

BOSTON WATER AND SEWER COMMISSION
REGULAR MEETING

Tuesday, November 30, 2021

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 5:00 P.M. on Tuesday, November 30, 2021, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts. Under the provisions of G.L. c. 30A, and per the Act Extending Certain COVID-19 Measures Adopted during the State of Emergency, which was signed into law by the Governor of the Commonwealth of Massachusetts on June 16, 2021, which suspends certain provisions of the open meeting law, this meeting was conducted remotely. The dial in and meeting identification were publicly noticed.

Present at the meeting were Commissioner Michael J. Woodall, Commissioner Cathleen Stone and Commissioner Thomas Keady constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Hunt, LaMarca, Petruzzello, Piacenza, Sullivan, Van Dam, Vitale, and Meses. Hickson, Ma, Mahoney, McSweeney, Randolph and Theodat of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary. Also present were members of the public.

Upon opening the meeting Mr. Vitale asked Chairman Woodall to give an overview of the format of the meeting. Chairman Woodall informed participants that the meeting was being held virtually and that at the conclusion of the open session that the Board would meet in Executive Session and would not be reconvening at the conclusion of the Executive Session.

Administration

Approval of Minutes

Upon opening of the meeting, consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Wednesday, October 27, 2021. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Wednesday, October 27, 2021, be, and they hereby are, approved.

Information Reports

1. Disbursement Ratification (Schedules A, B, & D)

Ratification of Disbursements for October 15, 2021, through November 18, 2021. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the actions of those persons authorized by the Commission to execute checks for a total of \$303,492.96 are ratified and approved.

2. For Information Only: Affirmative Action Plan: Third Quarter Report for the period July 1, 2021, through September 30, 2021. Mr. Dayib provided an overview of the Third Quarter Report.

II. GENERAL MANAGEMENT REPORTS

1. October 2021 Capital Improvement Program Budget Variance Report.
2. October 2021 Monthly Management Report.
3. October 2021 Revenue and Expenses Report.

III. PROPOSALS AND CONTRACTS

Engineering

1. For Information Only: Project Performance Tracking and Reporting.

2. Recommendation to Award Contract No. 17-309-015, Rehabilitation of Large Diameter Sewer Mains in City Proper and South Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 17-309-015, Rehabilitation of Large Diameter Sewer Mains in City Proper and South Boston, to Insituform Technologies, in an amount not to exceed \$7,638,616.20 and the Executive Director is authorized to negotiate and execute the necessary contract documents.

Administration

1. Request for Authorization to Utilize a Massachusetts State Contract for Printing and Graphic Design Services for Commission Publications and Materials. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Utilize Commonwealth of Massachusetts State Contract #OFF44 for the printing and graphic design service for production of educational and promotional material; in an amount not to exceed \$215,000.00 in 2022; and the Executive Director is authorized to negotiate and execute the necessary contract documents.

2. Request for Authorization to Advertise a Request for Proposals for Professional Services to Provide Assistance in Requirements Assessment, Evaluation, Acquisition, and Implementation of a Construction Project Management System. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Advertise a Request for Proposals for Professional Services to Provide Assistance in Requirements Assessment, Evaluation, Acquisition, and Implementation of a Construction Project Management System.

3. Request for Authorization to Utilize a Commonwealth of Massachusetts State Contract and Award a Contract to purchase a Microsoft Enterprise Licensing Agreement. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Utilize a Commonwealth of Massachusetts State Contract and Award a Contract not to exceed \$300,000 to purchase Microsoft Licensing through an Enterprise Agreement from Dell for the period January 1, 2022, to December 31, 2022; and the Executive Director is authorized to execute the necessary contract documents.

4. Request for Authorization to Utilize a Commonwealth of Massachusetts State Contract and Award a Contract for Datacenter Virtualization Renewal. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Utilize Commonwealth of Massachusetts State Contract and Award a Contract not to exceed \$96,773.18 to Dell for the renewal of a maintenance and support agreement for the Commission's Datacenter Virtualization systems for the period January 31, 2022, to January 30, 2023; and the Executive Director is authorized to execute the necessary contract documents.

