

## BOSTON WATER AND SEWER COMMISSION

### REGULAR MEETING

Wednesday, September 22, 2021

#### I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 2:02 P.M. on Wednesday, September 22, 2021, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts. Under the provisions of G.L. c. 30A, and per the Act Extending Certain COVID-19 Measures Adopted During the State of Emergency, which was signed into law by the Governor of the Commonwealth of Massachusetts on June 16, 2021, which suspends certain provisions of the open meeting law until April 22, 2022, this meeting was conducted remotely. The dial in and meeting identification were publicly noticed.

Present at the meeting were Commissioner Michael J. Woodall, Commissioner Kathleen Stone and Commissioner Thomas Keady constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Dwyer, Hunt, LaMarca, Petruzzello, Piacenza, Porras, Sullivan, Van Dam, Vitale, and Meses. Ma, Mahoney, McSweeney, and Theodat of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary.

#### Approval of Minutes

Upon opening of the meeting, consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on August 24, 2021. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Minutes of the Regular Meeting of the Commission held on August 24, 2021, be, and they hereby are, approved.

#### Information Reports

##### 1. Disbursement Ratification (Schedules A, B, C & D)

Ratification of Disbursements for August 12, 2021, through September 12, 2021. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the actions of those persons authorized by the Commission to execute checks for a total of \$202,447.44 are ratified and approved.

##### 2. FY2021-2025 Strategic Business Plan.

Ms. Wenling Ma made a power point presentation of the Commission Strategic Business Plan, followed by a short questions and answer period.

## II. GENERAL MANAGEMENT REPORTS

1. August 2021 Capital Improvement Program Budget Variance Report.
2. August 2021 Monthly Management Report.  
Chief Engineer, John Sullivan, reported about CSO and effective pollution control.
3. August 2021 Revenue and Expenses Report.

Mr. Vitale informed the Commission about the open vacancies due to retirements, and Chairman Woodall advised hiring to fill those positions to continue serving the ratepayers. Ms. McSweeney informed about using overtime in preparation for the storm. Mr. Van Dam informed about the Commission's CDL Training Program.

## III. PROPOSALS AND CONTRACTS

### Engineering

1. For Information Only: Project Performance Tracking and Reporting.
2. For Information Only: Update Regarding the Commission's Dorchester Interceptor Study pursuant to Contract 18-206-003. Chief Engineer, John Sullivan, presented a report regarding the tentative alternatives the Commission has to control SSOs. Once the Commission decides on a final Plan, it will be presented to the Commissioners to inform them about its costs and implementation schedules.
3. Authorization to Advertise for Bids Contract 20-308-005, for Replacement of Water Mains and rehabilitation of Sewers in the City Proper, Hyde Park, and Jamaica Plain. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to Advertise for Bids Contract 20-308-005, for Replacement of Water Mains and Rehabilitation of Sewers in the City Proper, Hyde Park, and Jamaica Plain.

### Administration

1. Authorization to Waive the Advertisement Requirements and Award a Contract to Azteca Systems Inc. for Maintenance and Technical Support of the Commission's Asset Management Systems for the period December 1, 2021, to November 30, 2022. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to Waive the Advertisement Requirements and Award a Contract to Azteca Systems Inc. for Maintenance and Technical Support for an amount not to exceed \$157,500.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to Advertise for a three-year contract (January 1, 2022, through December 31, 2024) for preventive maintenance and repair services for overhead doors at the Commission's

Headquarters Building and Material Handling Facility. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to Advertise for a three-year contract for preventive maintenance and repair services for overhead doors at the Commission's Headquarters Building and Material Handling Facility. The cost of the service is estimated to be \$110,000.00.

3. Request for Additional Funds in re Contract 20-201-002 with Avatar Construction for Vehicle Wash Facility Upgrades. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to disburse Additional Funds to Avatar Construction in an amount not to exceed \$140,000.00; and the Executive Director is authorized to execute the necessary contract documents.

4. Authorization to award Contract 21-201-003 "Interior Painting Services for Commission Facilities" to John Skouras and Company, Inc. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to Award Contract 21-201-003 "Interior Painting Services for Commission Facilities" to John Skouras and Company, Inc. in an amount not to exceed \$75,000.00; and the Executive Director is authorized to execute the necessary contract documents.

### Operations

1. Authorization to negotiate and execute a contract with Weston & Sampson Engineers, Inc. for Licensed Site Professional Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to negotiate and execute a contract with Weston & Sampson Engineers, Inc. for Licensed Site Professional Services in an amount not to exceed \$300,000.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Authorization to Advertise for Quotes for BWSC Contract 21-203-001, Joint Operation of the Commission's Pumping Stations and the MWRA's Detention Treatment Facility at Union Park Pump Station. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to Advertise for Quotes for BWSC Contract 21-203-001, Joint Operation of the Commission's Pumping Stations and the MWRA's Detention Treatment Facility at Union Park Pump Station.

**Finance**

1. Authorization to Solicit Bids/Proposals for 2022, contracts of repetitively purchased goods and non-professional services, which are necessary to maintain continuing operation of the Commission. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to Solicit Bids/Proposals for 2022, contracts of repetitively purchased goods and non-professional services, which are necessary to maintain continuing operation of the Commission.

**Safety and Training**

1. Authorization to utilize the Massachusetts State and/or Cooperative Procurement Contracts to Purchase one (1) Derrick and two (2) RamJets. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to utilize the Massachusetts State and/or Cooperative Procurement Contracts to Purchase one (1) Derrick and two(2) RamJets in an amount not to exceed \$900,000.00; and the Executive Director is authorized to execute the necessary contract documents.

**IV. EXECUTIVE SESSION**

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session to discuss and approve the August 24, 2021 Executive Session Minutes. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission go into Executive Session to discuss and approve the July 28, 2021 Executive Session Minutes, the Commissioners having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

**RESOLVED:** That the Commission will not reconvene in an open meeting session upon completion of the Executive Session; and further

**RESOLVED:** To adjourn this open meeting and meet in Executive Session.

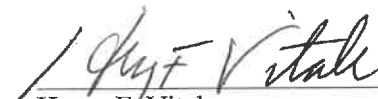
**ADJOURNMENT**

After further discussion, upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** To adjourn.

Adjourned, accordingly, at 2:56 P.M.

Respectfully submitted,

  
Henry F. Vitale  
Secretary