

RESOLVED: That the Commission go into Executive Session to discuss and approve the May 21, 2020, Executive Session Minutes; the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will not reconvene in an open meeting session upon completion of the Executive Session; and further

RESOLVED: To adjourn this open meeting and meet in Executive Session.

ADJOURNMENT

There being no further business to come before the Commission, after further discussion upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 11:14 A.M.

Respectfully submitted,



Henry F. Vitale
Secretary