5. Request for Authorization to Utilize currently approved Commonwealth of Massachusetts State Contracts, General Services Agreements and Authorized Consortiums/Collaborate Agreements for the purchase of IT Hardware and Miscellaneous Supplies. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Utilize currently approved Commonwealth of Massachusetts State Contracts, General Services Agreements and Authorized Consortiums/Collaborate Agreements for the purchase of IT Hardware and Miscellaneous Supplies in 2022 for an amount not to exceed \$450,000.00; and the Executive Director is authorized to execute the necessary contract documents.

6. Request for Authorization to Utilize Commonwealth of Massachusetts State Contracts and/or General Services Agreements for the purchase of wireless and telecommunication services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Utilize Commonwealth of Massachusetts State Contracts and/or General Services Agreements for the purchase of wireless and telecommunication services from Verizon Wireless/Verizon New England, Inc. for the period of January 1, 2022, to December 31, 2022, for an amount not to exceed \$309,600.00; and the Executive Director is authorized to execute the necessary contract documents.

7. Recommendation to Award Contract No. 21-201-004, Overhead Door Maintenance and Repair Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 21-201-004, Overhead Door Maintenance and Repair Services, to Collins Overhead Door Inc., in an amount not to exceed \$90,600.00 for the time period of January 1, 2022, through December 31, 2024; and the Executive Director is authorized to negotiate and execute the necessary contract documents.

8. Request to Award a Three-Year Contract for Janitorial Building Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted nay, Commissioner Stone voted nay, and Commissioner Keady voted nay.

RESOLVED: That the Request to Award a three-year contract for janitorial building services at the Commission's Headquarters Building and Material Handling Facility to Compass Facility Services, the sole bidder, in an amount not to exceed \$1,199,824.00 be, and hereby is, rejected.

RESOLVED: That the Commission is authorized to re-bid a contract for janitorial building services at the Commission's Headquarters Building and Material Handling.

Operations

1. Request to Award Contract No. 22-303-001, Emergency Repairs to Water Services in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 22-303-001, Emergency Repairs to Water Services in the City of Boston to Metro Equipment Corporation in an amount not to exceed \$2,157,675.42; and the Executive Director is authorized to execute the necessary documents.

2. Request to Award Contract No. 22-303-002, Emergency Repairs to Sewers and Drains in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner

Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 22-303-002, Emergency Repairs to Sewers and Drains in the City of Boston to C. Naughton Corporation in an amount not to exceed \$1,487,053.96; and the Executive Director is authorized to execute the necessary documents.

3. Request to Award Contract No. 22-303-003, Reconstruction of Drainage and Sewerage Works in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 22-303-003, Reconstruction of Drainage and Sewerage Works in the City of Boston to Umbro and Sons in an amount not to exceed \$1,697,387.65; and the Executive Director is authorized to execute the necessary documents.

4. Request to Award Contract No. 22-303-004, Cleaning and Television Inspection of Sewers and Storm Drains in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 22-303-004, Cleaning and Television Inspection of Sewers and Storm Drains in the City of Boston to National Water Main Cleaning Co. in an amount not to exceed \$424,450.10; and the Executive Director is authorized to execute the necessary documents.

5. Request to Award Contract No. 22-303-005, Disposal/Reuse of Waste Trench Excavate. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 22-303-005, Disposal/Reuse of Waste Trench Excavate to Mario Susi and Sons, Inc. in an amount not to exceed \$133,750.00; and the Executive Director is authorized to execute the necessary documents.

6. Request to Award Contract No. 22-303-006, Disposal/Reuse of Waste Sewer Cleanings. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 22-303-006, Disposal/Reuse of Waste Sewer Cleanings to W.L. French Excavating Company in an amount not to exceed

\$326,895.00; and the Executive Director is authorized to execute the necessary documents.

7. Request to Award Contract No. 22-303-007, Disposal/Reuse of Waste Catch Basin Cleanings. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 22-303-007, Disposal/Reuse of Waste Catch Basin Cleanings to W.L. French Excavating Company in an amount not to exceed \$318,060.00; and the Executive Director is authorized to execute the necessary documents.

