

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Friday, August 21, 2019

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 10:31 A.M. on Friday, August 21, 2020. Under the provisions of G.L. c. 30A, and per the Order signed by the Governor of the Commonwealth of Massachusetts on March 12, 2020, to suspend certain provisions of the open meeting law, this meeting was conducted remotely. The dial in and meeting identification were publicly noticed.

Present at the meeting were Commissioner Michael J. Woodall and Commissioner Cathleen Stone constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Hunt, Piacenza, Steinkrauss, Sullivan, Van Dam, Vitale, and Mses. Hickson, Ma, Mahoney, McSweeney, and Theodat of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Administration

Approval of Minutes

Upon opening of the meeting, consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Wednesday, July 29, 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Wednesday, July 29, 2020, be, and they hereby are, approved.

At this point in the meeting, Mr. Vitale asked Mr. Steinkrauss, Deputy General Counsel, to provide an overview of the format of the meeting. Mr. Steinkrauss informed participants that the meeting was being held virtually and in compliance with the March 12, 2020, Executive Order suspending certain provisions of the Open Meeting Law, and that there would be no Executive Session following the conclusion of business in the open session.

Information Reports

1. Disbursement Ratification (Schedules A, B, & D)

Ratification of Disbursements for July 21, 2020 through August 11, 2020. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the actions of those persons authorized by the Commission to execute checks for a total of \$214,368.47 are ratified and approved.

2. July 2020 Change Orders Report.

II. GENERAL MANAGEMENT REPORTS

1. July 2020 Capital Improvement Program Budget Variance Report.
2. July 2020 Monthly Management Report.
3. July 2020 Revenue and Expenses Report.

III. PROPOSALS AND CONTRACTS

Engineering

1. For Information Only: Project Performance Tracking and Reporting.
2. Request for Authorization to Award Contract No. 19-309-003, Sewerage Works Rehabilitation in Dorchester. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 19-309-003, for Sewerage Works Rehabilitation in Dorchester to National Water Main Cleaning of Canton, MA in an amount not to exceed \$1,581,387.25; and the Executive Director is authorized to execute the necessary contract documents.

Administration

1. Request for Authorization to Negotiate and Execute a contract for Owner's Project Management (OPM) Services for a three (3) years period with two (2) optional one (1) year extensions. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to negotiate and execute a contract with PMA of Braintree, MA for Owner's Project Management Services for building construction projects within the Commission's physical plant in an amount not to exceed \$375,000 over the period of the 2020-2022 Capital Improvement Program; and the Executive Director is authorized to execute the necessary contract documents.

2. Request for Authorization to waive public advertisement and award a sole source contract for the purchase of Meter Transmission Units. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to award a sole source contract to Aclara Technologies for the purchase of Meter Transmission Units in an amount not to exceed \$120,960.00; and the Executive Director is authorized to waive public advertisement and execute the necessary contract documents.

3. Request for Authorization to waive public advertisement and award a sole source contract for UMAX maintenance and technical support for the period September 4, 2020 to September 3, 2021. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to award a sole source contract to Itineris NA, Inc. for UMAX maintenance and technical support for the period September 4, 2020 to September 3, 2021 in an amount not to exceed \$150,000; and the Executive Director is authorized to waive public advertisement and execute the necessary contract documents.

Operations

1. Request for Authorization to Advertise and Solicit Proposals 2021 Annual Maintenance and Repair Contracts. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: That the Commission is authorized to Advertise and Solicit Proposals for the 2021 Annual Maintenance and Repair Contracts.

ADJOURNMENT

After further discussion upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 10:54 A.M.

Respectfully submitted,



Henry F. Vitale
Secretary