

BOSTON WATER AND SEWER COMMISSION
REGULAR MEETING

Wednesday, February 28, 2024

I. CALL TO ORDER

A Regular Meeting of the Boston Water and Sewer Commission was called to order at 10:02 A.M. on Wednesday, February 28, 2024, at the executive offices of the Commission, 980 Harrison Avenue, Boston, Massachusetts in its large executive conference room. Under the provisions of Chapter 2 of the Acts of 2023, signed into law by the Governor on March 29, 2023, further extending certain provisions of the Open Meeting law until March 31, 2025, this meeting was also conducted remotely. The dial in and meeting identification were publicly noticed.

Present at the meeting were Commissioner Michael J. Woodall, Commissioner Armindo Goncalves and Commissioner Christopher Cook constituting a quorum for the transaction of business; Messrs. Dayib, Hogle, Hunt, Petruzzello, Rossi, Sullivan, Vitale, and Ms. Mahoney, McSweeney, Randolph and Theodat of the Commission Staff. Commissioner Woodall acted as Chairman and Mr. Vitale acted as Secretary. Also present were Special Counsel Luthin and a member of the public.

Upon opening the meeting Mr. Vitale asked Chairman Woodall to give an overview of the format of the meeting. Chairman Woodall informed participants that the meeting was being held in person and virtually and that the Commission would be meeting in Executive Session at the conclusion of the regular meeting.

Administration

Approval of Minutes

Consideration was given to a draft of the Minutes of the Regular Meeting of the Commission held on Wednesday, January 24, 2024. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Cook and Commissioner Goncalves, Chairman Woodall voted yea, Commissioner Goncalves voted yea and Commissioner Cook voted yea.

RESOLVED: That the Minutes of the Regular Meeting of the Commission held on Wednesday, January 24, 2024, be, and they hereby are, approved.

I. Informational Reports

The Commission accepted the following informational reports:

1. Miscellaneous Disbursements (Schedules A, B, & D) in the amount of \$412,969.51.
2. 2023 Water Accountability Figures.
3. Progress Update on FY 2021-2025 Strategic Business Plan

II. GENERAL MANAGEMENT REPORTS

The Commission accepted the following general management reports:

1. January 2024 Capital Improvement Program Budget Variance Report.
2. January 2024 Monthly Management Report.
3. December 2023 Revenue and Expense Analysis Report.
4. January 2024 Revenue and Expense Analysis Report.

III. PROPOSALS AND CONTRACTS

Engineering

1. Request for Authorization to Negotiate and Execute Contract No. 23-206-003, to Develop and Administer Depictions of Sewer Special Structures – Phase II. Upon Motion duly made by Commissioner Cook and seconded by Chairman Woodall and Commissioner Goncalves, Chairman Woodall voted yea, Commissioner Goncalves voted yea and Commissioner Cook voted yea.

RESOLVED: That the Commission is authorized to negotiate Contract No. 23-206-003, to develop and administer depictions of sewer special structures - phase II with Tetra Tech in an amount not to exceed \$248,262.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Request for Authorization to Advertise Contract No. 23-309-001 for the Replacement and Rehabilitation of Sewer Pipes in Allston/Brighton. Upon Motion duly made by Commissioner Cook and seconded by Commissioner Goncalves and Chairman Woodall, Chairman Woodall voted yea, Commissioner Goncalves voted yea and Commissioner Cook voted yea.

RESOLVED: That the Commission is authorized to advertise Contract No. 23-309-001 for the replacement and rehabilitation of sewer pipes in Allston/Bright.

Administration

1. Request for Authorization to Utilize a Commonwealth of Massachusetts State Contract for the Purchase of Microsoft Azure Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Cook and Commissioner Goncalves, Chairman Woodall voted yea, Commissioner Goncalves voted yea and Commissioner Cook voted yea.

RESOLVED: That the Commission is authorized to utilize a Commonwealth of Massachusetts State Contract for the purchase of Microsoft Azure Services in 2024 from Dell in an amount not to exceed \$150,000.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Request for Authorization to Award a Contract for a Cybersecurity Training Program. Upon Motion duly made by Commissioner Goncalves and seconded by Chairman Woodall and

Commissioner Cook, Chairman Woodall voted yea, Commissioner Goncalves voted yea and Commissioner Cook voted yea.

RESOLVED: That the Commission is authorized to award a contract for the development of a Cybersecurity Training Program to Slalom Inc. in an amount not to exceed \$149,000.00; and the Executive Director is authorized to execute the necessary contract documents.

3. Request for Authorization to Utilize a GSA Contract for Utility Network Assessment. Upon Motion duly made by Commissioner Goncalves and seconded by Chairman Woodall and Commissioner Cook, Chairman Woodall voted yea, Commissioner Goncalves voted yea and Commissioner Cook voted yea.

RESOLVED: That the Commission is authorized to utilize a GSA Contract and negotiate the purchase of ArcGIS Utility Network Readiness Assessment in 2024 from Axim Geospatial in an amount not to exceed \$143,500.00; and the Executive Director is authorized to execute the necessary contract documents.

4. Request for Authorization to Solicit House Doctor Services. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Goncalves and Commissioner Cook, Chairman Woodall voted yea, Commissioner Goncalves voted yea and Commissioner Cook voted yea.

RESOLVED: That the Commission is authorized to solicit House Doctor Services.

Operations

1. Request for Authorization to Amend Contract No. 23-303-004, Cleaning and Television Inspection of Sewers and Drains Citywide. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Goncalves and Commissioner Cook, Chairman Woodall voted yea, Commissioner Goncalves voted yea and Commissioner Cook voted yea.

