

**BOSTON WATER AND SEWER COMMISSION**  
**REGULAR MEETING**

Wednesday, October 27, 2021

**I. CALL TO ORDER**

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 2:00 P.M. on Wednesday, October 27, 2021, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts. Under the provisions of G.L. c. 30A, and per the Act Extending Certain COVID-19 Measures Adopted during the State of Emergency, which was signed into law by the Governor of the Commonwealth of Massachusetts on June 16, 2021, which suspends certain provisions of the open meeting law, this meeting was conducted remotely. The dial in and meeting identification were publicly noticed.

Present at the meeting were Commissioner Michael J. Woodall, Commissioner Cathleen Stone and Commissioner Thomas Keady constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Hunt, LaMarca, Petruzzello, Piacenza, Sullivan, Van Dam, Vitale, and Mses. Hickson, Ma, Mahoney, McSweeney, and Theodat of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary. Also present were two members of the public.

Upon opening the meeting Mr. Vitale asked Chairman Woodall to give an overview of the format of the meeting. Chairman Woodall informed participants that the meeting was being held virtually and that at the conclusion of the open session that the Board would meet in Executive Session and would not be reconvening at the conclusion of the Executive Session.

**Administration**

**Approval of Minutes**

Upon opening of the meeting, consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Wednesday, September 22, 2021. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Minutes of the Regular Meeting of the Commission held on Wednesday, September 22, 2021, be, and they hereby are, approved.

**Information Reports**

1. Disbursement Ratification (Schedules A, B, C & D)

Ratification of Disbursements for September 13, 2021, through October 14, 2021. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the actions of those persons authorized by the Commission to execute checks for a total of \$742,412.33 are ratified and approved.

## **II. GENERAL MANAGEMENT REPORTS**

1. September 2021 Capital Improvement Program Budget Variance Report.
2. September 2021 Monthly Management Report.
3. September 2021 Revenue and Expenses Report.

## **III. PROPOSALS AND CONTRACTS**

### **Engineering**

1. For Information Only: Project Performance Tracking and Reporting.

2. Request for Authorization to Amend Contract No. 16-206-003 with Stantec Consulting Services, Inc. for Professional Services for the Design of Water and Sewerage Works. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to Amend Contract No. 16-206-003, for professional services for the Design of Sewer Separation in South Boston in an amount not to exceed \$1,859,980.00 for a final cost not to exceed \$7,692,627.00; and the Chief Engineer is authorized to negotiate, and the Executive Director is authorized to execute the necessary contract documents.

3. Request for Authorization to Advertise for bids for Contract No. 17-309-011 For Water and Sewerage Works Improvements in Roxbury. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to Advertise for Bids for Contract 17-309-011, for Water and Sewerage Works Improvements in Roxbury.

4. Request for Authorization to Advertise for Bids for Contract No. 19-308-003, Rehabilitation and Replacement of Water, Sewer and Drain Pipes in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to Advertise for Bids for Contract 19-308-003, for Rehabilitation and Replacement of Water, Sewer and Drain Pipes in the City of Boston.

5. Request for Authorization to Approve Amendment No. 1 and Approve Additional Funding for Contract Number 20-206-004, the Coastal Stormwater Discharge Analysis. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to Approve Amendment No. 1 and Approve Additional Funding for Contract No. 20-206-004, for the Coastal Stormwater Discharge Analysis Project at an estimated additional cost of \$500,000 for a total contract amount of \$1,650,000; and the Executive Director is authorized to execute the necessary contract documents.

**Administration**

1. Request for Authorization to Award a Contract, utilizing a Massachusetts State Contract, for annual maintenance and technical support services on the Commission's Oracle Relational Database Management Systems and related software. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to award a contract not to exceed \$76,000 to Oracle Corporation for annual maintenance and technical support services on the Commission's Oracle Relational Database Management Systems and related software for the period of January 1, 2022, to December 31, 2022, services being procured under a Commonwealth of Massachusetts State Contract; and the Executive Director is authorized to execute the necessary contract documents.

2. Request for Authorization to Award a Contract, utilizing a Massachusetts State Contract, for annual maintenance and technical support on the Commission's Human Resources /Financial Management System. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to award a contract not to exceed \$180,000 to Oracle Corporation for annual maintenance and technical support services on the Commission's Human Resources/Financial Management System for the period of January 1, 2022, to December 31, 2022, services being procured under a Commonwealth of Massachusetts State Contract; and the Executive Director is authorized to execute the necessary contract documents.

3. Request to Utilize a Massachusetts State Contract for a Three-Year Contract for Janitorial Building Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to solicit approved vendors from Massachusetts State Contract FAC114, for a three-year contract for janitorial building services at the Commission's Headquarters Building and Material Handling Facility at an estimated cost of \$1,200,000.00; and the Executive Director is authorized to execute the necessary contract documents.

## **Operations**

1. Request to Approve Additional Funding for Contract No. 21-303-003, Emergency Repairs to Sewers and Drains. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to approve additional funds in the amount of \$349,500.00 for Contract No. 21-303-003, Emergency Repairs to Sewers and Drains to cover the cost of a payment item overrun for a new total contract cost of \$1,850,325.22.

## **Finance**

1. Request for Authorization to Adopt a Resolution Authorizing the Issuance of Promissory Notes to the Massachusetts Water Resources Authority; and authorization for the Executive Director and other appropriate staff to Execute the Promissory Notes, Financial Assistance Agreements and Loan Agreements relative to Phase 10 of the Infiltration/Inflow Grant/Loan Program. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to adopt a resolution for the issuance of Promissory Notes to the Massachusetts Water Resources Authority in an aggregate amount not to exceed \$23,293,000.00 Relative to Phase 10 of the Infiltration/Inflow Grant/Program; and the Executive Director and other appropriate Staff are authorized to execute the necessary documents.

## **Safety and Training**

1. Request for Authorization to purchase and install a new 77,000-pound vertical vehicle lift in the Fleet Department. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to purchase and install a new 77,000-pound vertical vehicle lift in the Fleet Department at an amount not to exceed \$112,031.00; and the Executive Director is authorized to execute the necessary contract documents.

## **Other Matters**

1. Informational Verbal Report on the impact of COVID-19 given by the Director of Human Resources, Marie Theodat.

## **IV. EXECUTIVE SESSION**

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session to approve the draft of the September 22, 2021, Executive Session Minutes and discuss certain other matters. Upon Motion duly by

Chairman Woodall and seconded by Commissioner State and Commissioner Keady, Chairman Woodall voted yea and Commissioner Stone votes yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission go into Executive Session to approve the draft of the September 22, 2021 Executive Session Minutes and discuss certain other matters, the Commission having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

**RESOLVED:** That the Commission will not reconvene in an open meeting session upon completion of the Executive Session; and further

**RESOLVED:** To adjourn the open meeting and meet in Executive Session

### **ADJOURNMENT**

After further discussion upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** To adjourn.

Adjourned, accordingly, at 2:47 P.M.

Respectfully submitted,



Henry F. Vitale  
Secretary