

**BOSTON WATER AND SEWER COMMISSION**  
**REGULAR MEETING**

Tuesday, December 21, 2021

**I. CALL TO ORDER**

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 5:00 P.M. on Tuesday, December 21, 2021, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts. Under the provisions of G.L. c. 30A, and per the Act Extending Certain COVID-19 Measures Adopted during the State of Emergency, which was signed into law by the Governor of the Commonwealth of Massachusetts on June 16, 2021, which suspends certain provisions of the open meeting law, this meeting was conducted remotely. The dial in and meeting identification were publicly noticed.

Present at the meeting were Commissioner Michael J. Woodall, Commissioner Cathleen Stone and Commissioner Thomas Keady constituting a quorum for the transaction of business; Messrs. Canavan, Daly, Dayib, Gabrick, Hogle, LaMarca, Piacenza, Sullivan, Van Dam, Vitale, and Ms. Hickson, Ma, Mahoney, Randolph, and Theodat of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary. Also present were members of the public.

Upon opening the meeting Mr. Vitale asked Chairman Woodall to give an overview of the format of the meeting. Chairman Woodall informed participants that the meeting was being held virtually.

**Administration**

**Approval of Minutes**

Upon opening of the meeting, consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Tuesday, November 30, 2021. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Minutes of the Regular Meeting of the Commission held on Tuesday, November 30, 2021, be, and they hereby are, approved.

**Information Reports**

1. Disbursement Ratification (Schedules A, B, & D)

Ratification of Disbursements for November 19, 2021, through December 13, 2021. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the actions of those persons authorized by the Commission to execute checks for a total of \$361,114.69 are ratified and approved.

**II. GENERAL MANAGEMENT REPORTS**

1. November 2021 Capital Improvement Program Budget Variance Report.
2. November 2021 Monthly Management Report.
3. November 2021 Revenue and Expenses Report.

**III. PROPOSALS AND CONTRACTS**

**Engineering**

1. For Information Only: Project Performance Tracking and Reporting.

2. Request for Authorization to Advertise for Bids for Contract No. 19-308-003, Rehabilitation and Replacement of Water, Sewer, and Drain Pipes in the City of Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to advertise for bids for Contract 19-308-003, rehabilitation and replacement of water, sewer, and drain pipes in the City of Boston.

3. Request for Authorization to Award Contract No. 20-308-005, for Replacement of Water Mains and the Rehabilitation of Sewers in the City Proper, Hyde Park and Jamaica Plain. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to award Contract No. 20-308-005, for the replacement of water mains and the rehabilitation of sewers in the City Proper, Hyde Park and Jamaica Plain to Umbro and Sons at a cost not to exceed \$4,930,409.77; and the Executive Director is authorized to execute the necessary contract documents.

4. Request for Authorization Negotiate and Execute Contract No. 21-206-003 for Professional Services for the Design of Water and Sewerage Works associated with East Boston Sewer Separation Phase IV. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to negotiate and execute Contract No. 21-206-003 with Stantec Consulting Services, Inc. for professional services for the design of water and sewer works associated with East Boston Sewer Separation Phase IV at a cost not to exceed \$6,998,300.00; and Commission Staff are authorized to negotiate, and the Executive Director is authorized to execute the necessary contract documents.

5. Request for Authorization to Publicly Advertise and Solicit Proposals for Contract No. 21-206-004, for Professional Services for Water System Model Update and Asset Evaluation . Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner

Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to publicly advertise and solicit proposals for Contract No. 21-206-004, for professional services for water system model update and asset evaluation.

6. Request for Authorization to Advertise for Bids for Contract No. 22-309-007, Roadway Restoration of Boston Water and Sewer Commission Excavations. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to advertise for bids for Contract 22-309-007, roadway restoration of Boston Water and Sewer Commission excavations.

**Administration**

1. Request for Authorization to Award Contract No. 20-103-009, for the purchase of Large Water Meters. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to award Contract No. 20-103-009, for the purchase of large water meters to Neptune Technology in an amount not to exceed \$19,987.20; and the Executive Director is authorized to negotiate and execute the necessary contract documents.

2. Request for Authorization to Award Contract No. 20-103-010, for the purchase of Stainless-Steel Fire Flow Service Water Meters. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to award Contract No. 20-103-010, for the purchase of stainless-steel fire flow service water meters to Neptune Technology in an amount not to exceed \$44,550.00; and the Executive Director is authorized to negotiate and execute the necessary contract documents.

3. Request for Authorization to Award Contract No. 20-103-011, for the purchase of Residential Water Meters. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to award Contract No. 20-103-011, for the purchase of residential water meters to Neptune Technology in an amount not to exceed \$176,875.00; and the Executive Director is authorized to negotiate and execute the necessary contract documents.

4. Request for Authorization to Utilize the United State Post Office in 2022. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to utilize the United States Postal Service for mail related services in 2022 in an amount not to exceed \$270,400.00; and the Executive Director is authorized to execute the necessary contract documents.

5. Request for authorization to Waive Public Advertisement and Enter into Agreements for Water/Sewer, Natural Gas and Electrical Utility Services in 2022. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to waive public advertisement and enter in the following agreements in 2022: Boston Water and Sewer Commission (water/sewer services), \$136,000.00; National Grid (natural gas), \$339,000.00; Eversource (electrical delivery/transmission services), \$500,000.00; and Constellation NewEnergy, Inc. (electrical generation/supply services), \$450,000.00; and the Executive Director is authorized to execute the necessary contract documents.