8. Request to Award Contract No. 22-303-008, Restoration of Water and Sewer Permanent Paving of Excavations in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 22-303-008, Restoration of Water and Sewer Permanent Paving of Excavations in the City of Boston to Lorusso Corporation in an amount not to exceed \$1,475,450.00; and the Executive Director is authorized to execute the necessary documents.

9. Request to Award Contract No. 22-303-009, Restoration of Water and Sewer Sidewalk Excavations in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 22-303-009, Restoration of Water and Sewer Sidewalk Excavations in the City of Boston to P.G. Construction, Inc. in an amount not to exceed \$875,007.10; and the Executive Director is authorized to execute the necessary documents.

10. Request to Award Contract No. 22-303-010, Catch Basin Cleaning I in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 22-303-010, Catch Basin Cleaning I in the City of Boston to Rapid Flow in an amount not to exceed \$803,794.00; and the Executive Director is authorized to execute the necessary documents.

11. Request to Award Contract No. 22-303-011, Catch Basin Cleaning II in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Award Contract No. 22-303-011, Catch Basin Cleaning II in the City of Boston to Rapid Flow in an amount not to exceed \$803,794.00; and the Executive Director is authorized to execute the necessary documents.

12. Request to Utilize Massachusetts State Contract CLT08 for the purchase of Miscellaneous Clothing, Footwear and Accessories. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Utilize Massachusetts State Contract CLT08 for the purchase of Miscellaneous Clothing, Footwear and Accessories in an amount not to exceed \$135,000.00 in 2022; and the Executive Director is authorized to execute the necessary documents.

13. Request to Utilize Massachusetts State Contract FAC100 for the purchase of Industrial, Construction and Safety Equipment and Supplies. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Utilize Massachusetts State Contract FAC100 for the purchase of Industrial, Construction and Safety Equipment and Supplies in an amount not to exceed \$150,000.00 in 2022; and the Executive Director is authorized to execute the necessary documents.

Safety and Training

1. Request to Utilize the New England Water Works Association to provide Training to Commission Employees. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Utilize the New England Water Works Association to provide Training to Commission Employees in 2022 at an amount not to exceed \$150,000.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Request to Utilize Massachusetts State Contract VEH93 for Service and Parts of Heavy-duty Vehicles. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Utilize Massachusetts State Contract VEH93 for Service and Parts of Heavy-duty Vehicles in an amount not to exceed \$250,000.00 in 2022; and the Executive Director is authorized to execute the necessary documents.

3. Request to Utilize Massachusetts State Contract VEH96 for Motorized Vehicle Parts, Re-refined Motor Oil, Remanufactured Antifreeze, and other Lubricants. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Utilize Massachusetts State Contract VEH96 for Motorized Vehicle Parts, Re-refined Motor Oil, Remanufactured Antifreeze, and other Lubricants in an amount not to exceed \$200,000.00 in 2022; and the Executive Director is authorized to execute the necessary documents.

4. Request to Utilize Massachusetts State and/or Cooperative Procurement Contracts for the purchase of one (1) Backhoe and one (1) Front End Loader. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to Utilize Massachusetts State and/or Cooperative Procurement Contracts for the purchase of one (1) Backhoe and one (1) Front End Loader in an amount not to exceed \$650,000.00; and the Executive Director is authorized to execute the necessary documents.

IV. EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session to discuss certain other matters. Upon Motion duly by Chairman Woodall and seconded by Commissioner State and Commissioner Keady, Chairman Woodall voted yea and Commissioner Stone votes yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission go into Executive Session to discuss certain other matters, the Commission having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will not reconvene in an open meeting session upon completion of the Executive Session; and further

RESOLVED: To adjourn the open meeting and meet in Executive Session.

ADJOURNMENT

After further discussion upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea and Commissioner Keady voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 5:51 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "H F Vitale", written in a cursive style.

Henry F. Vitale
Secretary