

**BOSTON WATER AND SEWER COMMISSION**  
**REGULAR MEETING**

Wednesday, February 24, 2021

**I. CALL TO ORDER**

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 12:01 P.M. on Wednesday, February 24, 2021. Under the provisions of G.L. c. 30A, and per the Order signed by the Governor of the Commonwealth of Massachusetts on March 12, 2020, to suspend certain provisions of the open meeting law, this meeting was conducted remotely. The dial in and meeting identification were publicly noticed.

Present at the remote meeting were Commissioner Michael J. Woodall, Commissioner Cathleen Stone, and Commissioner Thomas Keady, constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Hunt, Piacenza, Sullivan, Van Dam, Vitale, and Meses. Hickson, Ma, Mahoney, McSweeney, Randolph, DiLoreto Smith, and Theodat of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

Upon opening of the meeting, Mr. Vitale welcomed and introduced the Board's newly appointed Commissioner, Mr. Thomas Keady. Mr. Vitale then asked Mrs. DiLoreto Smith, General Counsel, to provide an overview of the format of the meeting. Mrs. DiLoreto Smith informed participants that the meeting was being held virtually and in compliance with March 12, 2020, Executive Order suspending certain provisions of the Open Meeting Law. She further informed participants that the Board would meet in Executive Session following the open session, and then reconvene in open session after the conclusion of the executive session. She also asked if there were any members of the public who were on the call and who wished to be recognized. There were none.

**Administration**

**Approval of Minutes**

Next, consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on January 27, 2021. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea and Commissioner Keady voted yea.

**RESOLVED:** That the Minutes of the Regular Meeting of the Commission held on January 27, 2021, be, and they hereby are, approved.

**Informational Reports**

1. Disbursement Ratification (Schedules A, B, & D).

Ratification of Disbursements for January 19, 2021 through February 16, 2021. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** That the actions of those persons authorized by the Commission to execute checks for a total of \$373,928.43 are ratified and approved.

## **II. GENERAL MANAGEMENT REPORTS**

### 1. January 2021 Capital Improvement Program Budget Variance Report.

At this point in the meeting, Chief Financial Officer, Nelson Piacenza, provided an overview of the Commission's financial status.

### 2. January 2021 Monthly Management Report.

Here, Chief of Operations, Irene McSweeney, provided information concerning an incident on High Street in Downtown Boston during which two individuals working at a private construction site were killed. Following Ms. McSweeney's presentation, Director of Special Projects, Safety, and Training, Mark Van Dam, spoke about safety measures in place at the Commission. Next, Chief Engineer John Sullivan provided an update concerning weather related energy issues in Texas. Finally, Director of Organizational Diversity, Hussein Dayib, provided an update on the Commission's efforts concerning MBE/WBE statistics.

### 3. December 2020 Revenue and Expense Analysis.

### 4. January 2021 Revenue and Expense Analysis.

Deputy Director of Account Services, Kathleen Hickson, provided information concerning aged receivables and delinquent accounts.

## **III. PROPOSALS AND CONTRACTS**

### **Engineering**

#### 1. Informational Report – Project Performance Tracking and Reporting.

At this point in the meeting, Chief Engineer John P. Sullivan provided an update concerning a project in the North End.

#### 2. Recommendation for Authorization to Award Contract Number 18-309-004, Replacement and Rehabilitation of Sewer and Drain Pipes in Hyde Park, Mattapan, and Roslindale. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to award contract 18-309-004, Replacement and Rehabilitation of Sewer and Drain Pipes in Hyde Park, Mattapan, and Roslindale to

National Water Main Cleaning in the amount of \$1,698,932.84.

3. Recommendation for Authorization to Award Contract Number 21-309-004, Sewer Lateral Testing and CCTV Inspection of Sewers and Drains. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to award contract 21-309-004, Sewer Lateral and CCTV Inspection of Sewers and Drains, to Rapid Flow, Inc. in the amount of \$399,909.00.

4. Recommendation for Authorization to Award Contract Number 21-309-007, Roadway Restoration of Boston Water and Sewer Commission Excavations. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to award contract 21-309-007, Roadway Restoration of Boston Water and Sewer Commission Excavation to Mario Susi & Sons, Inc. in the amount of \$2,153,572.85.

#### **Administration**

5. Request for Authorization to Extend an Electricity Supply Contract.

**RESOLVED:** That the Commission defer action on this request pending a further presentation at a future Board of Commissioners meeting.

6. Recommendation for Authorization to Advertise a Request for Proposals for the Upgrade of GIS (Geographic Information Systems). Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to advertise and solicit proposals from qualified vendors for the upgrade of GIS (Geographic Information Services), Cityworks, and the migration of the geodatabase from Oracle to a SQL server.

7. Recommendation for Authorization to Negotiate and Execute a Customer Information/Customer Billing System Contract. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to award, and staff to negotiate, a sole source contract with Itineris for support services related to UMAX Customer Information/Billing system development in an amount not to exceed \$900,000.00; and the Executive Director is authorized to execute the necessary contract documents.