6. Request for Authorization to Utilize Massachusetts State Contract No. OFF47, for the purchase of office supplies, recycled paper, and envelopes in 2022. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission authorized to utilize Massachusetts State Contract No. OFF47, for the purchase of office supplies, recycled paper, and envelopes in 2022, in an amount not to exceed \$95,000.00; and the Executive Director is authorized to negotiate and execute the necessary contract documents.

7. Request for Authorization to Reject the sole quote for Janitorial Building Services; to Amend Contract No. 019-201-002 (extension of contract length/additional funding) and to Advertise a thirty-three-month contract for Janitorial Building Service. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted nay, Commissioner Stone voted nay, and Commissioner Keady voted nay.

**RESOLVED:** That the Commission is authorized to Reject the sole quote for janitorial building services at the Commission's Headquarters Building and Material Handling Facility.

**RESOLVED:** That the Commission is authorized to amend Contract No. 019-201-002, with Compass Facility Services and extend the length of the contract to March 31, 2022, at an additional cost of \$96,683.00; and the Executive Director is authorized to execute the necessary contract extension documentation.

**RESOLVED:** That the Commission is authorized to publicly advertise a thirty-three-month contract for janitorial building services at the Commission's Headquarters and Material Handling Facility.

### **Operations**

1. Request for Authorization to Award Contract No. 21-203-001, with the Massachusetts Resources Authority to Woodard & Curran to Operate, Maintain and Manage the Commission's Union Park Pumping Station and Nine Unmanned Pumping Stations and the Massachusetts Water Resources Authority Combined Sewer Overflow/Detention Treatment Facility. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to Award Contract No. 21-203-001, a joint contract with the Massachusetts Resources Authority to Woodard & Curran to Operate, Maintain and Manage the Commission's Union Park Pumping Station and Nine Unmanned Pumping Stations and the Massachusetts Water Resources Authority Combined Sewer Overflow/Detention Treatment Facility for a three-year term with an option to negotiate two one year extensions at a cost not to exceed \$6,181,262.00 for the first three years; and the Executive Director is authorized to execute the necessary contract documents.

### **Safety and Training**

1. Request for Authorization to Utilize Massachusetts State Contract VEH 109 for the purchase of tires and tubes both new and retread in 2022. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to utilize Massachusetts State Contract VEH 109 for the purchase of tires and tubes both new and retread in 2022 at a cost not to exceed \$70,000.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Request for Authorization to Utilize Massachusetts State Contract ENE 47 for the purchase of Biodiesel Fuel and to Utilize Massachusetts State Contract ENE 48 for the purchase of Unleaded gas in 2022. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to utilize Massachusetts State Contract ENE 47 for the purchase of biodiesel fuel and to utilize Massachusetts State Contract ENE 48 for the purchase of unleaded gasoline in 2022 at a cost not to exceed \$490,00.00;

and the Executive Director is authorized to execute the necessary contract documents.

3. Request for Authorization to Waive Public Advertisement and Award Sole Source Contracts for Fleet Specialized Parts and Services in 2022. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to waive public advertisement and award sole source contracts for fleet specialized parts in 2022: C.N. Wood (vactors), \$80,000.00; Chadwick-Baross (jets), \$30,000.00; Steco (crane and catch basin cleaners), \$20,000.00; and Milton CAT (CAT manufactured equipment) \$60,000.00; and the Executive Director is authorized to execute the necessary contract documents.

4. Request for Authorization to Award a Three-year Contract for Administration of the Commission's Drug and Alcohol Testing Program, Pre-Employment Physical Examinations and Assistance in Management of the Commission's Commercial Drivers Program. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to award a contract to Advantage Drug Testing, LLC for administration of the Commission's drug and alcohol testing program, pre-employment physical examinations and assistance in management of the Commission's commercial drivers' program for the three-year period of January 1, 2022 through December 31, 2024, at a cost not to exceed \$180,000.00 ; and the Executive Director is authorized to execute the necessary contract documents.

5. Request for Authorization to Utilize Massachusetts State and/or Cooperative Procurement Contracts for the purchase of a Vacuum Excavator. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the Commission is authorized to utilize Massachusetts State and/or Cooperative Procurement Contracts for the purchase of a vacuum excavator at a cost not to exceed \$600,000.00; and the Executive Director is authorized to execute the necessary contract documents.

## **FINANCE**

1. Request to Adopt the Proposed 2022-2024 Capital Improvement Program. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the proposed Capital Improvement Program, be, and hereby is adopted.

2. Request to Adopt the Proposed 2022 Rate Schedule and Current Expense Budget. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, and Commissioner Keady, Chairman Woodall voted yea, Commissioner Stone voted yea, and Commissioner Keady voted yea.

**RESOLVED:** That the proposed 2022 Rate Schedule and Current Expense Budget, be, and hereby are adopted.

**ADJOURNMENT**

There being no further business to come before the Commission, after further discussion upon Motion duly made by Chairman Woodall and seconded by Commissioner Stone, Chairman Woodall voted yea, and Commissioner Stone voted yea.

**RESOLVED:** To adjourn.

Adjourned, accordingly, at 5:50 P.M.

Respectfully submitted,



Henry F. Vitale  
Secretary