

BOSTON WATER AND SEWER COMMISSION

REGULAR MEETING

Thursday, June 30, 2022

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 10:02 A.M. on Thursday, June 30, 2022, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts. Under the provisions of G.L. c. 30A, and per the Act Extending Certain COVID-19 Measures Adopted during the State of Emergency, which was signed into law by the Governor of the Commonwealth of Massachusetts on February 15, 2022, which suspends certain provisions of the open meeting law, this meeting was conducted remotely. The dial in and meeting identification were publicly noticed.

Present at the meeting were Commissioner Michael J. Woodall and Commissioner Thomas Keady constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Gabrick, Hunt, Petruzzello, Piacenza, Sullivan, Vitale, and Ms. Bulger, Hickson, Mahoney, McSweeney, and Theodat of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary. Also present was a member of the public.

Upon opening the meeting Mr. Vitale asked Chairman Woodall to give an overview of the format of the meeting. Chairman Woodall informed participants that the meeting was being held virtually and that at the conclusion of the open session the Board would not be meeting in Executive Session.

Administration

Approval of Minutes

Consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Friday, May 27, 2022. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Friday, May 27, 2022, be, and they hereby are, approved.

Information Reports

1. Disbursement Ratification (Schedules A, B & D)

Ratification of Disbursements for May 15, 2022, through June 12, 2022. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the actions of those persons authorized by the Commission to execute checks for a total of \$304,521.43 are ratified and approved.

II. GENERAL MANAGEMENT REPORTS

1. May 2022 Capital Improvement Program Budget Variance Report.
2. May 2022 Monthly Management Report.

3. May 2022 Revenue and Expense Report.

III. PROPOSALS AND CONTRACTS

Engineering

1. Request for Authorization to Advertise for Bids for Contract No. 19-308-001, for Water, Sewerage and Drainage Works Improvements in the South End, Phase 1. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to advertise for bids for Contract no. 19-308-001, for water, sewerage and drainage works improvements in the South End, Phase 1.

2. Request for Authorization to Amend Contract No. 19-309-003, Rehabilitation of Sewers in Dorchester. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to amend contract no. 19-309-003 and approve additional funds in the amount of \$246,628.66 for rehabilitation of sewers in Dorchester for a new contract value of \$1,828,015.91.

Administration

1. Request for Authorization to Extend Contract No. 19-207-002, for House Doctor Services for a One-Year period. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to utilize the option to extend Contract No. 19-207-002, for House Doctor Services for a one-year period; and the Executive Director is authorized to execute the necessary contract documents.

2. Request for Authorization to Advertise a Three (3) Year Contract for Solid Waste Disposal Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to advertise a three (3) year contract for solid waste disposal services.

Operations

1. Request for Authorization to Advertise a Request for Proposals for a Professional Services Contract for a Citywide Water Main Flushing Program. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to advertise a request for proposals for a professional services contract to maintain a four-year unidirectional citywide water main flushing program.

IT

1. Request for Authorization to Utilize Massachusetts State Contract ITC73, for a Data Center Uninterrupted Power Supply (UPS). Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized utilize Massachusetts State Contract ITC73, for the purchase of a data center uninterrupted power supply (UPS) from Dell Technologies in an amount not to exceed \$156,890.54; and the Executive Director is authorized to execute the necessary contract documents.

2. Request for Authorization to Utilize Massachusetts State ITS75, for Data Audit and Protection Software. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to utilize Massachusetts State ITS75 for a three-year license for data audit and protection software from SHI in an amount not to exceed \$134,627.00; and the Executive Director is authorized to execute the necessary contract documents.

3. Request for Authorization to Utilize Massachusetts State ITS75, for Password, Credential and Session Management Software. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to utilize Massachusetts State ITS75 for a perpetual license for password, credential, and session management software from SHI in an amount not to exceed \$65,445.00; and the Executive Director is authorized to execute the necessary contract documents.

Finance

1. Request for Authorization to Publicly Advertise and Solicit Proposals for Mailhouse Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to publicly advertise and solicit proposals for a one-year period for mail services; and

RESOLVED: That the Commission is authorized to publicly advertise and solicit proposals for a three-year period for mail services.

2. Request to Authorize the Executive Director to Execute and Deliver Promissory Notes to the Massachusetts Clean Water Trust and all other necessary documents for participation in the 2022 Clean Water State Revolving fund and 2022 Drinking Water State Revolving Fund. Upon Motion duly

made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Executive Director is authorized to Execute and Deliver Promissory Notes to the Massachusetts Clean Water Trust in an aggregate amount of \$27.5 million plus applicable administrative fees and all other necessary documents allowing Commission participation in financing available through the 2022 Clean Water State Revolving fund and 2022 Drinking Water State Revolving Fund.

Human Resources

1. Informational update on the Commission's plan to utilize a Massachusetts State and/or Cooperative Procurement Contract with Colonial Life Insurance to offer additional voluntary benefits to BWSC employees.

Executive Session Minutes

Consideration was given to a draft of the Minutes of the Executive Session Meeting of the Commission held on Friday, May 27, 2022. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Minutes of the Executive Session Meeting of the Commission held on Friday, May 27, 2022, be, and they hereby are, approved.

ADJOURNMENT

There being no further business to come before the Commission, after further discussion upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 10:30 A.M.

Respectfully submitted,


Henry F. Vitale
Secretary