8. Recommendation for Authorization to Negotiate and Execute a Contract for Electronic Bill Payment Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to award, and staff to negotiate, a sole source contract with Paymentus for the period of three years, with an option to renew for up to two additional successive one-year periods for electronic bill payment services.; and the Executive Director is authorized to execute the necessary contract documents

### **Operations**

9. Request to Approve Additional Funding for Contract Number 20-303-003, Emergency Repairs to Sewers and Drains. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission approve the expenditure of additional funds in the amount of \$129,500.00 for contract number 20-303-003 to cover the cost of a payment item overrun.

10. Request for Authorization to Advertise a Request for Proposals for Contract Number 21-103-001, Construction Supervision Services for Rehabilitation of the New Boston Main Interceptor in South Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to advertise a Request for Proposals for Contract Number 21-103-001, Construction Supervision Services for the New Boston Main Interceptor in South Boston for an estimated cost of \$995,000.00.

11. Request for Authorization to Award Contract Number 21-103-004 for the Purchase of Cold Patch Liquid Asphalt Blend. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to award Contract Number 21-103-004 to T.L. Edwards, Inc., for the purchase of cold patch liquid asphalt blend in an amount not to exceed \$62,700.00; and the Executive Director is authorized to execute the necessary contract documents.

12. Request for Authorization to Advertise for Contract Number 21-103-005, a Three-Year Contract for the Purchase of Standard Fire Hydrants and Accessories. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to advertise for Contract Number 21-103-005, a three-year contract for the purchase of fire hydrants and accessories for an estimated cost of \$1,058,838.00.

13. Request for Authorization to Advertise for Bids for Contract Number 21-308-002, Excavation for Identification of Water Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to advertise for bids for Contract Number 21-308-002, Excavation for Identification of Water Services.

14. Request for Authorization to Advertise for Bids for Contract Number 21-308-004, Replacement of Lead Services on Public and Private Property. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to advertise for bids for Contract Number 21-308-004, Replacement of Lead Services on Public and Private Property.

### **Legal**

15. Recommendation for Authorization of Amendment to the Policy on Leaks Up to Owner and Replacement of Lead Water Service Pipes. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to amend the Policy on Leaks Up to Owner and Replacement of Lead Water Service Pipes to increase the amount of financial assistance provided to owners from \$2,000 to \$4,000 for the replacement of lead service pipes, and increase the amount of time for repayment

of any difference in cost between the incentive and the actual total from 48 months to 60 months.

#### **IV. EXECUTIVE SESSION**

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session for discussion and approval of the Executive Session Minutes of the December 22, 2020, meeting, and the Memorandum of Agreement (MOA) and side letter between the Office of Professional Employees International Union, Local 6, and the Boston Water and Sewer Commission; and a request for authorization to Execute a Contract between the Boston Water and Sewer Commission and Local 6 Based on the Provisions of the MOA for a Three Year Period Effective January 1, 2019, through December 31, 2021. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission go into Executive Session to discuss and approve the Executive Session Minutes of the December 22, 2020, meeting, and the Memorandum of Agreement (MOA) and side letter between the Office of Professional Employees International Union, Local 6, and the Boston Water and Sewer Commission; the Commissioners having determined that conducting such business in an open meeting would not be in the best interest of the Commission; and further

**RESOLVED:** That the Commission will reconvene in open session upon completion of the Executive Session; and further

**RESOLVED:** To adjourn this open meeting at 12:56 P.M. and meet in Executive Session.

Thereupon, at 1:19 P.M. the Commissioners reconvened the Open Meeting.

16. Ratification of the Memorandum of Agreement (“MOA”) and Side Letter between the Office of Professional Employees International Union, Local 6, and the Boston Water and Sewer Commission; and the Authorization to Execute a Collective Bargaining Agreement between the Boston Water and Sewer Commission and Local 6 Based on the Provisions of the MOA for a Three-Year Period Effective January 1, 2019, through December 31, 2021. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the actions of the Commission in executing the Memorandum of Agreement (“MOA”) and Side Letter between the Office of Professional Employees International Union, Local 6, and the Boston Water and Sewer Commission are ratified and approved.

**RESOLVED:** The Commission is authorized to execute a contract between the Boston Water and Sewer Commission and Local 6 based on the provisions of the MOA for a three-year period effective January 1, 2019, through December 31, 2021.

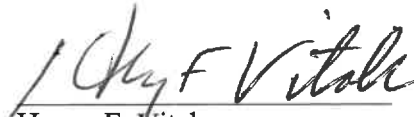
**ADJOURNMENT**

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** To adjourn.

Adjourned, accordingly, at 1:21 P.M.

Respectfully submitted,

A handwritten signature in black ink that reads "Henry F. Vitale". The signature is written in a cursive style with a horizontal line underneath the name.

Henry F. Vitale  
Secretary