

BOSTON WATER AND SEWER COMMISSION
REGULAR MEETING

Wednesday, October 26, 2022

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 11:06 a.m. A.M. on Wednesday, October 26, 2022, at the office of the Commission, 980 Harrison Avenue, Boston, Massachusetts. Under the provisions of G.L. c. 30A, and per an Act Extending Certain State of Emergency Accommodations, which was signed into law by the Governor of Massachusetts or his designee on July 16, 2022, which suspends certain provisions of the open meeting law, this meeting was conducted remotely. The dial in and meeting identification were publicly noticed.

Present at the meeting were Commissioner Michael J. Woodall, Commissioner Thomas Keady and Commissioner Cook constituting a quorum for the transaction of business; Messrs. Canavan, Dayib, Hoglund, Hunt, LaMarca, Petruzzello, Piacenza, Rossi, Sullivan, Van Dam, Vitale, and Ms. Ma, Mahoney, McSweeney, Randolph and Theodat of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary. Also present were additional Commission employees.

Upon opening the meeting Mr. Vitale asked Chairman Woodall to give an overview of the format of the meeting. Chairman Woodall informed participants that the meeting was being held virtually and that at the conclusion of the open session the Board would be meeting in Executive Session and would not reconvene in open session following the Executive Session.

Administration

Presentation

1. Informational presentation by Peter Hunt on BWSC's data driven business model.

Approval of Minutes

Consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Thursday, September 29, 2022. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Thursday, September 29, 2022, be, and they hereby are, approved.

Information Reports

1. Disbursement Ratification (Schedules A, B & D)

Ratification of Disbursements for the period of September 15, 2022, through October 15, 2022. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the actions of those persons authorized by the Commission to execute checks for a total of \$166,094.65 are ratified and approved.

II. GENERAL MANAGEMENT REPORTS

1. Informational Report: Affirmative Action Plan Third Quarter Report.
2. September 2022 Capital Improvement Program Budget Variance Report.
3. September 2022 Monthly Management Report.
4. September 2022 Revenue and Expense Analysis.

III. PROPOSALS AND CONTRACTS

Engineering

1. Request for Authorization to Advertise for Bids for Contract No. 20-309-002, Replacement and Rehabilitation of Water, Sewer and Drain Pipes in Charlestown. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to advertise for bids for Contract No. 20-309-002, replacement and rehabilitation of water, sewer and drain pipes in Charlestown.

2. Request for Authorization to Advertise for Bids for Contract No. 21-308-001, for Replacement of Water Mains and Replacement and Rehabilitation of Sewers in Dorchester and South Boston. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to advertise for bids for Contract No. 21-308-001, for replacement of water mains and replacement and rehabilitation of sewers in Dorchester and South Boston.

3. Request for Authorization to Negotiate and Award Contract No. 22-206-004, for the Commission's CSO Public Notification Program. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to negotiate and award Contract No. 22-206-004, a three-year contract for the Commission's combined sewer overflow public notification program with ADS, LLC in an amount not to exceed \$1,630,000.00; and the Executive Director is authorized to execute the necessary contract documents.

4. Request for Authorization to Solicit Proposals for Contract No. 22-206-010, for Testing and Analysis of Water Pipes. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized solicit proposals for Contract No. 22-206-010, for a three-year professional services contract for testing and analysis of water pipes.

Operations

1. Request for Authorization to Amend Contract No. 22-303-009, Restoration of Water and Sewer Sidewalk Excavations, Citywide. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to amend Contract No. 22-303-009, restoration of water and sewer sidewalk excavations, Citywide, and approve additional funds in the of \$349,430.00 for a new contract total of \$1,311,062.80; and the Executive Director is authorized to execute the necessary contract documents.

II

1. Request for Authorization to Award a Sole Source Contract for Cityworks Maintenance and Technical Support. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to award a sole source contract to Azteca Systems for Cityworks maintenance and technical support for the period of December 1, 2022 to November 30, 2023, in an amount not to exceed \$168,525.00; and the Executive Director is authorized to execute the necessary contract documents.

RESOLVED: That the Commission is authorized to waive the advertisement requirement and purchase these goods and services from the sole source provider.

2. Request for Authorization to Award a Contract for Oracle Maintenance and Technical Support. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to utilize a Commonwealth of Massachusetts State Contract and award a contract to Oracle Corporation for annual maintenance and technical support for the period of January 1, 2023 to December 31, 2023, at a cost not to exceed \$81,302.49; and the Executive Director is authorized to execute the necessary contract documents.

3. Request for Authorization to Award a Contract for Peoplesoft Maintenance and Technical Support. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to utilize a Commonwealth of Massachusetts State Contract and award a contract to Oracle Corporation for maintenance and technical support services for the Commission's Human Resource/Financial Management System for the period of January 1, 2023 to December 31, 2023, at a cost not to exceed \$193,715.26; and the Executive Director is authorized to execute the necessary contract documents.

Finance

1. Request for Authorization to Reject the lowest bid for Contract 23-205-002, Mailhouse Service and for Authorization to Award Contract 23-205-002 to the next lowest bidder. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Cook voted yea.

RESOLVED: That the Request for Authorization to Reject the lowest bid for Contract 23-205-002, Mailhouse Service and for Authorization to Award Contract 23-205-002 to the next lowest bidder be, and hereby is, tabled.

2. Request for Authorization to Approve Replacement of Outstanding Letter of Credit for Boston Water and Sewer Commission's Commercial Paper Program. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to approve the replacement of the currently outstanding State Street Bank Letter of Credit for Boston Water and Sewer Commission's Commercial Paper Program with a Letter of Credit provided by TD Bank; and the Executive Director is authorized to execute the necessary contract documents.

Administration (Walk In)

1. Request for Authorization to Award Contract No. 22-201-007, Construction Renovations of a New Entry Door System at Boston Water and Sewer Commission Headquarters. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission is authorized to award Contract No. 22-201-007, with G.V.W Incorporated for construction renovations for a new entry door system at Boston Water and Sewer Commission headquarters an amount not to exceed \$1,334,435.00; and the Executive Director is authorized to execute the necessary contract documents.

IV. EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session to discuss matters related to labor

relations, and certain other matters. Upon Motion duly by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: That the Commission go into Executive Session to discuss matters related to labor relations and certain other matters, the Commission having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: That the Commission will not reconvene in an open meeting session upon completion of the Executive Session; and further

RESOLVED: To adjourn this open meeting at 12:24 P.M. and meet in Executive Session.

ADJOURNMENT

There being no further business to come before the Commission, after further discussion upon Motion duly made by Chairman Woodall and seconded by Commissioner Keady, Chairman Woodall voted yea, and Commissioner Keady voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 12:24 P.M.

Respectfully submitted,



Henry F. Vitale
Secretary