RESOLVED: That the Commission is authorized to amend Contract No. 23-303-004, cleaning and television inspection of sewers and drains Citywide and approve additional funds in the amount of \$77,532.00 to cover the cost of additional work for a new contract value of \$499,232.10; and the Executive Director is authorized to execute the necessary contract documents.

2. Request for Authorization to Advertise a Request for Bid (Contract no. 24-103-104) for the Replacement of Two (2) Variable Frequency Drive Cabinets at the Union Park Pumping Station. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Goncalves and Commissioner Cook, Chairman Woodall voted yea, Commissioner Goncalves voted yea and Commissioner Cook voted yea.

RESOLVED: That the Commission is authorized to advertise a request for bid (Contract no. 24-103-104) for the replacement of two (2) variable frequency drive cabinets at the Union Park Pumping Station.

3. Request for Authorization to Award Contract No. 24-303-009, Restoration of Sidewalk Excavations Citywide. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Goncalves and Commissioner Cook, Chairman Woodall voted yea, Commissioner Goncalves voted yea and Commissioner Cook voted yea.

RESOLVED: That the Commission is authorized to award Contract No. 24-303-009, restoration of sidewalk excavations Citywide to M.T. Mayo Corp. in an amount not to exceed \$975,155.28; and the Executive Director is authorized to execute the necessary contract documents.

4. Request for Authorization to Award Contract No. 24-303-012, Restoration of Sidewalk Excavations Citywide II. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Goncalves and Commissioner Cook, Chairman Woodall voted yea, Commissioner Goncalves voted yea and Commissioner Cook voted yea.

RESOLVED: That the Commission is authorized to award Contract No. 24-303-012, restoration of sidewalk excavations Citywide II to M.T. Mayo Corp. in an amount not to exceed \$728,597.28; and the Executive Director is authorized to execute the necessary contract documents.

5. Request for Authorization to Advertise Contract No. 24-309-009 and Contract No. 24-309-010 for Inspection of Sewers and Storm Drains under the CMOM Program. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Goncalves and Commissioner Cook, Chairman Woodall voted yea, Commissioner Goncalves voted yea and Commissioner Cook voted yea.

RESOLVED: That the Commission is authorized to advertise Contract No. 24-309-009 and Contract No. 24-309-010 for inspection of sewers and storm drains under the CMOM Program.

6. Request for Authorization to Utilize Commonwealth of Massachusetts State Contracts FAC101 and FAC124 for Industrial Supplies and Construction Equipment. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Goncalves and Commissioner Cook, Chairman Woodall voted yea, Commissioner Goncalves voted yea and Commissioner Cook voted yea.

RESOLVED: That the Commission is authorized to Utilize Commonwealth of Massachusetts State Contracts FAC101 and FAC124 for industrial supplies and construction equipment in an amount not to exceed \$175,000.00; and the Executive Director is authorized to execute the necessary contract documents.

Finance

1. Request for Authorization to Utilize Commonwealth of Massachusetts State Contract VEH 109 for the Purchase of Tires and Tubes both New and Retread in 2024. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Goncalves and Commissioner Cook, Chairman Woodall voted yea, Commissioner Goncalves voted yea and Commissioner Cook voted yea.

RESOLVED: That the Commission is authorized to Utilize Commonwealth of Massachusetts State Contracts VEH 109 for the purchase of tires and tubes both new and retread in 2024 in an amount not to exceed \$70,000.00; and the Executive Director is authorized to execute the necessary contract documents.

2. Request for Authorization to Utilize Commonwealth of Massachusetts State Contract VEH111 for Service and Parts of Heavy-Duty Commission Vehicles. Upon Motion duly made by Chairman Woodall and seconded by Commissioner Goncalves and Commissioner Cook, Chairman Woodall voted yea, Commissioner Goncalves voted yea and Commissioner Cook voted yea.

RESOLVED: That the Commission is authorized to Utilize Commonwealth of Massachusetts State Contract VEH111 for service and parts of heavy-duty Commission vehicles in 2024 at a cost not to exceed \$225,000.00; and the Executive Director is authorized to execute the necessary contract documents.

IV. EXECUTIVE SESSION

There being no further business to come before this meeting, Chairman Woodall advised the Commissioners that it would be appropriate to go into Executive Session to approve the Executive Session Minutes and discuss certain other matters. Upon Motion duly by Chairman Woodall and seconded by Commissioner Goncalves and Commissioner Cook, Chairman Woodall voted yea, and Commissioner Goncalves voted yea and Commissioner Cook voted yea.

RESOLVED: That the Commission go into Executive Session to approve the Executive Session Minutes and discuss certain other matters, the Commission having determined that conducting such business in open meeting would not be in the best interest of the Commission; and further

RESOLVED: To recess this meeting and meet in Executive Session

Upon completion of the Executive Session, the Commission reconvened.

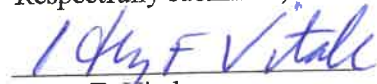
ADJOURNMENT

There being no further business to come before the Commission, after further discussion upon Motion duly made by Chairman Woodall and seconded by Commissioner Cook and Commissioner Goncalves, Chairman Woodall voted yea, Commissioner Goncalves voted yea and Commissioner Cook voted yea.

RESOLVED: To adjourn.

Adjourned, accordingly, at 11:05 A.M.

Respectfully submitted,



Henry F. Vitale
Secretary